

Note to Instructor: Replace the placeholder text beneath the headings with the appropriate information for your course. Please note that all sections, with the exception of "Other Course Information," are required elements.

Basic Course Information					
Semester:	Fall 2025	Instructor Name:	Hope Davis, PhD, DMA		
Course Title & #:	MUS 100, Music Foundations	Email:	hope.davis@imperial.edu		
CRN #:	10228, 10726	Webpage (optional):	N/A		
Classroom:	ONLINE	Office #:	N/A		
			MW – 2:30 to 4:00pm; TR		
Class Dates:	08/11/2025 to 12/06/2025	Office Hours:	6:00pm to 6:30pm		
Class Days:	ONLINE, ASYNCHRONOUS	Office Phone #:	N/A		
Class Times:	ONLINE/ASYNCHRONOUS	Emergency Contact:	Email only		
Units:	3 Credit Units	Class Format:	ASYNCHRONOUS/ONLINE		

Course Description

[Paste in the course description from the Course Outline of Record (COR), located at https://imperial.curricunet.com/Search]

An introduction to basic concepts of music. The development of the skills and knowledge needed to read music, to hear music, and to use some instrument (including the voice) with skill. (C-ID MUS 110)(CSU)(UC credit limited. See a Counselor.)

Course Prerequisite(s) and/or Corequisite(s)

[Paste in the course perquisite(s) and/or corequisite(s) from the COR, located at https://imperial.curricunet.com/Search]

None. No prior knowledge of Music is needed for taking this course.

Student Learning Outcomes

[Paste in the course student learning outcomes from the COR, located at https://imperial.curricunet.com/Search]

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1. Perform selected songs on flutophone (or other instrument) with correct pitches and rhythm. (ILO2, ILO4)
- 2. Demonstrate knowledge of notation via being able to name notes on the Treble and Bass Clef Staffs, as well as notes on leger lines; (ILO2, ILO3, and ILO4)



3. Demonstrate knowledge of at least 10 of 15 major scales and their key signatures, by being able to write them, and/or identify them. (ILO1, ILO3, ILO4)

Course Objectives

[Paste in the course objectives from the COR, located at https://imperial.curricunet.com/Search]
Upon satisfactory completion of the course, students will be able to:

- 1. Identify the staff, and treble, and bass clefs;
- 2. Distinguish the duration of sound and silence (notes and rests);
- 3. Construct scales (major; and natural, harmonic and melodic minor);
- 4. Demonstrate solfeggio (using numbers 1-7, or do-re-mi etc.);
- 5. Differentiate measures, meter, and time signatures;
- 6. Illustrate dynamics:
- 7. Determine tempo;
- 8. Interpret expression;
- 9. Formulate intervals (diminished, minor, major, perfect, and augmented) from the prime to the octave:
- 10. Analyze chords, (diminished, minor, major, augmented, and dominant seventh) including all inversions
- 11. Compose smooth voice leading of triadic accompaniment; transposition of melody and accompaniment.

Formulate transposition of melody and accompaniment

Textbooks & Other Resources or Links

[Describe which textbooks and/or other resources are required for the course. Be sure to include ISBN.]

Practical Theory Complete, by Sandy Feldstein, ISBN 0-88284-225-0 2. Music Time Flutophone Method Book

3. Flutophone, or other instructor-permitted Musical Instrument; ALSO Online Piano (FREE – See LINKS on Canvas LMS). This Course is ZERO Textbook Cost.

Course Requirements and Instructional Methods

[Describe course activities, assignments, tests, homework, etc.]

CLASS EXPECTATIONS:

This class is purely ONLINE. As such it behooves the student to ensure that they have the discipline, maturity-level, and persevering demeanor to complete such a course in this learning platform. Furthermore, it is assumed that students have access to computer devices capable of downloading and uploading materials necessary for course completion. It also assumes that the student is at least moderately computer savvy.



IVC has several links on its website that inform students of the wide variety of services and technological trainings available to them. Please partake. Go to www.imperial.edu scroll down to mid-page, and click on [STUDENT SUPPORT SERVICES] tab. Also, you may contact Ms. Xochitl Tirado, IVC's Technological Person, Xochitl.tirado@imperial.edu for computer and other technological problems. She responds quickly.

