



Basic Course Information

Semester:	Winter 2024	Instructor Name:	Sydney Rice
Course Title & #:	ESL 005 – Grammar and Writing for Low Advanced	Email:	Sydney.rice@imperial.edu
CRN #:	15237	Webpage (optional):	
Classroom:	Fully online	Office #:	2788 – Note: I will not be in my office this term. If you need to see me, please make an appointment to meet on Zoom or on Pronto.
Class Dates:	Jan 2 – Feb 2, 2024	Office Hours:	By appointment. If you would like to meet, please send me an email and we will arrange a time.
Class Days:	Fully online. There are no class meetings.	Office Phone #:	I am not on campus and am not answering my campus phone. Please send an email or a message through Pronto.
Class Times:	The class is fully online. There are no class times.	Emergency Contact:	Lency Lucas – Dept Secretary Lency.lucas@imperial.edu
Units:	5	Class Format:	Fully online (Canvas)

Course Description

ESL 005 is a grammar class in an English-only environment designed for the advanced ESL student. The course will emphasize grammar and writing sentences and paragraphs in a variety of rhetorical modes. (Nontransferable, nondegree applicable).

Course Prerequisite(s) and/or Corequisite(s)

ESL 004 or appropriate placement

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Correctly form and use verbs in a variety of tenses.
2. Write and/or identify a variety of sentences (simple, compound, complex, compound-complex), including questions and negatives.
3. Write a topic sentence with a topic and controlling idea.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write well organized, cohesive academic themed paragraphs and short essays using correct capitalization, grammar, mechanics, and cohesive devices;
2. Demonstrate the ability to write topic sentences with a topic and a controlling idea;
3. Use a variety of pre-writing skills (brainstorming, clustering, outlining, etc) which lead to the development of ideas and topics for paragraphs;
4. Write using a variety of sentence structure (simple, compound, complex, compound-complex) to write sentences in a variety of tenses;
5. Recognize and correct errors in their own and other's writing including: subject/verb agreement, verb tense, modal use, fragmented sentences, comma splices, and run on sentences;
6. Use a range of vocabulary to express themselves on most topics pertinent to everyday life such as family, hobbies and interests, work, travel, and current events.

Textbooks & Other Resources or Links

This course will use Burlington English. You will use this same program for both this class and your grammar class. You only have to buy access one time. The cost is \$32.

Course Requirements and Instructional Methods

There are many activities in our class including discussions, worksheets, practice exercises, and speeches. In addition, you will use Burlington English to help you practice even more. **Burlington is an important part of this course and is required.** If you do not do your exercises in Burlington, you will not pass the class.

Doing your work on **Canvas is also required.** The class is built for you to learn and succeed, but you must do your work on a regular basis. If you don't do your work on Canvas, you will not pass the class.

Manage your time. Do not try to complete your assignments in one day. It will be too much for you to do and too much for your brain to handle. "Online" does not mean "easy". If you do not do your work, or you do not submit your work when it is due, you will not pass the class.

Communicate in English in class. This course is designed to help you improve your speaking and listening skills in English. If you do not practice using English or do not use English to communicate in class with your teacher and your classmate, your progress will be slower.

You may be expected to speak in English in the following contexts:

- (1) with a partner;
- (2) in a small group;
- (3) in a formal presentation in front of the class;
- (4) with your teacher;
- (5) in recorded, online assignments;
- (6) with strangers in out-of-class assignments.

You will also listen to audio clips and watch videos and will be expected to discuss and write about the content in English. We will do a variety of activities in class. Sometimes there will be lecture and you will need to take notes (and ask questions!). Sometimes you will do individual writings and exercises, and sometimes you will do pair/group writings and exercises. You will also take tests throughout the term.

Success: Acquiring another language requires focused effort. Sitting in class is simply not sufficient for you to succeed. You must study, speak, read, and listen to English as much as you possibly can outside of class. College guidelines suggest that you study two hours for every hour of class. Since this is a five-hour class, this would mean that you are expected to study or participate in some other learning activity for an additional ten hours every week.'

Course Grading Based on Course Objectives

Burlington English Lessons	25%
Communication	10%
Grammar and Mechanics	20%
Concepts and Practice/Writing Practice (Write on!)	25%
Check-Ins and Final Writing Assignments	20%
TOTAL	100%

You can also earn bonus points for weekly reflections and for having your paper reviewed by a tutor.

Quizzes and discussion assignments **will not be accepted late** and must be completed on or before the original due date to get points. (NOTE: If you have a special circumstance, please let me know BEFORE the assignment is due and we can make arrangements for you to complete your work).

The student must earn 70% or higher as a final grade to pass the class.

