



## Basic Course Information

Semester:	<b>Spring 2023</b>	Instructor Name:	<b>Esther A. Sanchez-Banda</b>
Course # and Title:	<b>CSI100 Intro to Corrections</b>	Email:	<b>esanchezbanda@imperial.edu</b>
CRN #:	<b>20375</b>	Webpage (optional):	
Classroom:	<b>3112</b>	Office #:	<b>760-355-6280</b>
Class Dates:	<b>02/13/2023- 06/09/2023</b>	Office Hours:	
Class Days:	<b>THR</b>	Office Phone #:	<b>760-355-6280</b>
Class Times:	1440-1750	Emergency Contact:	<b>Rhonda Ruiz</b>
Units:	3.0	Class Format:	Face to Face

## Course Description

This course is a study and survey of the history, philosophy, and trends of adult and juvenile corrections processes. The relationship between corrections and other components of the judicial system will be examined. (CSU)

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the history and development of corrections. (ILO4, ILO5)
2. Identify the difference between local, state, and federal correctional systems. (ILO2, ILO4)
3. Identify the criteria involved in sentencing convicted criminals. (ILO1, ILO2, ILO4, ILO5)

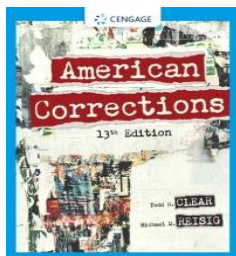
## Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Restate and summarize the history and development of corrections.
2. Examine and debate the role of corrections within the judicial system.
3. Explain and justify the theories and issues in sentencing.
4. Explain and distinguish the functions and issues of probation and parole and adjuncts to the institutionalization, as well as legal limitations and restrictions.
5. Identify, compare, and contrast the characteristics, issues, programs and services within local, state and federal correctional institutions.
6. Describe the personnel fiscal, policy planning and legal issues of institutional administration and management through discussion and evaluation of case studies and specific programs.
7. Describe and evaluate: bureaucratic control and administrative issues; prisonization; inmate organizations; unionization and other operating mechanisms within the correctional institutions.

8. Identify and distinguish the typical characteristics of the male offender, female offender, juvenile offender and special categories such as the mentally disturbed, the retarded, the elderly and sex offenders.
9. Summarize and evaluate trends, innovations and directions corrections to include the role of research, policy options, personnel training, careers in corrections, and private corrections

### Textbooks & Other Resources or Links



**American Corrections, 13th Ed.**

**Author:** Clear, Cole, and Reisig

**Publisher:** Cengage

**ISBN:** 978-0-357-45653-8

This is your main textbook for the course. The questions contained in the exams will come from this book so read and study it carefully. This textbook takes an in-depth look at the procedures of the Corrections System

### Course Requirements and Instructional Methods

We will be using Canvas in conjunction with this course.

Audio Visual Discussion Group Activity Lecture Simulation/Case Study Distance Learning  
Out-of-Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

#### Logging into Canvas

1. Go to <http://imperial.edu>.
2. On the IVC Website, go to "Student View." On the drop-down, click on "Canvas." Follow the login instructions to log in.
3. Once logged in, click on the course box labeled "SP23 - CSI 100 - Intro to Correctional Systems."
4. Read the course syllabus.
5. Read the document under Week 1, "Week 1 Overview and Objectives."
6. This outline is exactly what you have to do and by when you have to do it for Week 1.
7. Become familiar with the course and submit your Introduction assignment.

The online version of this course is not self-paced. There are strict deadlines that need to be met every week. You will be given a list of weekly deliverables for which you will be responsible. You can find these under the appropriate weekly heading (i.e... Week 1 Overview & Objectives).



You must have access to a computer. The computer must have access to the Internet. You will also need access to a computer that has Microsoft Office for MS Word and PowerPoint.

DOCUMENT SUBMISSION POLICY: All assignments that are submitted for this course will be graded within seven (7) days after submission to Canvas.

**Discussion Forum or Chapter Reviews:** Every week you will participate in a discussion forum. Your discussion forum consists of two parts:

- Part 1: Your initial post – a minimum of 300 words. due every Wednesday
- Part 2: Response to one of your peers – a minimum of 100 words each. due every Sunday Make sure to answer all questions asked in the prompt.

In your initial response make sure to be aware of academic language, paragraph structure, sentence structure, and grammar.

### Course Grading Based on Course Objectives

Grading Breakdown:

Assignment Descriptors	Points
Assignments	100
Discussions	50
Quizzes	250
Final Exam	100
<b>Total</b>	<b>500</b>

Grade	Points Required
<b>A</b>	400-500
<b>B</b>	300-399
<b>C</b>	200-299
<b>D</b>	100-199
<b>F</b>	0-99

#### PLEASE NOTE:

Assignments are due on the date stated on the syllabus. Late assignments are subject to a reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

#### QUIZZES/EXAMINATIONS:

There will be assignments due for each chapter presented for the week. The assignment will need to be completed and submitted by Sunday @ 11:59 pm of the week that the chapter is being presented.

There are a **total of five (5) quizzes** in this course and a comprehensive Final Examination. Each of these tests will consist of a twenty-five (25) question test worth a total of fifty (50) points; the Final will consist of 50 questions worth a total of one hundred (100) points. Each test must be completed by Sunday @ 11:59 pm for the week in which the test is given. Each test will have a time limit, which means that when you log into the test, you **MUST** finish the entire test in one sitting. Canvas will have a running timer for you while taking the test.

There will be **NO** makeup tests given. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor.

**THERE WILL BE “NO MAKE-UP EXAMS” GIVEN FOR THIS COURSE!**

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## CLASS PARTICIPATION:

What will be your interpretation of varying subjects presented in a week? You will be viewing videos, reading articles, reading laws that have recently come into existence, or reviewing recent criminal cases. After you complete the assignment, you will express yourself in the Discussion Forum in an Initial Post and then you will give input on one other student's interpretation that is posted online.

There are TWO PARTS to the discussion forums, the first part is where you will input your INITIAL response for the week, and this will be due each Thursday, no later than 11:59 pm. Your initial response will be a minimum of 150 – 350 words in length. The second part is YOUR RESPONSE to another student's initial posting and this will be completed by Sunday, no later than 11:59 pm. Your response to another student's initial posting will be 100-150 words in length.

Please read the rubric, to see what requirements are needed to complete the assignment.

You must communicate to your instructor any problems that you are having with the course or anything affecting the performance of the course.

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class may be dropped by the instructor as of the first official meeting of that class.
- Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.
- It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Online Classroom Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons



(emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

## Academy Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

## Additional Help

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Canvas Support Site.** The Canvas Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services.** There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.



## **Disabled Students Programs and Services**

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355- 6313. Please contact them if you feel you need to be evaluated for educational accommodations.

## **Student Counseling and Health Services**

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

## **Student Rights and Responsible**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

## **Information Literacy**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

## **IVC Student Resources**

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.