BACK-UP PLANS FOR IF or WHEN THINGS DON'T WORK (System-Failure):

- Contact Instructor immediately at hope.davis@imperial.edu AND/OR Instructor Personal Email at hopealda@gmail.com
- Send Instructor Your Personal Email Address, so coursework and instructions can continue
- Instructor will send you Videoconference invitations via ZOOM or SKYPE or GOTOMEETNG

CLASS REQUIREMENTS:

Students are required to acquire the Textbook, flutophone (or other pitched instrument, OR Use LINKS for Online FREE Piano), necessary for this class. Additionally, students are expected to watch the Course Lecture Videos provided by the instructor, and read and study the PowerPoint (or, PDF files) of Course Materials, provided by the instructor in your MODULES in CANVAS. Tests/Quizzes and other types of Assignments will also be in CANVAS, your LMS (Learning Management System), and it is your responsibility to note the deadlines for completing these assignments, and get the work done and submitted in a timely fashion. The LMS will be set-up to send you Announcements of Tests, Assignments, Quizzes, Discussions, and more.

In addition to the above, students are required to participate in the Discussion Forums with other students in the course. There will be other opportunities created to enable students to interact with students, students with professor, etc. Please be compliant.

100 BONUS POINTS AVAILABILITY for your MUS 100 Course – IF you ADDITIONALLY REGISTER for and participate in IVCs Community Chorus – MUS 156/MUS 157/MUS 802 (1 Credit/Non-Credit), with the same Instructor (Dr. Hope Davis), you will automatically earn 100 Bonus Points on your Written Exams! This is in addition to the WAIVED Instrumental Performance Exams (NO FLUTOPHNE EXAMS or Other Instrument Exams NEEDED – an additional 40 guaranteed points!). And the same deal is available for Registering and Participating in IVCs Chamber Orchestra – MUS 171/MUS 804 (1 Credit/Non-Credit).

Please note that Exams will be given on the written portion of this course, as well as on the performance aspect (you will perform fun, easy tunes, specially selected by the instructor on flutophone, (or priorly approved other pitched instrument). Your Performance Exams will be done Asynchronously BY UPLOADED VIDEOS to CANVAS. Please NOTE DEADLINES.

Make-up Exams/Quizzes/Assignments will only be permitted for extenuating circumstances. Please communicate with the instructor, should problems arise.

HOW TO NAVIGATE THIS COURSE:

When you enter the Canvas Learning Management site, click on this Course Shell (MUS 100)



- Once in the course shell, click on the HOME PAGE, located in the Left Column . there you shall see information about this course, information about the instructor, the course objectives, and how to contact the instructor.
- Next, click on MODULES, located in the Left Column. There you will find ALL the course materials including Reading Assignments, Instrument Performance/Practice Assignments, Lecture Videos, Instrument Performance Training Videos, PowerPoint Lecture Notes, Pages with YouTube Music Videos, Quizzes, Assignments, Discussions, and more. This is your MAIN COURSE HUB.
- Please go through your MODULES in the order in which the materials are presented. This is VERY
 important. Please do NOT skip readings, video lectures, video performance training, assignments,
 quizzes, performance exams, etc. All are very valuable to a solid learning experience.
- All your Assignments, Quizzes, Discussions, and reflections will be completed in Canvas Learning Management System. However, your Flutophone/Instrument/FREE ONLINE PIANO Performance Exams, will be done via YOUR SUBMISSION of VIDEOS ONLINE (in Canvas). Those dates are listed in Canvas, and will be published in your class ANNOUNCEMENTS (from which the system will send you emails).

Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Course Grading Based on Course Objectives

[Provide detailed information related to grading practices and grading scale, including values and totals. Consider adding final grade calculation, rubrics, late assignment policy, and other grading practices.]

Written Exams (including Final)	55%
Instrumental Music Performance	15%
Other Class Assignments, Discussions, etc	30%
TOTAL	100%

^{**} Students who REGISTER FOR and PARTICIPATE in IVCs CommunityChorus (MUS 156/MUS 157/MUS 802 – 1 Credit/Non-Credit), with the SAME INSTRUCTOR, Dr. Hope Davis, will be automatically EXEMPT from Flutophone/Instrumental Performance Exams, and Receive the 40 Points**



ADDITIONALLY, for Registering and Participating in the Community Chorus (MUS 156/MUS 157/MUS 802 – 1 Credit/Non-Credit), YOU EARN an ADDITIONAL 100 BONUS POINTS! The same deal is available for Registering and Participating in IVCs Chamber Orchestra – MUS 171/MUS 804 (1 Credit/Non-Credit) This is GUARANTEED to BOOST your FINAL Semester Grade!! AND you will be Actively Practicing Music Performance!!

