



Basic Course Information

Semester:	Fall 2024	Instructor Name:	ANGEL SANDOVAL
Course Title & #:	Intensive Comp & Reading	Email:	angel.sandoval@imperial.edu
CRN #:	10875	Webpage (optional):	n/a
Classroom:	811	Office #:	2798
Class Dates:	8/12 – 12/7	Office Hours:	M 12-12:30 PM Tu. 12-1 PM W 12–2 PM Th. 12-12:30 PM (Also via Pronto, Canvas Chat, Canvas Inbox, and/or ZOOM, and by appointment)
Class Days:	Tuesday & Thursday	Office Phone #:	(760) 355 - 5734
Class Times:	8 – 10:05 AM & 10:15 – 11:40 AM	Emergency Contact:	(760) 355 - 6337
Units:	5	Class Format/Modality:	Face-to-Face / On Ground

Course Description

The standard course in first-year English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. This version of first-year English incorporates a lab component to provide intensive instruction in reading, writing, research, and critical thinking skills to aid in student success. Limitation on Enrollment: Course not open to students with a C or higher in English 110. (C-ID: ENGL 100) (CSU/UC)

Course Prerequisite(s) and/or Corequisite(s)

Eligibility for English 105 as determined by the college's multiple measures assessment process.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization.
2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines.
3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance.
4. Develop essays that avoid sentence-level and grammatical errors.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

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1. Write multiple essays—including one research paper and one final exam—that, together, add up to 6,000 words of formal writing
2. Demonstrate a command of the writing process, which may include pre-writing, drafting, revising, self-editing, peer group editing, and proofreading
3. Compose error-free essays that avoid sentence-level and grammar problems
4. Compose unified essays that include support for the thesis statement, clear development, and effective transitions
5. Demonstrate a command of writing patterns by effectively integrating various rhetorical modes, such as compare/contrast, definition, cause/effect, and argumentation together to produce sophisticated, college-level essays as appropriate
6. Demonstrate an ability to adapt writing strategies to the requirements of the writing situation (e.g. in-class writing, research writing, reflective writing) or to tailor a written assignment to address specific audiences (both general and academic)
7. Demonstrate a thorough understanding of research strategies and library skills (including electronic databases) to identify and evaluate resources for a research paper
8. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines
9. Demonstrate a command of rules regarding plagiarism and academic ethics
10. Read actively, using metacognitive strategies to monitor comprehension, build vocabulary, and improve analysis of college-level texts
11. Analyze the rhetorical context when reading by identifying genre, medium, purpose, audience and tone
12. Analyze and evaluate the strategies an author uses to make and support a claim, including the use of fallacies
13. Synthesize knowledge by relating texts to personal experience, to past and present events, and to other texts
14. Review and apply foundational writing skills including grammar and sentence structure.
15. Read model essays and the work of peers to identify strengths and/or weaknesses.
16. Read and evaluate texts for relevancy, appropriateness, and accuracy

Textbooks & Other Resources or Links

The Happiness Hypothesis: Finding Modern Truth in Ancient Wisdom, by Jonathan Haidt, Basic Books, **ISBN-13: 978-0465028023**. Required.

Outliers: The Story of Success by Malcolm Gladwell, Back Bay Books, **ISBN-13: 978-0316017930**. Required.

Not a Crime to Be Poor: The Criminalization of Poverty in America by Peter Edelman, New Press, **ISBN-13: 978-1620975480**. Required.

Resources & Links

Purdue Online Writing Lab (OWL): https://owl.purdue.edu/owl/purdue_owl.html

OWL is a reference tool. On the above website you will find MLA, grammar, and writing rules.

EasyBib (citation generator): <http://www.easybib.com/guides/>

Remember, this is a tool we can use, but we should know the proper way to format a Works Cited page and be ready to edit the works-cited entries yielded by any citation generator.

Course Requirements and Instructional Methods

Students are expected to:



- Complete the first week of class assignments (students who do NOT complete the assignments in the allotted time frame will be automatically dropped)
- Know and observe due dates for all assignments
- Communicate assignment extensions and/or learning needs to the instructor in a timely manner
- Participate in gathering and sharing research and contributing to discussions
- Have the equipment necessary to participate in class
- Drop the class if the student cannot participate in class or does not wish to continue the course of training
- Take an active role in successfully completing the class (the instructor and other IVC professionals such as counselors and administrators are here to help you succeed, but the bulk of the work is your responsibility)

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

– Grade Breakdown (tentative) –

Papers (all drafts) – 60 points

Journals – 15 points

Discussion Posts – 14 points

Quizzes – 11 points

Total Points = 100

Extra Credit (XC) – No more than eight (8) points.

