

Basic Course Information

Semester:	FALL 2025	Instructor Name:	María Elena Cloud
Course Title & #:	Elementary Spanish 100	Email:	mariaelena.cloud@imperial.edu
CRN #:	10828	Webpage (optional):	
Classroom:	205	Office #:	
Class Dates:	Aug. 11 to Dec. 6, 2025	Office Hours:	T 9:45-10:15 A.M. Rm 205, and TechConnect Zoom, Pronto, Email. (By appointment).
Class Days:	Tuesday/Thursday	Office Phone #:	
Class Times:	10:15 A.M. a 12:45 P.M.	Emergency Contact:	760 355-6337 Lency Lucas
Units:	5.00	Class Format:	Face to face

Course Description

Elementary Spanish Course is based on a contrastive analysis between Spanish and English and is designed to develop in the English-speaking student rudimentary abilities in the four basic language skills: hearing, speaking, reading, and writing. The main emphasis is on the present tense of both regular and irregular verbs. The student will be familiarized with those features of Hispanic culture, which reflect the different frame of reference from which the native speaker of Spanish views the world. The class is conducted in Spanish. (CSU, UC).

Course Prerequisite(s) and/or Corequisite(s)

Prerequisite: The student must be able to speak and read English. Not open to students with native ability in Spanish or those who have studied in a Spanish speaking country (See SPAN 220). For additional oral practice, concurrent enrollment in SPAN 113 is recommended.

Student Learning Outcomes

1. Organize information about a historical or cultural aspect of a Spanish-Speaking country for a written or oral assignment. [ILO1, ILO3, ILO5]
2. Successfully communicate at the novice/elementary level a personal event in the present tense. (ILO1, ILO2)
3. Describe basic daily life situations using correct grammatical structures, vocabulary, and idiomatic expressions (ILO1)

Course Objectives

1. Demonstrate knowledge of the Spanish sound system.
2. Use the Spanish writing/spelling system with its diacritical marks, especially the accent.
3. Practice receptive skills through coordinated written and spoken material.
4. Practice productive skills, by repetition, use of cognates, and real-life situations appropriate to the university level.
5. Demonstrate knowledge of grammar to allow communication from controlled use of language forms to open-ended communicative activities.
6. Demonstrate knowledge of the language skills in speaking, listening, writing, and comprehension according to the American Council on the Teaching of Foreign Language Proficiency Guidelines.
7. Identify the varieties of Spanish and its speakers through recordings, maps, and videos.

Required Textbooks & Other Resources or Links

iAnda! Curso elemental 3rd. Edition. Heining-Boyton I Cowell. <https://lingrolearning.com/spanish/> compatible with Canvas
How to register and buy the textbook:

If you are adding the class, it is your responsibility to register in <https://lingrolearning.com/spanish/> Therefore, you must watch the video in the tool Orientation. Read and follow the instructions on how to register in <https://lingrolearning.com/spanish/> It's important to pay attention on how to register in Canvas.

Warning! Do not buy the e-book somewhere else because this e-book is connected to Canvas and any other textbook is not compatible with Canvas.

HERE IS ENROLLMENT CODE **d55a26** for this course.

NOTE: IF A STUDENT HAS ISSUES WITH <https://lingrolearning.com/spanish/> She/He MUST CONTACT TECH SUPPORT

Course Requirements and Instructional Methods

In-Person (Face-to-face)- On an on-campus class, course activity occurs face-to-face at I.V.C. or a designated physical site. The course meetings occur at scheduled physical site. The course meetings occur on scheduled days and times. Instructors may still use Canvas or other software products to enhance (like by posting the syllabus or hosting a discussion board) the class outside of the face-to-face meetings.

In an F-2-F class there are required real-time or on-campus meetings. All content is delivered both in the classroom and in Canvas. Coursework does have due dates as set by the instructor but can be completed at any time before the due date according to an individual student's schedule. Quizzes or tests may have a shortened period (usually a week's time) during which students will need to complete them.

The Student Activities in <https://lingrolearning.com/spanish/> online (Capítulo Preliminar A, and Capítulo 1-5): should be kept up to date by every student. **They are due on Sundays.** Plan to study 1-2 hours or more a day on your own. It is important when learning a foreign language to practice listening, speaking, reading, and writing skills as much as you can outside of the class.