LATE ASSIGNMENT POLICY and GRADE CHANGE PROCEDURES:

It is in your best interest NOT to miss deadlines for Assignments, Quizzes, Exams, Discussions, and the like. However, in the event that you find yourself in this situation, ALL LATE ASSIGNMENTS must be completed by latest, December 1st, 2025, at 11:59pm. No exceptions. Furthermore, no late assignments will be accepted after December 3rd, 2025 (date of Final Exam for this course). If there are PROVEN severe extenuating circumstances, for example, hospitalizations, deaths, dismemberment, etc., then the instructor will weigh each case for leniency.

If, per chance, a grade change is needed, the instructor will follow the College Policies and Procedures on Grade Changes, and the appropriate Forms will be completed to effect the change.

Course Policies

[Describe other policies such as attendance, academic honesty, netiquette, expected classroom behavior, etc.]

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused
 absences exceed the number of hours the class is scheduled to meet per week may be dropped. For
 online courses, students who fail to complete required activities for two consecutive weeks may be
 considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].



Other Course Information

[Optionally, include other necessary information.]

Financial Aid

Your Grades Matter! In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Makings SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at finaid@imperial.edu.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit http://www.imperial.edu/studentresources or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

[Provide a tentative overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format as in the example below may be used for this purpose.]

		1
Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
WEEK 1:	* Syllabus, Mini-Course Orientation Quiz, The Staff,	
August 11th	Treble and Bass Clefs, rests.	
to 17th, 2025	* Read PowerPoint Lecture One & Watch Lecture	* Pages 3 to 10 - Practical
Objective:-	Video One.	Theory text.
Students will	*Read Lessons 1 - 8 of Practical Theory Text, and do	* Mini-Quiz on Course
be able to	Exercises	Orientation Assignment
identify the	*Do Introductions Assignment in Canvas LMS.	Due 08/17/2025 at
Staff, treble		11:59pm – Canvas LMS -
and Bass Clefs		20 points
Week 2;	*Review of Week 1, Rests, Note Values, Flutophone,	 Pages 10 to 14 -
August 18th	or another instructor-approved instrument.	Practical Theory
to 24th, 2025	*Read Lessons 8 to 12 of Practical Theory Text and	text
Objective:-	do Exercises.	 Pages 5 to 7 of
Students will	* Watch Flutophone Video One in Canvas LMS and	Flutophone Book
be able to	play along	• Complete Short
distinguish	*Play pages 5 to 7 in Flutophone Music Book	Multiple-Choice
the duration	* Complete Short Multiple-Choice Assignment in	Assignment. Due
of sound and	Canvas LMS, on Treble and Bass Clefs, naming notes	08/24/2025 by
silence (rests	and naming rests.	11:50pm (worth
and notes)		20 points)



Date or Week Week 3; August 25th to 31st, 2025 Objective: Students will be able to decipher dotted notes and rests, and time signatures	 Activity, Assignment, and/or Topic Review of Week 2, Grand Staff, Accidentals, Flutophone/Other approved Instrument Read Lessons 13 to 26 of Practical Theory Text and complete Exercises Read Lecture PowerPoint Two in Canvas, and Watch Lecture Video Two Watch Flutophone Videos One and Two and play along Play pages 7 to 10 in Flutophone Book Complete Short Multiple-Choice Assignment in Canvas LMS on ledger lines, dotted notes 	Pages/ Due Dates/Tests Pages 15 through 28, Practical Theory text Pages 7 to 10, Flutophone Book. Complete Short Multiple-Choice Assignment in Canvas LMS. Due by 08/31/2025 at 11:59pm. (worth
Week 4; September 1st to 7th, 2025 Objective: Students will be able to construct scales - chromatic and some major scales	 and rests, and accidentals Review of Week 3, Flutophone/Other Instrument, Chromatic Scale, Intro to Major Scales Read Lessons 25 through 32 of Practical Theory text and do Exercises Review Lecture PowerPoint and Lecture Video Two Play pages 8 to 12 in Flutophone Book Review Flutophone Video Tow Review Lessons 1 to 24 of Practical Theory for Exam ONE Practice Flutophone Exam One Selections 	 Pages 27 through 34, Practical Theory text Pages 8 to 12, Flutophone Book. Pages 3 to 26 of Practical Theory text for Exam ONE Review