-!!!EVERY POINT COUNTS!!!-

****To get a passing grade in this class, you must submit all three final drafts. Failure to receive a score/grade for a final draft will disqualify you from obtaining a passing grade (A, B, or C) in this class. Final drafts that are deemed incomplete will earn a zero, i.e., a non-score. Moreover, receiving a zero on a final draft due to plagiarism and/or cheating will disqualify you from earning a passing grade in this class.***

NOTE: Each point represents a percentage point; this means that the 100 points possible represents the 100 percent (%) associated with the overall grade.

100-90 pts. = A

89-80 pts. = B

79-70 pts. = C

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69-60 pts. = D

59-0 pts. = F

This course can be taken for a letter grade only.

Like most assignments, the paper assignments are related to the larger, overall class subject/theme. Every paper will involve different types of research and different argumentation strategies.

- Paper 1 – Definition of Success (Definition)
- Paper 2 – Issues Concerning Economic Inequality and Social Justice (Rhetorical Analysis; Compare and Contrast; Argumentation; Research)
- Paper 3 – Job- or Work-Related Issue (Cause/Effect; Argumentation; Research)

Assignments that are plagiarized will receive a score of zero (0). Papers drafts that are incomplete, not properly formatted, or off-topic are likely to receive a failing score.

***To get a passing grade in this class, you must submit all three final drafts. Failure to receive a score/grade for a final draft will disqualify you from obtaining a passing grade (A, B, or C) in this class. Final drafts that are deemed incomplete will earn a zero, i.e., a non-score. Moreover, receiving a zero on a final draft due to plagiarism and/or cheating will disqualify you from earning a passing grade in this class.**

– Evaluation of Papers –

Compositions will be scored based on whether they

1. contain a **controlling idea (or thesis)** that responds to the prompt.
2. support the main idea using **evidence and examples**.
3. present a clear **overall organization** (this includes **transitions**) and effective **paragraph structure**.
4. demonstrate clear command of **grammar and punctuation** skills.
5. follow **MLA format**, paragraph and page length, and other prompt requirements.

The rubric that follows is only a general example of the instructor's scoring process and does not mean all or any papers will be scored in this manner.

Criterion	Full Credit	Partial Credit	No Credit
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1. Thesis (2 pts)	Stated in Introduction and Conclusion, <u>Underlined</u> . Follows the thesis tiers format.	Stated in Intro or Concl. Not underlined. Does not follow the thesis tiers format.	Thesis not stated.
2. Evidence/Examples (2 pts)	3-4 pieces of evidence/examples per mini-claim (topic sentence)	1-2 piece of evidence/example.	No evidence provided to support mini-claim.
3. Organization & Structure (2 pts)	Contains all topic sentences, <u>underlined</u> . Contains transitions.	Contains some topic sentences. TS are a little vague or too broad.	Contains few or no topic sentences.
4. Grammar & Punctuation & Mechanics (2pts)	Few (0-4) grammar mistakes. Strong and grammatical sentences.	Contains grammar mistakes (5-10). Sentences are vague or unclear.	Too many grammar mistakes (10+). Sentences are incomprehensible.
MLA & Other Requirements (2 pts)	All requirements met: MLA-compliant, meets page requirements, meets source requirements.	Combination of few MLA mistakes and most requirements met.	Not MLA compliant. Does not meet page or source requirements.
Total Pts. Per Paper: 10			

Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Course Policies

Attendance

We meet face-to-face every week.

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Additionally, in this course, logging in to Canvas on a regular basis and your class **participation** is how I will gauge your "attendance."

Online attendance is about **participation and engagement** with the course activities and assignments. Going beyond logging onto Canvas includes:

- Submitting an assignment or exam
- Taking a class quiz
- Creating a discussion post
- Participating in an instructor-led ZOOM conference

If, after reviewing the syllabus and orientation unit, you feel this is not the right course for you, please let me know ASAP, so that you can be dropped from the course and another student can be added in your place. Students who miss more than two graded assignments (lessons, discussions, drafts, peer reviews, or conferences) may be dropped from the course.

In addition, students who fail to log in to the course for 7 consecutive days risk being dropped from the course. If you are struggling, experiencing access issues, or are seriously ill, please contact me immediately so we can develop a success plan together.

