

### Basic Course Information

Semester:	<b>Fall 2025</b>	Instructor Name:	<b>Giovanna Nayely Meza</b>
Course Title & #:	<b>ESL 821 - Literacy in English as a Second Language 2</b>	Email:	<b>giovanna.meza@imperial.edu</b>
CRN #:	<b>12006</b>	Webpage (optional):	<b>N/A</b>
Classroom:	<b>N/A</b>	Office #:	
Class Dates:	<b>October 8th-December 3rd</b>	Office Hours:	<b>By Appointment</b>
Class Days:	<b>Monday and Wednesday</b>	Office Phone #:	
Class Times:	<b>09:40 AM - 11:45 AM</b>	Emergency Contact:	<b>Lency Lucas: (760) 355-6337</b>
Units:	<b>0.00 Non-credit course</b>	Class Format/Modality:	<b>RT-ONL</b>

### Course Description

A course for speakers with little or no oral or written competency and limited L1 literacy. Students will learn literacy skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture. Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate Non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide basic literacy foundation for L2 learners so they may operate in their home and their immediate environment. (Nontransferable, nondegree applicable).

### Course Prerequisite(s) and/or Corequisite(s)

None

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Complete a form in English with basic personal information.
2. Describe a person, including the clothing being worn, in English.

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Identify types of transportation
2. Copy the date
3. Recognize signs at school and common traffic signs and signals.
4. Identify classroom objects
5. Identify articles of clothing
6. Fill out a simple form of personal information
7. Identify weather conditions

Updated 11/2024



## Textbooks & Other Resources or Links

Material(s) will be provided by the instructor

## Course Requirements and Instructional Methods

Audio Visual

Demonstration

Discussion

Group Activity

Lecture

Distance Learning

## Course Grading Based on Course Objectives

Pass/No Pass Only. In-class Activities 80% Final Presentation 20%

## Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

## Accessibility Statement

Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.

We are here to support you and ensure that you have equal access to all course materials.

## Course Policies

Communication Policy: Send message through Canvas Inbox if you have questions/comments/concerns or will be absent.

Attendance: It is important you are present as classwork is 80% of your grade. If you need to be absent, make me aware of it and complete your work via Canvas.

Late work: Late assignments will be accepted within reason and if communication with me is established. You will have one week to submit your late work at most.



**Respectful and Responsible:** This class is a safe learning community; therefore, any distraction that impedes learning will not be tolerated. Be responsible, engaged, and on task in class and while completing assignments. Your work completion and participation are a reflection of your commitment and dedication to your learning.

**Target language:** This class aims to help you develop your English skills; therefore, you are expected to always communicate in English only (spoken and written communication). We are not only learning about English; we are also learning in English. It is important to try our best to practice and keep a growth mindset. If you need help, communicate with me, I am here to help you succeed!

## Other Course Information

### Online Classroom Netiquette

As with any educational environment, respectful and responsible behavior is expected in online courses. Netiquette—short for "internet etiquette"—refers to the standards and expectations for appropriate behavior in digital communications. When interacting in an online class, students should:

- Be respectful – Communicate with courtesy and kindness, even when you disagree. Avoid sarcasm, rude language, or personal attacks. Use proper language and tone – Avoid slang, text-speak, or overly casual language in academic settings. Write professionally in emails, discussion boards, and assignments.
- Participate actively and appropriately – Engage in class discussions, but don't dominate or derail the conversation. Stay on topic and follow the instructor's guidelines.
- Respect privacy and confidentiality – Do not share classmates' or instructors' personal information or comments outside of the course.
- Follow directions – Read all instructions carefully before submitting work or asking questions. Repeatedly asking questions already answered in the syllabus or announcements can be perceived as disrespectful.
- Avoid disruptive behavior – Do not post irrelevant links, spam, or inappropriate content. Be mindful of your tone, CAPS LOCK (which can be seen as yelling), and timing when posting messages.

**Dropping/Withdrawal Policy:** It is the student's responsibility to drop or officially withdraw from the class.

## Financial Aid

**Your Grades Matter!** In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Making SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at [finaid@imperial.edu](mailto:finaid@imperial.edu).

## IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

## Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 October 8	Classroom Vocabulary	
Week 2 October 13-15	Employment	
Week 3 October 20-22	Transportation	



Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 4 October 27-29	Signs/Signals	
Week 5 November 3-5	Weather Conditions	
Week 6 November 10-12	Clothing	
Week 7 November 17-19	Personal Information Forms	
Week 8 No Class	Revision	
Week 9 December 1-3	Assessments	

**\*\*\*Subject to change without prior notice\*\*\***