

### Basic Course Information

Semester:	<b>Summer 2025</b>	Instructor Name:	<b>Adriana Torres</b>
Course Title & #:	<b>ESL for Beginning Literacy 1 (ESL 820)</b>	Email:	<b>adriana.torres@imperial.edu</b>
CRN #:	<b>32008</b>	Webpage (optional):	
Classroom:	<b>Room 301</b>	Office #:	<b>Pending</b>
Class Dates:	<b>June 16, 2025 – July 24, 2025</b>	Office Hours:	<b>N/A</b>
Class Days:	<b>Monday through Thursday</b>	Office Phone #:	
Class Times:	<b>8:30 AM – 10:00 AM</b>	Emergency Contact:	<b>Lency Lucas – Dept. Secretary 760-355-6337</b>
Units:	<b>Non-Credit</b>	Class Format:	<b>Face to face (In Person)</b>

### Course Description

A course for speakers with little or no oral or written competency and limited L1 literacy. Students will learn literacy skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture. Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate Non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide basic literacy foundation for L2 learners so they may operate in their home and their immediate environment. (Nontransferable, AA/AS degree only)

### Course Prerequisite(s) and/or Corequisite(s)

N/A

### Textbooks & Other Resources or Links

N/A

### Student Learning Outcomes

N/A

### Course Objectives

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C": Upon satisfactory completion of the course, students will be able to:

1. Pronounce, write, and recognize numbers.

2. Write and recite the alphabet.
3. Use culturally appropriate social gestures such as waving, shaking hands, direct eye contact, nodding "yes" or "no", shrugging "I don't know".
4. Write one's name and address and phone number.
5. Understand the basics of personal hygiene.
6. Use and respond to simple greetings, farewells, and courtesies.
7. Conduct themselves appropriately in the classroom, including raising one's hand, waiting one's turn, being non-disruptive, responding to simple classroom commands.
8. Point to common parts of body, express one's state of health/being in one or two words, answer simple questions about oneself

### **Course Requirements and Instructional Methods**

#### **CORE CONTENT TO BE COVERED IN ALL SECTIONS:**

1. Develop ability to trace letters and numbers.
2. Develop the ability to pronounce letters and numbers.
3. Develop oral repetitive ability from TPR prompts.
4. Develop ability to recognize and interpret signs and signals.
5. Develop the ability to read a clock and calendar.
6. Develop ability to identify and verbalize minor ailments and locations.

### **Course Grading Based on Course Objectives**

Pass/No Pass

### **Course Policies**

• A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to attend a class. It is the student's responsibility to drop or officially withdraw from the class.

#### **Online Rules and Policies**

• What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online. • Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

#### **Academic Honesty**

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property. There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question. Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

## Academic Honesty Policy

### What's Academic Honesty?

I expect that all students will conduct themselves with integrity. All students in my class are held to the highest academic honesty standards. Please help keep this a positive learning environment for all students by doing your own work. The following are some examples of plagiarism and/or cheating:

- buying, forging, or copying papers
- plagiarizing or copying chunks of text and then claiming them as your own
- getting someone else to write papers or to take quizzes or tests for you
- doing someone else's work for them
- copying others' homework and handing in others' work as your own
- submitting an assignment/journal that was completed for a different course
- memorizing an essay and using it for a timed essay exam
- Sharing information with another person during a test or exam.

\*Summary: You may not copy or use material written by another person unless there is proper citation. Cheating or plagiarizing in any form will result in a "zero" for the assignment and/or referral to the Dean of Language Arts. For a complete description of academic honesty policies, see the Imperial Valley College Catalog ([www.imperial.edu](http://www.imperial.edu))

## IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

## Anticipated Class Schedule/Calendar

**\*\*\*Tentative, subject to change without prior notice\*\*\***

Date or Week	Activity, Assignment, and/or Topic	Notes:
Week 1	-Introduction to Course -Class Rules -Conduct themselves appropriately in the classroom, including raising one's hand, waiting one's turn, being nondisruptive, responding to simple classroom commands	
Week 2	-Write name, address, and phone number - Pronounce, write, and recognize numbers	
Week 3	-Understand the basics of personal hygiene	
Week 4	-Use and respond to simple greetings, farewells, and courtesies	
Week 5	-Point to common parts of body, express one's state of health/being in one or two words.	
Week 6	- Pronounce, write, and recognize numbers - Wrap up and preparation for 821	

**\*\*\*Subject to change without prior notice\*\***