

Basic Course Information

Semester:	Summer 2025	Instructor Name:	Manuel Guzmán
Course Title & #:	ESL 824 - Beginning English as a Second Language 1	Email:	manuel.guzman@imperial.edu
CRN #:	32010	Office #:	n/a
Classroom:	301	Office Hours:	n/a
Class Dates:	6/16 – 7/24/2025		
Class Days:	Monday, Tuesday, Wednesday, Thursday	Phone #:	n/a
Class Times:	6:00 – 7:15 p.m.	Online Office Hours:	n/a
Units:	N/A		

Course Description

ESL 824 is a short-term intensive course in Survival English for speakers with little or no oral or written English competency. Mainly for learners whose main interest is to learn a level of English that will allow them to marginally function in the U.S. culture. It will teach students the rudiments of English, utilizing such methods as repetitive drills (TPR), songs, dialog repetition, etc. (Nontransferable, nondegree applicable)

Course Prerequisite(s) and/or Corequisite(s)

N/A

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Complete a conversation in English using appropriate grammar and vocabulary.
2. Provide basic personal information, either orally or in writing.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Complete introductions, greetings, and partings
2. Give personal information (name, gender, age, marital status, address, etc.
3. Identify colors
4. Identify different times of day, tell time (both analog and digital), write the time by the hour and half hour, use appropriate greetings for the times of day, recognize days of the week, months, year, and date
5. Identify numbers

6. Use basic shopping terms to inquire about a product, purchase a product, and return a product, as well as identify certain information about a label or pricing
7. Identify family members, relationship terms, etc..
8. Identify body parts, simple health issues (headache, stomach, chest pain, etc)

Textbooks & Other Resources or Links

No textbook is required. Instructor handouts may be provided.

Course Requirements and Instructional Methods

INSTRUCTIONAL METHODOLOGY:

Audio Visual - Videos and recordings

Computer-Assisted Instruction - Canvas and other online language learning tools

Discussion - Class and small group discussions.

Group Activity - Whole class and small group activities

Individual Assistance – The teacher will provide individual assistance to students both orally and in writing.

Lecture – The teacher will provide information on topics to be discussed in class.

Distance Learning - Students will engage in activities on Canvas.

Course Grading Based on Course Objectives

GRADING CRITERIA – Pass / No Pass Only

Class Activity	30%
Oral Assignments	30%
Problem Solving Exercise	10%
Skill Demonstration	20%
Written Assignments	10%
<i>TOTAL</i>	<i>100%</i>

To pass the class, you need a 70% = (C)

Course Policies

Online Netiquette:

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Academic Honesty (Artificial Intelligence - AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Other Course Information

Out-of-class

Communicate in English with community members. For example: use English when speaking with others at stores, banks, and schools.

Reading and Writing

Review class notes in preparation for the next class meeting.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course.

Week	Activity, Assignment, and/or Topic Pages/ Due Dates/Tests
Week 1 6/16 – 6/18	<ol style="list-style-type: none"> 1. Introduction to the Course: Syllabus. 2. Complete introductions, greetings, and partings 3. 6/19/25 No class
Week 2 6/23 – 6/26	<ol style="list-style-type: none"> 1. Give personal information (name, gender, age, marital status, address, etc. 2. Identify colors
Week 3 6/30 – 7/02	<ol style="list-style-type: none"> 1. <i>Identify different times of day, tell time (both analog and digital), write the time by the hour and half hour, use appropriate greetings for the times of day, recognize days of the week, months, year, and date</i> 2. <i>Identify numbers</i> 3. 7/03/25 No class
Week 4 7/07 – 7/10	<ol style="list-style-type: none"> 1. <i>Use basic shopping terms to inquire about a product, purchase a product, and return a product, as well as identify certain information about a label or pricing</i>
Week 5 7/14 – 7/17	<ol style="list-style-type: none"> 1. Identify family members, relationship terms, etc .
Week 6 7/21 – 7/24	<ol style="list-style-type: none"> 1. Identify body parts, simple health issues (headache, stomach, chest pain , etc)

Tentative, subject to change without prior notice