ENGLISH C1000 : Academic Reading and Writing

Basic Course Information

Semester:	Fall 2025		Instructor Name:	J D Patterson
Course Title:	Academic Reading and Writing		Email:	jenn.patterson@imperial.edu
CRN:	CRN 11288	CRN 11272		
Classroom:	Room 3111	Room 413	Office #:	Office 2795
Class Dates:	August 12 to December 4		Office Hours:	TBD
Class Days:	Tuesdays and Thursdays		Office Phone #:	760-355-6486 (msg only)
Class Times:	10:15 a.m. to 12:20 p.m.	12:30 p.m. to 2:35 p.m.		
Units:	4.0 units			

Course Description

In this course, students receive instruction in academic reading and writing, including the writing process, effective use of languages, analytical thinking, and the foundation of academic research. (Formerly ENGL 110) Limitation on Enrollment: Course is not open to students with a C or higher in English 105 or ESL 108.

Course Objectives

To ensure satisfactory completion of the course, students will:

1. Read analytically to understand and respond to diverse academic texts.
2. Compose thesis-driven academic writing that demonstrates analysis and synthesis of sources as appropriate to the rhetorical situation.
3. Demonstrate strategies for planning, outlining, drafting, revising, editing, and proofreading written work.
4. Compose unified essays that include support for the thesis statement, clear development, and effective transitions.
5. Demonstrate a thorough understanding of research strategies and library skills (including electronic databases) to identify and evaluate resources for a research paper.
6. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines.
7. Demonstrate a command of rules regarding plagiarism and academic ethics.

Textbooks & Other Resources or Links

All textbook materials will be provided in Canvas.

Frank, Thomas. *10 Steps to Earning Awesome Grades (While Studying Less)*. CreateSpace, 2015. ISBN: 978-151700446.

Guptill, Amy. *Writing in College: from Competence to Excellence*. Open SUNY Textbooks, 2016. ISBN: 978-1-942341-21-5 ebook. <https://textbooks.opensuny.org/writing-in-college-from-competence-to-excellence/>.

Williams, Joseph M., and Lawrence McEnerney. *Writing in College*. The University of Chicago Writing Program. 2013. https://thegraduatewritingguy.com/wp-content/uploads/2021/03/writing-in-college-u-of-chicago-guide.pdf

- This is an in-person class. The student will need access to her/his IVC email account and Canvas. Specific instructions and assignments will be available only through Canvas.

- In addition, the student is expected to have access to a good, quality English dictionary. Bilingual students are encouraged to use a bilingual dictionary as well.

  Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time **and** two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Basic Essay Writing (2 x 10 pts. = 20 points)

Early in the semester/term, the student will brainstorm, outline, draft, and proofread/revise two essays to strengthen the student's understanding of basic essay writing.

"Boring Writing makes for Boring Reading" (Carl Duncan).

Written Assignment Development (3 x 10 = 30 points)

The student will provide evidence of pre-writing strategies and outlining skills for each of the assigned research papers. The work will culminate in a comprehensive outline which will be uploaded into Canvas for instructor review and feedback.

Peer Editing (3 x 10 = 30 points)

The student will provide peer editing to the work of other students in the class. Specifically, the student will review grammar, spelling, and punctuation as well as evaluating the thesis statement

and essay organization. To participate in peer editing sessions in class, the student must submit a first draft of the given assignment prior to the hard due date.

Research Papers (3 x 30 = 90 points)

The primary focus of this class will be on the writing of research papers, that is, Academic Writing. Academic Writing is a sub-genre of non-fiction and represents the research and learning of the student writer. "Academic writing is one of the most demanding tasks that all academics and researchers face. In some disciplines there is guidance on what is needed to be productive, successful writers; but in other disciplines there is no training, support or mentoring of any kind" (Rowena Murray and Sarah Moore. "The Handbook of Academic Writing." 2006.)

