



## Basic Course Information

Semester:	Fall 2025	Instructor Name:	Dr. Christina Kim
Course Title & #:	MUS 100 – Intro to Music Foundations	Email:	christina.kim@imperial.edu
CRN #:	11366	Webpage (optional):	N/A
Classroom:	Course Canvas	Office #:	Course Canvas
Class Dates:	10/06/2025 - 12/06/2025	Office Hours:	Thu. 2:30-4:30 pm via email
Class Days:	Asynchronous	Office Phone #:	N/A
Class Times:	Asynchronous	Emergency Contact:	christina.kim@imperial.edu
Units:	3	Class Format:	Asynchronous Online

## Course Description

An introduction to basic concepts of music. The development of the skills and knowledge needed to read music, to hear music, and to use some instrument (including the voice) with skill. (C-ID MUS 110) (UC credit limited. See a Counselor.) (CSU/UC)

## Course Prerequisite(s) and/or Corequisite(s)

N/A

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Perform selected songs on flutophone with correct pitches and rhythm. (ILO2, ILO4)
2. Demonstrate knowledge of notation via being able to name notes on the Treble and Bass Clef Staffs, as well as notes on ledger lines; (ILO2, ILO3, and ILO4)
3. Demonstrate knowledge of at least 10 of 15 major scales and their key signatures, by being able to write them, and/or identify them. (ILO1, ILO3, ILO4)

## Course Objectives

Upon satisfactory completion of the course, students will be able to demonstrate a knowledge of:

- the staff, and treble and bass clefs
- duration of sound and silence (notes and rests)
- scales (major; and natural, harmonic, and melodic minor)
- solfege (using numbers 1-7, or do-re-mi etc.)
- measures, meter, and time signatures
- dynamics
- tempo
- expression



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- intervals (diminished, minor, major, perfect, and augmented) from the prime to the octave
- chords, (diminished, minor, major, augmented, and dominant seventh) including all inversions
- smooth voice leading of triadic accompaniment
- transposition of melody and accompaniment.

## Textbooks & Other Resources or Links

### TEXTBOOK

Aside from a computer device and stable internet connection, **there is NO required textbook or materials**. All course materials will be provided to students online via Canvas. All lectures and graded items will be based on *Practical Theory, Complete* by Sandy Feldstein. If you want to, you may get a hard copy of the textbook, though it is not required.

### MATERIALS

It is most strongly recommended that you **use a laptop or a similar computer device for this class** instead of a cell phone. Sometimes graded items submitted on a cell phone do not get recorded properly on Canvas. In such a case, the instructor will NOT be held responsible and record "0" for the item. To avoid this, please make sure you have a laptop or a computer. Please click [here](#) if you need support with this.

### INSTRUMENT

For the performance portion of the class, we will be using a **flutophone**. The sheet music will be provided to you online on our course Canvas.

If you have an instrument at home that you already know how to play, you may use it instead of the flutophone.

## Course Requirements and Instructional Methods

Students are expected to keep up with the weekly class lectures and deadlines. All graded items must be submitted on time by the deadline to receive full credit.

### Grading Policy:

- All graded items must be submitted on time.
- It is the *student's* responsibility to ensure that everything is submitted successfully.
- All graded items will have only one attempt allowed. Open and complete them only when fully prepared and have plenty of time for completion. Any accidental opening and closing of the graded items will not be used as a reason to grant another attempt. Unstable internet connection will not be accepted as an excuse unless proper, official documentation can be presented.

### Late Work Policy:

- With the exception of Exam 4 and Performance Test 2, which are both due on the last day of the semester, you will have 5 days to complete anything you may have missed. Since all graded items are due on Saturday, you will have until the following Thursday to submit late work.
- However, each day you are late will result in a deduction of 15% for the assignment. Second day you are late, total 30% deduction, third day 45%, etc. It is strongly advised that you submit work on time.
- After the fifth day allowed for late submission, no work will be accepted.



- If you need a large extension of any graded items, be sure to make an arrangement with the instructor well in advance, PRIOR to the deadline.

For a successful completion of the course, students must have the discipline, time-management skills, maturity-level, and perseverance. Also, students **MUST** have access to computer devices capable of downloading and uploading materials necessary for course completion; students should be at least moderately computer savvy.

It is the student's responsibility to observe deadlines for completing all graded items. Exams will only be permitted for make-up in extenuating circumstances with valid, official documentation, e.g., doctor's note. Please be sure to communicate with the Course Instructor via email should problems arise.

Students may request individual zoom meetings with the instructor during the office hours (or by arrangement) if assistance is needed with the instructional materials. This is only voluntary and is not a required part of the class.