MODULES: Weeks are broken down in modules:

1. Vocabulary
2. Culture
3. Grammar
4. Discussion
5. LingroLearning.com

*Except week 1, all weeks include these 5 modules. In weeks 1, is intended to help you understand how the class works, how is it organized, and how to do certain activities. You will find a module called **Syllabus, Información importante, and How to....**

HOMEWORK: Submit homework on time. The homework will be assigned during every class. No late homework, assignments, or quizzes will be accepted unless a valid medical excuse, within two days of your return. You are responsible for the work missed during your absence. Remember, <https://lingrolearning.com/spanish/> **activities are due on Sundays.** There is also a **Discussion** every week on topics related to the material covered during the week. You must also make one comment to two classmates by Sunday before 11:59 P.M. Other activities will be assigned to evaluate material comprehension.

WRITTEN COMPOSITIONS: You will write short compositions weekly. These activities are under the culture module. The topics for these compositions will be assigned by the instructor every week. You will also do discussions. Writing will help you put into practice what you learn in the grammar section.



ORAL INTERVIEW/PRESENTATION: You will prepare oral interviews or presentations. The topics will be assigned by the instructor, and they will be related to the culture of any Spanish speaking country studied in class or the material covered in class. Interview will be graded on content, preparation, creativity, vocabulary, fluency, pronunciation, and ability to communicate in the target language. Not speaking enough Spanish in presentation lowers your grade. There will be a total of two presentations during the semester.

MIDTERM EXAM: The midterm will be on Chapters Preliminary A, 1, and 2. This exam will be taken at the language Lab.

FINAL EXAM: The final exam will be in Chapters 3, 4, and 5. More information regarding this exam will be given by the instructor. This exam will be taken at the language lab.

CHAPTER EXAMS (EXÁMENES): There will be six-chapter exams, one midterm and a final exam; all these exams will be taken at <https://lingrolearning.com/spanish/> (I will drop the lowest score from tests). If for any reason you miss a test or a quiz (illness, death in the family, etc., consider this your lowest grade and I will drop it). In addition, expect quizzes (written or oral) on spelling, grammar, homework assignments, and discussions on history, vocabulary, and culture. Quizzes will be announced and unannounced. There will be NO MAKE- UP TESTS OR QUIZZES -Except in cases of documented emergencies, at the discretion of the professor. For reasons of fairness and the integrity of the class, there are NO EXCEPTIONS. Last examinations will be held during the first week of June.

Course Grading Based on Course Objectives

GRADING:

A 100-90 B 89-80 C 79-70 D 69-60 F 59 or below

https://lingrolearning.com/spanish/	20%
Participation In-class Work Assignments.....	20%
Chapter Exams.....	20%
Interview/Oral Evaluation	10%
Midterm	15%
Final Exam	15%

Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Accessibility Statement

Imperial Valley College is committed to providing accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through DSPS, contact them for additional assistance.



We are here to support you and ensure that you have equal access to all course materials.

Course Policies

What does it mean to “attend” a class?

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-on campus conference
- Documented student interaction with class postings, such as an interactive tutorial or computer-assisted instruction via modules
- A posting by the student showing the student's participation in an assignment created by the instructor.
- A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters.
- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.
- Logging onto Canvas alone is **NOT** adequate to demonstrate academic attendance by the student.

A student who fails to actively participate in the assigned activities in our weekly schedule will be asked to drop off that class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details. **For this course and for Week 1, this means that any student who does not ATTEND the first day of class on August 12, 2025, from 10:15 A.M. to 12:45 P.M., will be dropped.**

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

How am I expected to act in an online “classroom” (especially Zoom or Canvas)?

Attending a virtual meeting can be a challenge when there are many students on one conference call. Participating in such meetings may be needed to attend, but disruptive behavior will not be tolerated. Follow the tips below for the best results:

1. **Be RESPECTFUL**
 - a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.
2. **Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)**
 - a. People walking around and pets barking can be a distraction.
3. **POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING**
 - a. If you are using the camera, show your face; it helps others see your non-verbal cues.
4. **Be READY TO LEARN AND PAY ATTENTION**
 - a. Catch up on other emails or other work later.
 - b. If you are Zooming, silence your phone and put it away.
5. **USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS**
 - a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It’s best if you conference in a private space, but if you can’t find a quiet place, when noises arise **MUTE** your laptop.
6. **REMAIN FOCUSED AND PARTICIPATE IN THE MEETING**
 - a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instructions. Answer questions when asked.
 - b. Do not use the Zoom meeting to meet with your peers or put on a “show” for them.

Academic Honesty

How do I show academic honesty and integrity when the course activities require to participate in an online “classroom”?

