



IMPERIAL VALLEY COLLEGE

## Basic Course Information

Semester:	<b>Spring 25</b>	Instructor Name:	<b>Rosalie O'Neal</b>
Course Title & #:	<b>ESL 891</b>	Email:	<b>Rosalie.oneal@imperial.edu</b>
CRN #:	<b>22025</b>	Webpage (optional):	<b>Imperial.instructure.com</b>
Classroom:	<b>C-10 SDSU Campus</b>	Office #:	<b>2799</b>
Class Dates:	<b>February 10th- June 6th</b>	Office Hours:	<b>M, T, W, TR; 5:00-6:00 pm</b>
Class Days:	<b>T/TR</b>	Office Phone #:	<b>760-355-6337</b>
Class Times:	<b>8:30-11:10 am</b>	Emergency Contact:	<b>Lency Lucas;760-355-6337</b>
Units:	<b>Non-credit</b>	Class Format/Modality:	<b>Hybrid: Online/F2F</b>

## Course Description

ESL 891 is an integrated skills course designed for ESL students to continue the development of language skills at the high-beginning level. Students learn how to speak and write about personal and workplace topics, give presentations, and use the writing process. Students continue to develop reading skills, knowledge of vocabulary, grammatical competence, and overall language comprehension. The course may be taken concurrently with ESL 890. (CEFR A2) (Nontransferable, nondegree applicable)

## Course Prerequisite(s) and/or Corequisite(s)

**RECOMMENDED PREPARATION:** ESL 890

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Speaking: Can initiate and respond to simple statements on very familiar topics.
2. Listening: Can identify basic factual information in short, simple dialogues or narratives on familiar everyday topics, if spoken slowly and clearly.
3. Writing: Can write a paragraph on topic of personal interest

## Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Engage in conversations about familiar topics in the workplace and in the community;
2. Listen and understand materials at the high-beginning level on a variety of topics from various sources;
3. Provide short, basic descriptions of people, events, and personal workplace preparedness;
4. Write and edit sentences and paragraphs;
5. Use the writing process to plan and write a short paragraph on a topic of personal interest;



IMPERIAL VALLEY COLLEGE

6. Use reading strategies to improve reading comprehension and speed.

## Textbooks & Other Resources or Links

Ellii: Code will be given on first day of class

**\*note:** we will be using technology in this course. Assignments, quizzes, and discussions may be held or submitted on Canvas and/or Ellii. Additionally, you may be asked to download, upload, and/or print resources.

## Course Requirements and Instructional Methods

**This is a face-to-face course.** Class meetings in person are required. We will meet face-to-face on campus AND you will do work online.

**This class will have multiple forms of instruction, including:**

- Lecture/Video
- Group work
- Individual work
- Online work (Ellii)

Assignments will include various forms of writing (individual and group), editing, reading and responding, exams, other exercises focusing on sentence structure and form, as well as grammar and mechanics.

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

## Course Grading Based on Course Objectives

This class is Pass/No Pass; in order to pass, you must complete at least 75% of the course. The percentages for each section are listed below:

Class Participation 20%  
Homework 20% (Ellii)  
Writing Assignments 10%  
Quizzes 30%  
Mid-Term project 10%  
Final presentation 10%

## Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.



## Accessibility Statement

Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.

We are here to support you and ensure that you have equal access to all course materials.

## Course Policies

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette:  
(1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.  
Updated 6/2023



There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

**Plagiarism** is taking and presenting as one’s own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to “cite a source” correctly, you must ask for help.

- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

## Other Course Information

N/A

## Financial Aid

Your Grades Matter! In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Making SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at [finaid@imperial.edu](mailto:finaid@imperial.edu).

## IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

## Anticipated Class Schedule/Calendar

**\*\*\*Subject to change without notice\*\*\***

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
<b>Week 1</b> February 10 <sup>th</sup> - 16 <sup>th</sup>	Introduction to the course, syllabus, Canvas, and Ellii Review parts of speech	Canvas orientation module/Ellii
<b>Week 2</b> February 17 - 23	Express likes and dislikes; Engage in conversations about, including asking and answering questions, about the workplace, events, and education, and hobbies;	
<b>Week 3</b> February 24- March 2	Talk about past and future events; Listen for and correctly record information including times and dates.	

Updated 11/2024



IMPERIAL VALLEY COLLEGE

<b>Date or Week</b>	<b>Activity, Assignment, and/or Topic</b>	<b>Pages/ Due Dates/Tests</b>
<b>Week 4</b> March 3-9	Pronunciation and intonation: syllables, stress in two-word pairs, rising intonation to confirm, numbers, sentence stress, plural nouns, past tense endings	
<b>Week 5</b> March 10-16	use a graphic organizer to identify parts of a reading (introduction, body - details, conclusion) ; evaluate sources of information; vocabulary development	
<b>Week 6</b> March 17-23	use a graphic organizer to identify parts of a reading (introduction, body - details, conclusion) ;evaluate sources of information; vocabulary development	
<b>Week 7</b> March 24-30	Grammar ; Verbs: simple present; simple past - regular and irregular; auxiliary verbs; present progressive and future (will + base/be going to + base);	
<b>Week 8</b> March 31-April 6	Grammar; Adjective: comparatives and superlatives	<b>Midterm</b>
<b>Week 9</b> April 7-13	Grammar; Structures: affirmative/negative constructions; contractions; yes/no questions/answers; There is/There are; There was/There were; Some/Any	
<b>Week 10</b> April 14-20	Grammar; Write simple notes, messages, and paragraphs linking a series of simple phrases and sentences with simple connectors like "and", "but" and "because"	
April 21-27 (Spring Break)	No school	No school
<b>Week 11</b> April 28- May 4	The writing process; Apply the writing process to write a reflection or review paragraph;	
<b>Week 12</b> May 5-11	The writing process; Write an email on a workplace/educational related subject;	
<b>Week 13</b> May 12-18	The writing process; Write an email on a workplace/educational related subject;	
<b>Week 14</b> May 19-25	Edit writing for correct capitalization and punctuation.	
<b>Week 15</b> May 26-June 1  (No school Monday, 26 <sup>th</sup> )	Review/Prep for 003	
<b>Week 16</b> June 2-6	Final	<b>Final</b>

**\*\*\*Subject to change without prior notice\*\*\***