Course Policies

First Day Assignment: *You must log into Canvas and complete the first day assignment or you will be dropped from the course.*



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Class Meetings: Our class is scheduled to meet twice a week from 9:35 – 10:40 on Mondays and Wednesday. Our meetings times are just like class times.

Work Week: Modules always open on Sunday and close at 11:59 pm on Saturday night. You should have all of your work completed for the week by Saturday at 11:59 pm

Late Work: As a rule, late work is not accepted and make-up exams are not allowed. If you have an emergency or a health issue and your work will be late, please contact me so we can make arrangements for you to complete your work.

This course must be taken for a letter grade. You will be assigned a final grade based on your the work you do online. It's important, therefore, that you complete assignments and do your best on quizzes and the final exam. In order to pass the course, you must pass the final exam.

Homework: All homework assignments must be submitted on the date they are due. If you fail to complete or turn in the homework on the date it is due, you will receive a grade of zero for that assignment. All units are open at the beginning of the term. It is your responsibility to make sure you have completed your work by the due date.

Exams: All modules are open at the beginning of the term, but will close after each week. Because you have access to all materials, no make-up exams will be allowed. Final work must be submitted by Friday, June 11th to receive credit. Any work that is not completed by the deadline will be given a zero.

Plagiarism: Plagiarism happens when you copy work from somewhere else and submit it as your own work. Plagiarism is academic dishonesty and is a very serious problem. Plagiarism includes:

- copying and pasting information from webpages;
- copying answers from an answer key or Teacher's book;
- copying the work from another student in your class, in another class, or from a previous term;
- copying information from a webpage or book in Spanish and submitting the English translation as your work.

Chat GPT and AI – Sometimes I might ask you to use CHAT GPT for an assignment. If I ask you to use CHAT GPT, it's ok. However, **using Chat GPT or other AI software to write your paper is a form of academic dishonesty and is not allowed.** The work you turn in for our class must be your work. If I find you turn in work you did not write yourself, you will get a ZERO (0) for the paper.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Academic Honesty (Artificial Intelligence – AI)

IVC values critical thinking and communication skills and considers academic integrity essential to



learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

How Much Time Should You Spend on Class?

This is an intensive class and there is a lot of work. You are doing 16 weeks of work in 5 weeks. In a regular semester, you would attend class for 5 hours a week and then do homework. This would be 90 hours of instruction in class and at least 160 hours of homework. 250 hours! That's a lot of time!

For this class, you will not have to do 250 hours of work, but you will need to make sure are doing a work each day and that you are not getting behind. So... how much work will you have?

You can expect to work **at least 10 hours each week**. Sometimes it will be a bit more than 10 hours; sometimes it might be a bit less than 10 hours. Plan your time wisely.

Anticipated Class Schedule/Calendar

REMEMBER: This is a fast-paced class. You must do work everyday in Canvas or in Burlington. If you are having problems, please send me an email or a message on Pronto immediately. Don't wait a week; it will be too late. I am willing to work with you if I know the situation. Just communicate.

Week	Activity, Assignment, and/or Topic
Week 1 (1/2 – 1/9)	Burlington English - Lesson 7; Participate in a discussion on the media; Review sentence structure; Practice reading skills; Plan and write an opinion paper. BONUS: Think and reflect.
Week 2 (1/8 – 1/16)	Complete Burlington English - Lesson 8 Participate in a discussion family relationships; Review and practice making corrections of sentence errors; Practice conditionals and using <i>wish</i> ;



	<p>Plan and write an article. BONUS: Reflect on your learning.</p>
<p>Week 3 (1/15 – 1/23)</p>	<p>Work in Burlington English - Lesson 9; Participate in a discussion on competition; Review and practice correcting sentence errors; Practice gerunds and infinitives; Plan and write an article; BONUS: Reflect on your learning.</p>
<p>Week 4 (1/22 – 1/30)</p>	<p>Finish work in Burlington English - Lesson 10; Participate in a discussion on the environment. Practice grammar and sentence structure; Work on relative clauses, adverbs of probability, and special structures. Practice using formal language. Write a brief report. BONUS: Reflect on your learning.</p>
<p>Week 5 (1/29 – 2/2)</p> <p>Work accepted until 2/4 at 11:59 pm</p>	<p>DEADLINE FOR ALL WORK IS SUNDAY, FEBRUARY 4 at 11:59 PM.</p> <p>NO EXTENSIONS</p> <p>Work on Burlington English – Lesson 11 Participate in a discussion on changes and challenges; Practice sentence skills; Learn about and write opinion paper; BONUS: Reflect on your learning</p>

*****Subject to change without prior notice*****