

**Basic Course Information**

Semester:	<b>Spring 2025</b>	Instructor Name:	<b>Roxanne Morales</b>
Course Title & #:	<b>ADS 240 ETHICS &amp; LGL STND ADDCT COUNS</b>	Email:	<b>Roxanne.morales@imperial.edu</b>
CRN #:	<b>20399</b>	Webpage (optional):	<b>www.imperial.edu</b>
Classroom:	<b>315</b>	Office #:	<b>203E</b>
Class Dates:	<b>February 10th- June 6th</b>	Office Hours:	<b>Mondays: 6p-8p via zoom/pronto Wednesdays: 5p-6p via zoom/pronto Thursdays: 1p-2p On-campus</b>
Class Days:	<b>Wednesday</b>	Office Phone #:	<b>760-355-6136</b>
Class Times:	<b>6 PM-9:10 PM</b>	Emergency Contact:	<b>Elvia Camillo 760-355-6144</b>
Units:	<b>3.0</b>	Class Format/Modality:	<b>On Campus</b>

**Course Description**

*This course reviews ethical and legal standards required by the industry, state entities, or federal entities and affecting the practice of addiction prevention and addiction counseling of adults and minors. Course will address specific requirements of the judicial system, Department of Children's Protective Services, the Department of Adult Protective Services, and the Department of Mental Health. (C-ID: ADS 160 X) (CSU)*

**Course Prerequisite(s) and/or Corequisite(s)**

**None**

**Student Learning Outcomes**

*Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:*

- 1. Understand legal and ethical responsibilities as they relate to clients, colleagues and agencies.*
- 2. Demonstrate the understanding of ethical standards through role play scenarios.*
- 3. Identify personal ethical framework and discuss how it relates to counseling.*
- 4. Demonstrate appropriate interaction with addicted clients in the Addiction Counseling work place.*

**Course Objectives**

*Upon satisfactory completion of the course, students will be able to:*

- 1. understand ethical responsibilities to clients, colleagues and various agencies.*
- 2. understand and deal with ethical dilemmas in the therapeutic setting for individuals, groups and families.*
- 3. reflect on personal ethical framework and ethical issues that arise in a learning environment.*
- 4. recognize the importance of ethical standards in an addiction counseling work place and the impact on the scope of practice and limitations of an addiction counselor.*



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5. *restate the confidentiality mandates as related to client treatment, ethical counseling, management of client information in teaching, and conducting research.*
6. *identify critical elements of the California Business and Professions Code specific to the scope of practice, competency, licensing, continuing education, and potential disciplinary actions for Certified ADS Abuse Counselors and Certified Addiction Treatment Specialists.*

### **Textbooks & Other Resources or Links**

*Gerald Corey, Marianne Schneider Corey, Cindy Corey. 2023. Issues and Ethics in the Helping Professions. 11th Cengage. ISBN: 978-0357622599*

### **Course Requirements and Instructional Methods**

*This course is a face to face course that uses Canvas and other online resources. Please make sure you have reliable internet service. Our campus provides several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center. There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to many other resources. All labs have working hours and you may need to access assignments outside these hours. Please make sure you have an updated and reliable computer (smartphones, tablets and iPads are not recommended). Your computer should have the updated software required to complete assignments. For further support, all active faculty, staff and students may log in to the system using their IVC email address and email password. The system is available online at <http://servicedesk.imperial.edu> (Links to an external site.). For more information regarding this please contact [Canvas Support Hotline: \(877\) 893-9853](tel:8778939853)*

*Available 24/7*



Case Studies: Students will be assigned or will choose a real or hypothetical case related to substance use disorder (SUD) or a behavioral addiction (e.g., gambling, gaming). Ensure the case is relevant to ethical and legal considerations in addiction treatment. If using real cases, ensure confidentiality by changing names, locations, and other identifying information. Your case study should include Introduction, Background Information, Ethical Considerations, Legal Considerations, Treatment and Intervention and Outcome and Reflection. Format your case study using APA style and cite relevant ethical codes (e.g., APA Ethics Code, NASW Code of Ethics) and legal statutes. Paper must be in APA format.

Mid-Term and Final Exam: Exam will cover chapters and course material throughout the semester. The Midterm and Final exams are entirely multiple-choice. Some chapters listed may not be covered in class, but you are still responsible for the material, unless otherwise specified. No makeup for exams will be given without prior notification and/or documentation of an emergency.

