



Basic Course Information

Course Title & #:	ESL 821 Literacy in ESL 1	Email:	susana.montano@imperial.edu
CRN #:	22040	Webpage (optional):	
Classroom:	PACE	Office #:	
Class Dates:	04/18– 05/30/2024	Office Hours:	Thu. 5:00 – 5:30 pm Fri. 5:30 – 6:00 pm on Zoom
Class Days:	Tuesday & Thursday	Office Phone #:	(760)355-6303
Class Times:	5:30 – 7:45 pm	Emergency Contact:	Vicky Figueroa
Units:	0	Class Format/Modality:	FACE-TO-FACE

Course Description

A course for speakers with little or no oral or written competency and limited L1 Literacy Students will learn basic skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture, Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate Non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide a basic literacy foundation for L2 learners so they may operate in their homes and their immediate environment. (Nontransferable, AA/AS degree only)

Course Prerequisite(s) and/or Corequisite(s)

NONE

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Complete a conversation in English using appropriate grammar and vocabulary.
2. Provide basic personal information, either orally or in writing.

Course Objectives

o Upon satisfactory completion of the course, students will be able to:

1. Identify types of transportation.
2. Write the date.
3. Recognize signs at school and common traffic signs and signals.
4. Identify classroom objects.
5. Identify items of clothing.

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6. Fill out a simple form of personal information.
7. Identify weather conditions.
8. Point to common parts of the body, express one's state of health/being in one or two words, and answer simple questions about oneself.

Textbooks

Ventures Basic, Student's Book and Workbook 3rd Edition

Course Requirements and Instructional Methods

1. Discussion (speaking/listening)
2. Group Activity (speaking/listening/writing)
3. Lecture (listening)
4. Audio Visual (listening/speaking)
5. Demonstration
6. Face to Face Class

Out-of-Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Communicate in English with community members. For example: use English when speaking with others at stores, banks, and schools.

Reading and Writing Review class material in preparation for the next class meeting.

What if I need to borrow technology or access to WIFI?

1. To request a loaner laptop, MYFI device, or another electronic device, please submit your request here: <https://imperial.edu/students/student-equity-and-achievement/>
2. If you'd like to access the WIFI at the IVC campus, you can park in parking lots "I & J". Students must log into the IVC student WIFI by using their IVC email and password. The parking lots will be open Monday through Friday from 8:00 a.m. to 7:00 p.m.

Guidelines for using parking WIFI:

- Park in every other space (space BETWEEN vehicles)
- Must have facemask available -For best reception park near buildings
- Only Park at marked student spaces
- Only owners of a valid disabled placard may use disabled parking spaces
- Only members of the same household in each vehicle.



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Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to **Course** instructors for clarification.

Grading Based on Course Objectives

Pass/No Pass based on oral and written activities (listening, speaking, reading, and writing) Every student is expected to actively participate in class activities.

Course Policies

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Electronic Devices: Cell phones and electronic devices must be turned off or on silently and put away during class, unless otherwise directed by the instructor.

If you are late for class, DO NOT interrupt the class to explain why you were late. Talk to me after class to mark you on the attendance list.

Be respectful of others. Please listen when someone is talking.

No cheating or plagiarism.

Food and drink are prohibited in class. You can bring a water bottle.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property. There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.



• Plagiarism is taking and presenting as one’s own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to “cite a source” correctly, you must ask for help.

• Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include but are not limited to, the following:

- (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Attendance

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See General Catalog for Other Course Information details.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 Apr. 10	Syllabus & Introduction Welcome Unit on Ventures	
Week 2 Apr. 15 - 17	Unit 1 Personal Information – Dialogue, Voc.	
Week 3 Apr. 29 - May 1	Unit 4 Health – Body Parts- Voc.	
Week 4 May 6 - 8	Unit 7 Shopping – Food - Grocery List, Voc.	
Week 5 May. 13- 15	Unit 9 Daily Routines – House -Activity, Verbs, Voc.	



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Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests

*****Subject to change without prior notice*****