

### Basic Course Information

Semester:	<b>Summer 2025</b>	Instructor Name:	<b>Adriana Torres</b>
Course Title & #:	<b>ESL 821 - Literacy in English as a Second Language 2</b>	Email:	<b>adriana.torres@imperial.edu</b>
CRN #:	<b>32009</b>	Webpage (optional):	
Classroom:	<b>301</b>	Office #:	<b>Pending</b>
Class Dates:		Office Hours:	<b>N/A</b>
Class Days:	<b>Monday through Thursday</b>		
Class Times:	<b>10:00am – 11:15</b>	Emergency Contact:	<b>Lency Lucas – Dept. Secretary 760-355-6337</b>
Units:	<b>Non - Credit</b>	Class Format:	<b>In Person</b>

### Course Description

A course for speakers with little or no oral or written competency and limited L1 literacy. Students will learn literacy skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture. Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate Non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide basic literacy foundation for L2 learners so they may operate in their home and their immediate environment. (Nontransferable, nondegree applicable)

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Complete a form in English with basic personal information.
2. Describe a person, including the clothing being worn, in English

### Course Objectives

1. Identify types of transportation
2. Copy the date
3. Recognize signs at school and common traffic signs and signals.

4. Identify classroom objects
5. Identify articles of clothing
6. Fill out a simple form of personal information
7. Identify weather conditions

### **Textbooks & Other Resources or Links**

Ellii

### **Course Requirements and Instructional Methods**

Ellii

Lecture/video

Activities

Group activities

Assignments will include various forms of writing (individual and group), editing, reading and responding, exams, other exercises focusing on sentence structure and form, as well as grammar and mechanics.

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

Ellii Exercises	50%
Discussions	20%
Comprehension Checks	20%
Mid-Term and Final	10%
<b><i>TOTAL</i></b>	<b><i>100%</i></b>

### Course Policies

#### Attendance:

- Regular participation is required. Participation includes:
  - o Responding in weekly discussions;
  - o Completing weekly work on Ellii;
  - o Submitting your work on time;
- If there is a problem with completing your work (such as being in the hospital or being sick), please let me know. I am willing to help you, but you need to make sure you communicate with me.

#### Participation:

To ensure your success, plan to participate in all class activities! There are many ways that we can participate, collaborate, and share ideas in an online environment. Here are a few:

- Contribute and share ideas in group discussion boards.
- Reading information from the instructor as well as classmates.
- Be prepared and complete homework before due dates.
- Turning in assignments, quizzes, homework on-time

If you are feeling lost and need a study buddy, then send me an e-mail and I can pair you up with a fellow classmate.

#### What will happen if I don't participate?

You may be dropped if you are no longer actively participating in the course, logging into Canvas, and engaging in course material. Active participation includes logging into Canvas and engaging with course content, completing and turning in homework, assignments, and quizzes. If you are unable to log into Canvas for a long period, it is your responsibility to find out everything you

missed. If you have a personal problem or issue, please communicate with me and let me know what's going on before too much time has passed.

### **Netiquette and Respectful Use:**

IVC's Respectful Use and Netiquette Policy: IVC's official policy about netiquette is as follows: What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online. Students are to comply with the following rules of netiquette:

1. identify yourself,
2. include a subject line,
3. avoid sarcasm,
4. respect others' opinions and privacy,
5. acknowledge and return messages promptly,
6. copy with caution,
7. do not spam or junk mail,
8. be concise,
9. use appropriate language,
10. use appropriate emoticons (emotional icons) to help convey meaning, and
11. use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)]

### **Our Respectful Use and Netiquette Policy:**

For this course, I expect all students to be treated with respect. If someone disagrees with an opinion, it is not an opportunity for name calling or belittling. It is a time to respectfully listen, contemplate, and learn. We do not have to agree on the discussion boards, but we do have to be respectful and kind. Any instances of disrespect in a discussion or group collaboration should be brought to the instructor's attention and may result in the disrespectful student losing points or being reported to the campus disciplinary officer

### **Late Work Policy:**

Any student struggling with a deadline should contact the instructor as soon as possible. With prior notice, some deadlines may be adjusted at the instructor's discretion. Without prior notice or contact, assignments may be submitted in the week following the original due date for reduced points. Quizzes and discussion assignments will not be accepted late and must be completed on or before the original due date.

## Academic Honesty Policy

### What is Academic Honesty?

I expect that all students will conduct themselves with integrity. All students in my class are held to the highest academic honesty standards. Please help keep this a positive learning environment for all students by doing their own work. The following are some examples of plagiarism and/or cheating:

- buying, forging, or copying papers
- plagiarizing or copying chunks of text and then claiming them as your own
- getting someone else to write papers or to take quizzes or tests for you
- doing someone else's work for them
- copying others' homework and handing in others' work as your own
- submitting an assignment/journal that was completed for a different course
- memorizing an essay and using it for a timed essay exam
- Sharing information with another person during a test or exam.

\*Summary: You may not copy or use material written by another person unless there is proper citation. Cheating or plagiarizing in any form will result in a "zero" for the assignment and/or referral to the Dean of Language Arts. For a complete description of academic honesty policies, see the Imperial Valley College Catalog ([www.imperial.edu](http://www.imperial.edu))

### IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

### Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Notes:
Week 1	Intro to class materials, expectations and procedures	
Week 2	Understand the date format	
Week 3	Identify different types of transportation	
Week 4	Understand Weather Conditions	
Week 5	Identify Classroom Objects	
Week 6	Identify signs and signals	

**\*\*\*Tentative, Subject to change without prior notice\*\***