

Basic Course Information

Semester:	Fall 2024	Instructor Name:	Tamayo, Karla
Course Title & #:	ESL for Beginning Literacy 1 – ESL 820	Email:	karla.tamayo@imperial.edu
CRN #:	12060	Webpage (optional):	
Classroom:	3111	Office #:	Zoom/Pronto/Classroom
Class Dates:	August 19th - October 7th	Office Hours:	By Appointment
Class Days:	Mondays and Wednesdays	Office Phone #:	N/A
Class Times:	9:40 – 11:45am	Emergency Contact:	
Units:	Noncredit class	Class Format:	In Person

Course Description

A course for speakers with little or no oral or written competency and limited L1 literacy. Students will learn literacy skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture. Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate Non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide basic literacy foundation for L2 learners so they may operate in their home and their immediate environment. (Nontransferable, AA/AS degree only)

Course Prerequisite(s) and/or Corequisite(s)

N/A

Student Learning Outcomes

N/A

Course Objectives

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C":

Upon satisfactory completion of the course, students will be able to:

1. Pronounce, write, and recognize numbers.
2. Write and recite the alphabet.
3. Use culturally appropriate social gestures such as waving, shaking hands, direct eye contact, nodding "yes" or "no", shrugging "I don't know".
4. Write one's name and address and phone number.
5. Understand the basics of personal hygiene.
6. Use and respond to simple greetings, farewells, and courtesies.
7. Conduct themselves appropriately in the classroom, including raising one's hand, waiting one's turn, being non-disruptive, responding to simple classroom commands.
8. Point to common parts of body, express one's state of health/being in one or two words, answer simple questions about oneself.

Textbooks & Other Resources or Links

N/A

Course Requirements and Instructional Methods

CORE CONTENT TO BE COVERED IN ALL SECTIONS:

1. Develop ability to trace letters and numbers.
2. Develop ability to pronounce letters and numbers.
3. Develop oral repetitive ability from TPR prompts.
4. Develop ability to recognize and interpret signs and signals.
5. Develop ability to read a clock and calendar.
6. Develop ability to identify and verbalize minor ailments and location of same.

Course Grading Based on Course Objectives

PASS/NO PASS

Course Policies

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class.

Online Rules and Policies

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Week 1

Introductions/Class Rules

Week 2

Pronounce, write, and recognize numbers

Week 3

Write name, address, and phone number

Week 4

Understand the basics of personal hygiene



Week 5

Use and respond to simple greetings, farewells, and courtesies

Week 6

Conduct themselves appropriately in the classroom, including raising one's hand, waiting one's turn, being non-disruptive, responding to simple classroom commands.

Week 7

Point to common parts of body, express one's state of health/being in one or two words.

Week 8

Wrap up and preparation for 821

*****Subject to change without prior notice*****