Week 5; September 8th to 14th, 2025 Objective: Students will be able to construct more major scales and analyze key signatures	 More Major Scales; Review of Week 4; Flutophone/other tuned instrument Read Lessons 32 to 34 and do Exercises Read Lecture Three PowerPoint and Watch Video Lecture Three, in Canvas LMS Watch Flutophone Video Three (1st part) Play pages 12 to 15 of Flutophone Book Do EXAM ONE in Canvas LMS, Multiple Choice 	 Pages 34 to 36 - Practical Theory text Pages 12 to 15 of Flutophone Music Book EXAM ONE (Multiple Choice) due 09/14/2025 at 11:59pm - 50 points Exam One (Flutophone or Online Piano or other tuned instrument) UPLOAD VIDEO to Canvas by
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Week 6; September 15th to 21st, 2025 Objective: Students will be able to formulate major scales' key signatures using the Circle of Fifths, and ordering of sharps and flats	 Upload Music PERFORMANCE VIDEO to Canvas by 09/13/2025 at 11:59pm Major Scales, Key Signatures, Introduction to Sight Singing, Songs, Flutophone/Other tuned instrument Read Lessons 35 to 40 on Practical Theory Text and do Exercises Review Lecture PowerPoint Three and Video Lecture Three Play pages 14 through 17 of Flutophone Book Watch 2nd half of Flutophone 	 09/13/2025 by 11:59pm - 20 points Pages 37 to 42 of Practical Theory Text Pages 14 to 17 of Flutophone Book
Week 7; September 22nd to September 28th, 2025 Objectives: Students will be able to illustrate Dynamics, determine Tempo, and interpret Expression marks	 Video Three Dynamics, Tempos, Expressions, Intro to Intervals, Singing, Flutophone/Other Instrument Playing Read Lessons 41 to 49 of Practical Theory text and do Exercises Read Lecture PowerPoint Four, and Watch Video Lecture Four Play pages 15 through 18 in Flutophone Book Review Flutophone Video Three, and the beginning of Video Four Do Assignment on Major Scales in Canvas LMS 	 Pages 43 to 51 of Practical Theory text Pages 15 to 18 of Flutophone Book Do Multiple Choice Assignment on Major Scales in Canvas LMS – Due 09/28/2025 at 11:59pm - 30 points
Week 8; September 29th to October 5th, 2025 Objective: Students will be able to formulate Intervals of all kinds from the prime to the octave	 More Intervals, Review of Week 7, Singing, Flutophone /Other tuned Instrument Read Lessons 50 to 56 of Practical Theory and do Exercises Review Lecture Four PowerPoint and Lecture Video Four 	 Pages 52 to 58 of Practical Theory text Pages 17 to 19 of Flutophone Book



Week 9; October 6th to 12th, 2025 Objective: Students will be able to calculate all Interval types Week 10; October 13th	 Play pages 17 to 19 in Flutophone Book Watch Flutophone Video Four Review of Intervals, Intro to Triads (3-Note Chords), Singing, Flutophone/Other Instrument Read Lessons 57 to 60, and 66 to 67 in Practical Theory Text and do Exercises Read Lecture PowerPoint 5, and Watch Lecture Video 5 Play Flutophone pages 18 to 20 in Flutophone Book Review Flutophone Video Four Do Multiple-Choice Assignment on Sixteenth Notes, Triplets, and Intervals in Canvas LMS More Chords/Triads, Chord 	 Pages 59 to 62, and 68 to 69 in Practical Theory Text Pages 18 to 20 in Flutophone Book Do Multiple-Choice Assignment in Canvas LMS - Due 10/12/2025 at 11:59pm - 30 points Pages 66, 68, 71, and
to 19th, 2025 Objective: Students will be able to analyze various chords and their inversions	 More Chorus/Triaus, Choru Inversions, Begin Review for Exam TWO, Flutophone/Other Instrument Read Lessons 64, 66, 69 and 70 of Practical Theory and do Exercises Review Lecture PowerPoint 5 and Lecture Video 5 Play pages 19 through 21 in Flutophone Book Review Flutophone Video Four Begin Review for Exam TWO – Lessons 25 to 52 of Practical Theory text 	 Pages 60, 66, 71, and 72 of Practical Theory text Pages 19 to 21 of Flutophone Book Review pages 27 to 54 of Practical Theory Text to prepare for Exam TWO
Week 11; October 20th to 26th, 2025 Objective: Students will be able to demonstrate mastery of major scales, musical dynamics, tempo, expression marks, and key signatures on their Exam Two	 Continue Reviewing Lessons 25 to 52 of Practical Theory text for Exam TWO Review Flutophone/Other Instrument Exam selections Read Lecture PowerPoint 6, and Watch Video Lecture 6 Do Multiple Choice Exam TWO in Canvas LMS 	 Review Pages 27 to 54 in Practical Theory text for Exam TWO Review Flutophone Exam Selections on pages 14 to 16 of Flutophone Book UPLOAD Performance VIDEO of Flutophone/ONLINE



