Basic Course Information

Semester:	**Fall 2024**	Instructor Name:	**Ingrid Bairstow**
Course Title & #:	**ESL 005 – Grammar & Composition for Low Advanced ESL**	Email:	**Ingrid.bairstow@imperial.edu**
CRN #:	**TBA**	Webpage (optional):	
Classroom:	**2602**	Office #:	**2733**
Class Dates:	**10/7/-12/7/2024**	Office Hours:	**M& W 1-2 pm; T & Th 11-12; Th 5-6**
Class Days:	**Mondays, Tuesdays, Wednesdays, and Thursdays**	Office Phone #:	**PRONTO or Google Voice 760-444-0968**
Class Times:	8:15-10:50 am	Emergency Contact:	**Lency Lucas 760-355-6337**
Units:	5	Class Format/Modality:	Fully in-person

Course Description

TBA

Course Prerequisite(s) and/or Corequisite(s)

PREREQUISITES: ESL 005 - or appropriate placement
RECOMMENDED COMPANION COURSE: ESL 015 and ESL 025

Student Learning Outcomes

TBA

Course Objectives

TBA

Textbooks & Other Resources or Links

TBA
No textbooks needed.

Course Requirements and Instructional Methods

This is a **fully in-person** course delivered in a short-term format. You will meet four times a week face-to-face. The rest of your work will be completed online in Canvas and on Elli.

It is VERY important for you to make sure you do your work each week! Because of the flexibility to complete your work outside of class, deadlines WILL NOT be extended.

Ellii. Ellii is an online platform we will be using in our class. It takes the place of a textbook. Doing exercises on Ellii is **not optional**.

Manage your time. Do not try to complete your assignments in one day. It will be too much for you to do and too much for your brain to handle. If you do not do your work, or you do not submit your work when it is due, you will not pass the class.

Success: Acquiring another language requires focused effort. Sitting in class is simply not sufficient for you to succeed. You must study, speak, read, and listen to English as much as you possibly can outside of class. College guidelines suggest that you study two hours for every hour of class. Since this is a five-hour class, this would mean that you are expected to study or participate in some other learning activity for an additional ==ten== hours every week.'

Instructional Methodology: Demonstration, Discussion Group Activity, Individual Assistance Lecture, Distance Learning, Audio/Visual, Computer Assisted Instruction.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

==**Since this is an intensive course, you should expect to work at least 6-10 hours a week on Canvas & Ellii.**==

Course Grading Based on Course Objectives

TBA

Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

For this class:

Sometimes I might ask you to use CHAT GPT for an assignment.

If I ask you to use CHAT GPT, it's ok. However, using Chat GPT or other AI software to write your paper is a form of academic *dishonesty* and is not allowed. The work you turn in for our class must be your work. If I find you turn in work you did not write yourself, you will get a ZERO (0) for the paper or

I may ask you to write the paper again.

These are examples of AI which are NOT allowed:
ChatGPT
Grammarly
Grammarly Pro
You.com
Microsoft Co-Pilot
Google Gemini

Para esta clase:

A veces, puedo pedirte que uses CHAT GPT para una tarea.

Si te pido que uses CHAT GPT, esta; bien. Sin embargo, usar Chat GPT u otro software de IA para escribir tu trabajo es una forma de deshonestidad academica y no esta permitido. El trabajo que entregues para nuestra clase debe ser tu trabajo. Si descubro que entregas un trabajo que no escribiste tu mismo, recibiras un CERO (0) para el trabajo o puedo pedirte que lo escribas nuevamente.

Estos son ejemplos de IA que NO estann permitidas:
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Grammarly
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You.com
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Google Gemini

Course Policies

When do modules open and close? You have one week to complete each module. Modules open on Monday morning at 8 am and close at 11:59 pm Sunday night the next week (7 days).

Can I complete work when I want? Yes, you can! However, you must complete each module by the deadline. (Sunday night at 11:59 pm).

Can I complete my work after the module closes? NO! You must complete each module by the deadline. No late work is accepted.

What happens if I have a problem? If something happens, please email me as soon as possible! I will work to help you!

Attendance:

Any student who does not complete the orientation unit or take at least one practice quiz by the end of the first day of class will be dropped. If you want to add the class, there must be space in the class. I do not drop students at any other time during the semester.

CLASS ATTENDACNE and PARTICIPATION

Class attendance is required for this course. You will also have exercises on Canvas.

Regular participation is required. Participation includes:
- o   Completing weekly work on Canvas;
- o   Completing weekly work in Ellii;
- o   Submitting your work on time;

If there is a problem with completing your work (such as being in the hospital or being sick), please let me know. I am willing to help you, but you need to make sure you communicate with me.

Other Course Information

Late Work Policy:

Any student struggling with a deadline should contact the instructor as soon as possible. With prior notice, some deadlines may be adjusted at the instructor's discretion. Without prior notice or contact, assignments may be submitted in the week following the original due date for reduced points. Quizzes and discussion assignments will not be accepted late and must be completed on or before the original due date.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit http://www.imperial.edu/studentresources or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar (Subject to Change Without Prior Notice)

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