IVC has several links on its website that inform students about the wide variety of services and technological training and assistance available to them. Please partake: [STUDENT SUPPORT SERVICES](#)

### Course Grading Based on Course Objectives

First Week Assignments (5 points each; total 2)	10 pts
Exams (15 points each; total 4)	60 pts
Performance Tests (15 points each; total 2)	30 pts
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	Total 100 pts

(Extra credit opportunities *may* be provided)

### Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

### Accessibility Statement

Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not



accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.

We are here to support you and ensure that you have equal access to all course materials.

## Course Policies

### Attendance

- A student who fails to complete the first week assignments will be dropped by the instructor. Should readmission be desired, the student's status will be the same as that of any other student who desires to add the class. You may be waitlisted. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular weekly participation is recommended and expected of all students. It is wise to keep up with the course materials weekly.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences, and late completion of grade items will be granted.

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to *cite* a source correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

*Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file.* Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### How do I show academic honesty and integrity in an online "classroom"?

- **KEEP YOUR PASSWORDS CONFIDENTIAL.**



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- o You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- **COMPLETE YOUR OWN COURSEWORK.**
  - o When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

#### **Examples of Academic Dishonesty (not a comprehensive list):**

- Copying from others on a quiz, test, examination, or assignment
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment
- Having someone else take an exam or quiz for you
- Conferring with others during a test or quiz (if the instructor did not explicitly say it was a group project, then he/she expects you to do the work without conferring with others)
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own
- Excessive revising or editing by others that substantially alters your final work
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class)
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

#### **Netiquette**

- Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!!)].

#### **How am I expected to act in an online environment?**

The same principles from the in-person environment apply in the online environment.

##### **1) Be RESPECTFUL**

- a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.
- b. Treat others as you want to be treated.

##### **2) Be PUNCTUAL**

- a. Please submit ALL graded items on time

#### **Other Course Information**

Please contact the instructor at [christina.kim@imperial](mailto:christina.kim@imperial) if you have any questions.



## Financial Aid

Your Grades Matter! In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Making SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at [finaid@imperial.edu](mailto:finaid@imperial.edu).

## IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

## Anticipated Class Schedule/Calendar

Week	Date	Lecture Topics	Graded items
Week 1	10/06 - 10/11	Syllabus & Introduction  <u>Basics (Staff, Clefs, Notes)</u> : Lessons 1-4 <u>Structure</u> : Lessons 6, 9, 10 Beat vs. Rhythm <u>Note Values/Rhythm</u> : Lessons 5, 21, 45, 15, 23, 47, 55	<b>SELF-INTRODUCTION SYLLABUS Q&amp;A</b>
Week 2	10/13 - 10/18	Review of Note Values + Lesson 17 <u>Rests/Rhythm</u> : Lessons 11, 22, 46 <u>Time Signature</u> : 7, 13, 14, 53, 54  <b>EXAM 1</b>	<b>EXAM 1</b>
Week 3	10/20 - 10/25	<u>Tempo</u> : 43 <u>Dynamics</u> : 41 <u>Musical Road Signs</u> : 18-20, 42 <u>Accidentals</u> : Lessons 25-28 <u>Key Signature</u> : 35, 37-40  <b>EXAM 2</b>	<b>EXAM 2</b>
Week 4	10/27 - 11/05	<u>Major Scales</u> : Lessons 29-34 + Major Scale Packet  Instrument Performance Practice	
Week 5	11/03 - 11/08	<u>Minor Scales</u> : Lessons 73-76 + Minor Scale Packet  Instrument Performance Practice  <b>EXAM 3</b>	<b>EXAM 3</b>
Week 6	11/11 - 11/15	<u>Intervals</u> : 49-52 <u>Transposition</u> : 65, 71  <u>Major Chords</u> : 57-61  <b>PERFORMANCE TEST 1</b>	<b>PERF. TEST 1</b>



Week 7	11/17 - 11/22	<u>Minor &amp; Other Chords: 66-69, 81</u> <u>Non-Chord Tones: 78</u> <u>Harmonizing a Melody: 77, 82</u> <u>Composing a Melody: 79, 83</u> Instrument Performance Practice	
<b>Thanksgiving Break (11/24-11/29)</b>			
Week 8	12/01 - 12/06	Comprehensive Review (Teacher available for Zoom meeting for questions; Date and time TBA) <b>EXAM 4 (FINAL) &amp; PERFORMANCE TEST 2</b>	<b>EXAM 4</b> <b>PERF. TEST 2</b>

**\*\*\*Subject to change without prior notice\*\*\***