Research Paper 1: **Academic Writing**
Assignment: *From your research, develop a paper which analyzes the characteristics of academic writing at the university level.*

(First Draft: 500 words minimum; Final Draft: 700 words maximum; three required sources: Amy Guptill (Chapters 1-3), Williams and McInerney (Part 1), and Akkaya & Aydin)

Research Paper 2: **Time Management**
Assignment: *The student will conduct research and analyze the concepts/skills of time management in particular relation to college/university students.*

(700 words minimum, 900 words maximum, and at least three scholarly sources)

Research Paper 3: **Project Management**
Assignment: *From your research, develop a paper which reviews the characteristics of basic project management and provides a blueprint for your success in this class.*

(700 words minimum, 900 words maximum, and three credible web-based resources and at least one scholarly source)

The first and final drafts for each of the research papers will be submitted through Canvas assignments. The final draft must be saved as a Microsoft Word document (.docx) or PDF and uploaded into Canvas.

Documents submitted in any other format (e.g., Google Docs) will remain unread and ungraded until the student submits the draft in the correct format. Penalties for late submissions may apply.

"Be paranoid about verb tense" (Nicole Carter).

post mortem reports (2 x 10 points = 20 points)

The Latin term *post mortem* means *after death*. When each of the first three papers are graded and returned to the student, the student-author will review and evaluate the strengths and weaknesses of the paper. The student will then prepare and submit a short essay describing the strengths and weaknesses and describing – in detail – adjustments to be made in preparing the next assigned paper. The *post mortem* essays should be typed in correct MLA format (or APA format) and sent to the instructor as an email attachment.

Reading Comprehension Quizzes (130 points)

Following a reading assignment, the instructor will quiz the student on her/his comprehension of the text. Students may refer to their notes during these quizzes; students may not access the reading assignment itself.

> "As long as they are well-intentioned, mistakes are not a matter for shame, but for learning" (Margaret Heffernam, businesswoman).

Basic Essay Writing ....20 points
Essay Development .... 30 points
Peer Editing.. 30 points
Research Papers .... 90 points
post mortem reports....................................... 20 points
Reading Comprehension Quizzes .... 130 points
Midterm Examination .... 30 points
Final Examination .... 30 points

Minimum Point Total for a Passing Grade of C: 270 points

Warning: The grades in Canvas are not a true account of the student's status in the course. Dr. Patterson maintains some points (such as chapter summaries) separate from the Canvas grades.

> "Free education is abundant, all over the Internet. It's the desire to learn that's scarce."
> – Naval Ravikant, Entrepreneur

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization. (ILO1, ILO2, ILO4)

2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines. (ILO1, ILO2, ILO4, ILO5)

3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance (ILO1, ILO2, ILO3, ILO4)

Course Policies

Attendance

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.

It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details. The deadline to drop with "W" is **1 November 2025**.

Dr. Patterson only drops students on the Opening Day Roster and the Census Roster.

Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Electronic Devices: Cell phones and electronic devices may be turned on during class. Please step out of the classroom to make or receive a call. Students who bring laptop computers to class are expected to sit in the back of the classroom so their screens do not distract other students.

Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Students should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If the student does not understand how to correctly cite a source, the student must ask for help. There is no difference between accidental and intentional plagiarism.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source.
  - Quoting from a source without identifying the quoted words with quotation marks is plagiarism.
  - Placing paraphrased material in quotation marks is a form of plagiarism called fabrication.
  - Failing to provide accurate and complete bibliographic information for research materials is plagiarism.

- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

- IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Anyone caught cheating will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include but are not limited to the following:

(a) plagiarism,
(b) copying or attempting to copy from others during an examination or on an assignment,
(c) communicating test information with another person during an examination,
(d) allowing others to do an assignment or portion of an assignment,
(e) use of a commercial term paper service.

Anticipated Class Schedule/Calendar

The course is made up of 16 weeks with classroom activities and out-of-class assignments. This is a 4-unit class. Students should anticipate 6-8 hours of work each week.

The anticipated class schedule is available in the Canvas class.

Subject to change without prior notice