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Basic Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette:
 - ✓ identify yourself
 - ✓ include a subject line
 - ✓ avoid sarcasm



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- ✓ *respect others' opinions and privacy*
 - ✓ *acknowledge and return messages promptly*
 - ✓ *copy with caution*
 - ✓ *do not spam or junk mail*
 - ✓ *be concise*
 - ✓ *use appropriate language*
 - ✓ *use appropriate emoticons (emotional icons) to help convey meaning*
 - ✓ *use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)]*

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- *Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.*
- *Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.*

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file.

Repeated acts of cheating may result in an F in the course and/or disciplinary action.

Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

How do I show academic honesty and integrity in an online "classroom"?

- **KEEP YOUR PASSWORDS CONFIDENTIAL.**
 - *You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.*

- **COMPLETE YOUR OWN COURSEWORK.**
 - *When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).*

Examples of Academic Dishonesty that can occur in an online environment:

- *Copying from others on a quiz, test, examination, or assignment;*
- *Allowing someone else to copy your answers on a quiz, test, exam, or assignment;*
- *Having someone else take an exam or quiz for you;*
- *Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);*
- *Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;*
- *Excessive revising or editing by others that substantially alters your final work;*
- *Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);*
- *Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.*

Other Course Information

Late Submissions / Sick Policy

I believe you; you don't need to show me a doctor's note.

However, contact me as soon as possible to request an extension on any assignment you need more time to complete. See Assignment Extension Policy below.

Assignment Extension Policy

If you would like more time to complete an assignment, please contact me immediately and ask for an extension. Most extension requests will be granted, especially if you request the extension at least forty-eight (48) hours before the assignment is due (hard deadline/due date). If you are granted an assignment extension, your assignment will NOT be considered late.

When you E-mail me, include the name of the assignment for which you need an extension and the amount of time you need to complete it.

Remember, all major paper assignments (Paper 1, Paper 2, and Paper 3) must be submitted in order to earn a passing grade for the course.

You get a maximum of two (2) assignment extensions per semester.

If you don't wish to use your extensions on small (non-paper/drafts) assignments, you can choose to make up those assignment points by earning extra credit points. See Extra Credit Policy below.



Extra Credit Policy

Extra credit points/opportunities will be offered to you this semester. Extra credit assignments are optional.

You must have an in-class attendance rate of at least 85% for me to accept and score your extra credit work. Please note that Canvas will also calculate late arrivals and early departures as part of the attendance rate.

Each extra credit assignment is worth a maximum of one (1) point. Type and properly format your extra credit write-ups to earn the maximum amount of credit.

No extra credit assignment will be accepted after the **penultimate week** of the semester.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

*****Tentative, subject to change without prior notice*****

NOTE: The following class schedule is a guiding tool used for the purpose of structure, but it should be noted that because of the natures of instruction and learning this schedule will change. With this understanding in mind, please refer to the Announcement posts in Canvas and Canvas due dates for updated changes to this schedule.

Week #	Assignment, Activity, and/or Topic	Assignment(s) Due
1	Orientation; MLA guidelines	Quiz 1
2	Readings – Happiness Hypothesis (Haidt)	Journal 1; Discussion 1
3	Readings (Haidt); Paper structure	Dis. 2; Journal 2; P1-D1
4	Readings (Haidt) and Outliers (Gladwell);	P1-D2; Quiz 2;
5	Thesis & Source Documentation; Reading (Gladwell)	Dis. 3; P1-FD (Paper 1-Final Draft)
6	Reading Not a Crime to Be Poor (Edelmen)	Dis. 4
7	Reading (Edelmen); Body Paragraph Structure; Evidence and Sources	Journal 3; Quiz 3
8	Reading (Edelmen) and (Haidt)	P2-D1; Dis. 5; P2-D1
9	Reading (Edelmen) and (Haidt)	Quiz 4; Dis. 6
10	Self-editing and feedback	P2-D2
11	Reading (Edelmen) and (Gladwell); Research	Dis. 7; P2-FD (Paper 2-Final Draft)
12	Research and drafting	Dis. 8; Journal 4
13	Reading (Gladwell); research; drafting	Journal 5; P3-D1
14	Self-editing; research; structure and documentation	P3 Outline; P3-D2
15	Self, Peer, and Instructor Feedback; editing and revising; XC work	XC assignments; Research
16	Wrap-Up and Final Submissions	Quiz 5; P3-FD (Paper 3-Final Draft)

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