Quizzes: Quizzes may include any or all the following types of questions: multiple choice, true-false, matching, fill-in-the-blank, and short answer/essay. If you are late to class or absent, you will not be allowed to take the quizzes or exams. No makeup for exams or quizzes will be given without prior notification and/or documentation of an emergency. No work will be accepted over email without prior approval.

In Class Assignments: Students will complete in class assignments that will not be announced prior. These assignments will focus on chapter readings, articles and other resources associated with legal and ethical standards in addiction disorder counseling.

Students are expected to read all assigned chapters as noted in syllabus. Although we may or may not cover all of the material shown and the dates are approximations, students will however be required to know all the material assigned in reading and other material given in class.

## Course Grading Based on Course Objectives

Case Studies: 100 (5@20)	A 90%-100%
Quizzes/Concept Review 130 (13 @10 points)	B 80%-89%
Midterm:1@ 50 points	C 70%-79%
In Class Assignments: 100 (5@ 20 points)	D 60%-69%
Final: 100	F 50%-59%

To receive full credit, all work must be turned in on time. If you have an emergency which prevents you from participating in class, it is your responsibility to make acceptable arrangements prior to the absence. Class attendance and tardy policy follows the regulations in the IVC college catalog. Your attendance in class is important.



## Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

## Accessibility Statement

Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.

We are here to support you and ensure that you have equal access to all course materials.

## Course Policies

*Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.*

*Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].*

*Disruptive Students: Students who disrupt or interfere with an online class may be sent to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.*

### **Examples of Academic Dishonesty that can occur in an online environment:**

- *Copying from others on a quiz, test, examination, or assignment;*
- *Allowing someone else to copy your answers on a quiz, test, exam, or assignment;*
- *Having someone else take an exam or quiz for you;*
- *Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);*
- *Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;*
- *Using AI Tools to complete coursework;*
- *Excessive revising or editing by others that substantially alters your final work;*



- *Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);*
- *Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.*

## Other Course Information

- *Have access to tutoring services in the Study Skills Center as well as private study rooms for small study groups. There is more to our library than just books!*
- *[Career Services Center](#). [Links to an external site.](#) The Career Services Center is dedicated to serve all IVC students and Alumni. Services include Career Assessments, Resume and Cover Letter Assistance, Interview Preparation, Internship Opportunities and Job Placement.*

## Financial Aid

Your Grades Matter! In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Making SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at [finaid@imperial.edu](mailto:finaid@imperial.edu).

## IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

## Anticipated Class Schedule/Calendar

WEEK	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1	Orientation	Complete orientation including Orientation Discussion and Orientation Quiz
Week 2	Introduction to Professional Ethics	Assignment 1 Quiz 1
Week 3	Chapter 2. The Counselor as a Person and as a Professional	Case study 1 Quiz 2
Week 4	Chapter 3. Values and the Helping Relationship	Assignment 2 Quiz 3
Week 5	Chapter 4. Multicultural Perspectives and Diversity Issues	Case Study 2 Quiz 4



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<b>Week 6</b>	<b>Chapter 5. Client Rights and Counselor Responsibilities</b>	<b>Quiz 5</b>
<b>Week 7</b>	<b>Chapter 6. Confidentiality: Ethical and Legal Issues</b>	<b>Assignment 3 Quiz 6</b>
<b>Week 8</b>	<b>Chapter 7. Managing Boundaries and Multiple Relationships</b>	<b>Case Study 3 Quiz 7</b>
<b>Week 9</b>	<b>MIDTERM</b>	
<b>Week 10</b>	<b>Chapter 8. Professional Competence and Training</b>	<b>Quiz 8</b>
<b>Week 11</b>	<b>Chapter 9. Ethical Issues in Supervision</b>	<b>Assignment 4 Quiz 9</b>
<b>Week 12</b>	<b>Chapter 10. Issues in Theory and Practice</b>	<b>Case Study 4 Quiz 10</b>
<b>Week 13</b>	<b>Chapter 11. Ethical Issues in Couples and Family Therapy</b>	<b>Assignment 5 Quiz 11</b>
<b>Week 14</b>	<b>Chapter 12. Ethical Issues in Group Work</b>	<b>Case Study 5 Quiz 12</b>
<b>Week 15</b>	<b>Chapter 13. Community and Social Justice Perspectives</b>	<b>Quiz 13</b>
<b>Week 16</b>	<b>FINAL</b>	

**\*\*\*Subject to change without prior notice\*\*\***



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