



Basic Course Information

Semester:	Fall 2023	Instructor Name:	Robert Malek
Course Title & #:	Fire 100 Fire Protection Organization	Email:	Robert.malek@imperial.edu
CRN #:	10408	Webpage (optional):	
Classroom:	Online	Office #:	N/A
Class Dates:	8/14/2021-12/9/20201	Office Hours:	By appointment
Class Days:	Online	Office Phone #:	760-879-9725
Class Times:	Online	Emergency Contact:	Tricia Jones 760-355-6483
Units:	3	Class Format:	Online

Course Description

This course is an introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; organization and function of public and private fire protection services; fire department as a part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; and an introduction to fire strategy and tactics

Course Prerequisite(s) and/or Corequisite(s)

N/A

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Describe the scope and content of fire technology curriculum, career potential assessment, affirmative action, equal employment opportunity commission, available training programs, and personnel development programs.
2. Explain Public and private fire protection careers.
3. Understand the history of fire protection, fire losses, the purpose and scope of fire agencies, and defense planning.
4. Explain the types of organizations, advisory and regulatory agencies, private fire suppression organizations, and proprietary services.

Course Objectives

Student will demonstrate a working knowledge of:

1. *Define and describe the fire prevention personnel and positions, responsibilities of the Fire Prevention Bureau, company inspection programs, and fire information reporting systems.*
2. *Explain the need for operational functions of a fire department.*

3. *Define how the concepts of fire prevention personnel and positions, responsibilities of the Fire Prevention Bureau, company inspection programs, and fire information reporting systems affect strategic and tactical decision making.*
4. *Describe and evaluate training as it pertains to personnel and positions, skill development and maintenance, and performance standards.*
5. *Validate the need for codes and ordinances, including federal, state, and local, the responsibility forenforcement, the relationship of codes and standards, and the relationship of federal, state, and local regulations.*
6. *Explain the difference between public and private fire protection systems and extinguishing agents.*
- 7 *Explain the importance of emergency incident management, including strategy development, relationship of strategy to tactics, and incident command systems.*

The objectives in this course align with the Fire and Emergency Services Higher Education (FESHE)Initiatives, as well as FESHE course objectives;

What is FESHE? Working with coordinators of two- and four-year academic fire and emergency medical services (EMS) degree programs, the U. S. Fire Administration's National Fire Academy (NFA) has established the FESHE network of emergency services related education and training providers. The FESHE mission is to: Establish an organization of post-secondary institutions to promote higher education and to enhance the recognition of the fire and emergency services as profession to reduce loss of life and property from fire and other hazards. The initiatives are supported by solutions identified from other industries that could be applied to fire and emergency services

Textbooks & Other Resources or Links

Text: IFSTA; Fire and Emergency Services Orientation and Terminology, 6th Edition; Published by the International Fire Service Training Association (IFSTA) ISBN 978-0-87939-592-6

Course Requirements and Instructional Methods

Students MUST complete the current version of the following courses even if they took an older version.

Assignments

Students will complete the following assignment activities. When completing your written assignments in either Microsoft Word or rich text format (using Times New Roman size 12 font ONLY) – not Word Perfect, use APA CITED textbook concepts to analyze the disaster response issues. If you just complete the assignments in broad terms without applying text concepts using APA 3 citations, your grade will be significantly lower. While older sources are fine, students must include the required number of citations from the textbook and more current sources.

APA Citations: APA citations are required for assignments. Please ensure you're familiar with the process for correctly citing sources in your course submissions.



My goal is assignments will be reviewed and grades posted within 24 hours of their submission. Assignments submitted late will have a 10 % penalty assessed for each week late. Cover, reference, appendix, and table pages DO NOT count towards the page length requirements. There is NO extra credit or makeup assignments offered in the course, so every assignment contributes to students' final course grades.

Assignments MUST be posted to the canvas site and do NOT get course messaged to me. I do not want a “backup” copy sent to me. Use Canvas only – thanks! Research Paper: 100 Points DUE DATE: October 17th Prepare a five-page (double-spaced) describing current activities or changes in operations in fire service agencies from research of trade-technical magazines and analyze their effects on the fire department. This assignment will ensure you become the subject matter expert on this element of the course curriculum.

Mid-term Exam (Chapter 1 - 5): 120 Points October 3rd Complete the multiple choice.

Final Research: 100 Points DUE DATE: Dec 5th Prepare a five-page (double-spaced) paper discussing how fire administration effects personnel and functions of the department? How are relationships of fire department with other agencies? Why are rules and regulations important and how are they applied in the fire service. Please utilize at least five text citations and five citations from other sources (published after Jan. 2010) to support the discussion of the topic. Using headers to break up the various section of this assignment is MANDATORY.

Final Exam (Chapters 1 - 10): 200 Points DUE DATE: Dec 10th Complete the multiple choice final exam Imperial Valley College Course Syllabus – Fire 100 Fire and Emergency Services Orientation and Terminology Prerequisite knowledge: None Instructors Plan for Classroom response time and feedback on assignments: Please note that you will receive a response/feedback within 24 hours after having posted your question in the “Ask the Instructor” Discussion Board. For a faster response please email me at Robert.malek@imperial.edu.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Announcement:

In the announcement section you will my “Welcome/Self-Introduction”. All upcoming events will be posted on a weekly basis, or as needed. Please be vigilant and monitor this section.

Prerequisite knowledge:

None

Instructors Plan for Classroom response time and feedback on assignments:

Please note that you will receive a response/feedback within 24 hours after having posted your question in the “Ask the Instructor” Discussion Board. For a faster response please email me at Robert.malek@imperial.edu



Course Grading Based on Course Objectives

Grading scale: A = 1000 to 900 points; B = 899 to 800 points; C = 799 to 700 points; and F = 699 to 0 points.

Course Policies

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].
- Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.
- There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.
- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary

action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Other Course Information

IVC Student Resources

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- [CANVAS Support Site](#). The Canvas Support Site provides a variety of support channels available to students 24 hours per day.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.
- Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.
- Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).
- Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

[Provide a tentative overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format as in the example below may be used for this purpose.]

Week	Chapter	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
		Chapter Title	Text Reference
1		Introduction	
2	1	Fire and Emergency Services as a Career	pp. 8-42/ Quiz
3	2	Roles of Fire and Emergency Service Personnel	pp. 44-76 Quiz
4	3	Early Traditions and History	pp. 78-109 Quiz
5	4	Roles of Public and Private Support Organizations	pp. 110-140 Quiz
6	5	Fire Prevention, Life Safety Education, and Fire Investigation	pp. 142-178 Quiz
7		Mid Term	Chapters 1-5
8	6	Scientific Terminology	pp. 180-209 Quiz
9		Research Paper	
10	7	Building Construction	pp. 210-233 Quiz
11	8	Fire Detection, Alarm, and Suppression-Systems	pp. 234-254 Quiz
12	9	Fire and Emergency Services Apparatus, Equipment, and Facilities	pp. 256-317 Quiz
13	10	Fire Department Organization and Management	pp. 318-346 Quiz
14		Thanksgiving Break	
15		Final Research Paper	
16		Final	

Subject to change without prior notice