- **COMPLETE YOUR OWN COURSEWORK.**

When you register for this class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignments.
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment.
- Having someone else take an exam or quiz for you.
- Conferring with others during a test or quiz (if the instructor didn’t explicitly say it was a group project, then he/she expects you to do the work without conferring with others)



- Buying or using a term paper or research paper from an internet source or another company or taking any work of another, even with permission, and presenting the work as your own.
- Excessive revising or editing by others substantially alters your final work.
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class).
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism; this applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

Financial Aid

Your Grades Matter! To continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Making SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at finaid@imperial.edu.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	https://lingrolearning.com/spanish/ Due Dates
Week 1	Course information, Course Video, Syllabus, Syllabus Quiz, Información importante, How to... Discusión. Writing Assignment	Thursday 11:59 pm
Week 2	Cap. A Saludos y presentaciones, Expresiones útiles para la clase, Adjetivos de nacionalidad, Saludos, Nota cultural: Tú o usted, Video: Club cultura, Pronombres personales, El verbo ser, https://lingrolearning.com/spanish/ , Discusión	Thursday 11:59 pm
Week 3	Cap. A Los números, La hora, Los días de la semana y las estaciones, El tiempo, Nota Cultural: Los hispanos, Video: Guinea Ecuatorial, Gustar, https://lingrolearning.com/spanish/ , Discusión, <i>Examen del Capítulo A.</i>	Thursday 11:59 pm
Week 4	Cap. 1: La familia, Nota Cultural: Los apellidos en mundo hispano, Video: Estados Unidos, Sustantivos singulares y plurales, masculinos, femeninos, Artículos definidos e indefinidos https://lingrolearning.com/spanish/ y discusión.	Thursday 11:59 pm
Week 5	Cap. 1 Gente, Nota cultural: El español, lengua diversa, Video, Estados Unidos: la vida de los hispanos, adjetivos posesivos y descriptivos, discusión, <i>Examen del Capítulo 1.</i>	Thursday 11:59 pm
Week 6	Cap. 2, Las materias y las especialidades, Los números, la sala de clases, Nota cultural: Las universidades hispanas, Video: México, presente de indicativo verbos regulares, formación de preguntas, https://lingrolearning.com/spanish/ , discusión.	Thursday 11:59 pm



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Week 7	Cap. 2 En la universidad y la residencia, Las emociones y los estados, Los deportes y los pasatiempos, Nota cultural: Los deportes en el mundo hispano, Video: México: La vida de los universitarios, El verbo estar, discusión, <i>Examen del Capítulo 2.</i>	Thursday 11:59 pm
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Week 8	Evaluación Oral Midterm	
Week 9	Cap. 3 La casa, Los muebles y los objetos de la casa, Nota cultural: Dónde viven los españoles, Video: España, Algunos verbos irregulares, El mejoramiento de la casa, https://lingrolearning.com/spanish/ , discusión.	Thursday 11:59 pm
Week 10	Cap. 3 Los quehaceres de la casa, Los colores, 1,000-100, 000,000, Nota: Las casa verdes, Video: Se come bien en España. Expresiones con tener, el verbo gustar, discusión, Examen del Capítulo 3.	Thursday 11:59 pm
Week 11	Cap. 4 Los lugares, Actividades y acciones cotidianas, Nota: Dónde viven los españoles, Video: Honduras, verbos con cambios de raíz, El verbo estar, Ir+a+infinitivo, discusión. https://lingrolearning.com/spanish/	Thursday 11:59 pm
Week 12	Cap. 4 Servicios a la comunidad, Nota: La conciencia social, Video: La comunidad Garifuna, Expresiones afirmativas y negativas, Repaso de ser y estar discusión. Examen del Capítulo 4.	Thursday 11:59 pm
Week 13	Cap. 5 El mundo de la música, Nota: La música latina en los Estados Unidos, Video: Costa Rica, Los adjetivos y pronombres demostrativos, https://lingrolearning.com/spanish/ , discusión.	Thursday 11:59 pm
Week 14	Cap. 5 Tecnología e informática, subjuntivo con antecedentes indefinidos, las acciones relacionadas con la tecnología, Perfiles: Viajando hacia el futuro, Video: Costa Rica, un país con conciencia ecológica, discusión. Examen del Capítulo 5.	Thursday 11:59 pm
Week 15	Evaluación Oral II. Repaso para el examen final.	Thursday 11:59 pm
Week 16	Thanksgiving Break (NO CLASSES)	
Week 17	Final Exam	

Important Dates:

Class Start Date: 11 AUG 2025
Class End Date: 06 DEC 2025

Last Date to Add: 23 AUG 2025
Deadline to drop WITH "W": 1 NOV 2025