	UPLOAD Performance VIDEO of Flutophone/ONLINE PIANO/Other tuned Instrument Exam TWO to CANVAS by October 25th, 2025, by 11:59pm	PIANO/Other tuned Instrument Exam TWO by 10/25/2025 - 20 points by 11:59pm on Canvas Do Exam TWO Multiple Choice - Due 10/26/2025 by 11:59pm - 50 points
Week 12; October 27th to November 2nd, 2025 Objective: Students will be able to analyze and construct Dominant 7 th Chords and their inversions	 Intro to Dominant 7th Chords, Review Chords (triads), Flutophone/Other Instrument playing, Singing Read Lessons 61, 63 and 64 of Practical Theory text, and do Exercises Review PowerPoint Lecture 6, and begin Lecture 7; Plus, rewatch Lecture Video 6 and begin Video 7 Play pages 19 to 22 in Flutophone Book 	 Pages 63, 65, and 66 of Practical Theory text Pages 19 to 22 of Flutophone Book
Week 13; November 3rd to 9th, 2025 Objective: Students will be able to discern correct transpositions of musical notes from one scale to another	 Dominant 7th Chord Review, Intro to Transposition, Introduction to Minor Scales; Instrument Playing Read lessons 61 to 65, and 68 to 75, and do Exercises Read PowerPoint Lecture 7 and Watch Video Lecture 7 Play pages 20 to 23 in Flutophone Book Do Multiple Choice Assignments on Chords and Chord Inversions on Canvas LMS 	 Pages 63 to 67 and Pages 70 to 77 in Practical Theory Text Pages 20 to 23 in Flutophone Book Do Multiple Choice Assignment on Chords and Chord Inversions in Canvas LMS; Due 11/09/2025 at 11:59pm - 50 points
Week 14; November 10th to 16th, 2025 Objective: Students will be able to construct all 3 types of minor scales in various keys; and differentiate different types of non-Chord tones	 Minor Scales continued, Non-Chord Tones, Review of all Chord Types and Intervals, Instrument Playing Read Pages 73 to 80 in Practical Theory text, and do Exercises Read PowerPoint Lecture 8 and Watch Lecture Video 8 Play pages 21 to 24, and 26 and 27 in Flutophone Book 	 Pages 75 to 82 in Practical Theory text Pages 21 to 24 and 26 and 27 in Flutophone Book



Week 15; November 17th	Review Minor Scales, Non-Chord	• Pages 55 to 82 of
to November 23rd, 2025 Objective: Students will be able to demonstrate mastery of minor scale	Tones, Transposition, Dominant 7th Chords, and All Chord Types for Final Exams Review pages 53 to 80 in	Practical Theory textPages 19 to 24 of Flutophone Book
construction, transposition discernment, non-chord tones differentiation, and dominant 7 th chord construction	Practical Theory text, in preparation for Final Exams. Do all Exercises Review PowerPoint Lectures 5 through 8; and Watch again Lecture Videos 5 through 8 TURN-IN ALL LATE ASSIGNMENTS Do Class Reflections/Feedback/Evaluations Assignment in Canvas LMS	• TURN-IN ALL LATE ASSIGNMENTS by 12/01/2025 at 11:59pm
Week 16; December 1st to 5th, 2025 FINALS WEEK Objective: Students will be able to demonstrate mastery of course learning activities by successfully completing the Final Exams	 Study for Final Exams Final Multiple-Choice Exam in Canvas LMS 	• Do Final Multiple-Choice Exam in Canvas LMS - Due 12/03/2025 at 11:59pm - 50 points

RUBRIC: Flutophone/ONLINE Piano/ Other Instrument Performance

CRITERIA	RATINGS	RATINGS	RATINGS	POINTS
Pitch Accuracy	8 to 10	5 to 7 Good	0 to 4	10 Points
	Awesome!	Pitches 80 to	Unsatisfactory	
	Pitches 95 to	94% accurate	Pitch accuracy	
	100% accurate		poor	
Rhythmic	8 to 10	5 to 7 Good	0 to 4	10 Points
Accuracy	Awesome!	Rhythms 80 to	Unsatisfactory	
	Rhythms 95 to	94% accurate	Poor Rhythmic	
	100% accurate		sense	
Performance	8 to 10	5 to 7 Good	0 to 4	10 Points
Fluency	Awesome!	Performance	Unsatisfactory	
		flowed well but	Fluency lacking	



	Performance flowed effortlessly	had minor hesitations		
Tone Quality if and when applicable	8 to 10 Awesome! Beautiful and rounded tone quality	5 to 7 Good Tone quality mostly assured, but minor discrepancies	0 to 4 Unsatisfactory Poor Tone Quality	10 Points
				Total Points = 40

^{***}Subject to change without prior notice***