



IMPERIAL VALLEY COLLEGE

Basic Course Information

Semester:	Spring 2023	Instructor Name:	Judy Cormier
Course Title & #:	English 110	Email:	judy.cormier@imperial.edu
CRN #:	20116, 20108, 20110	Webpage (optional):	
Classroom:	online	Office #:	email
Class Dates:	February 13- June 7	Office Hours:	M-Th 7pm-8pm or as needed via email
Class Days:	N/A	Office Phone #:	N/A
Class Times:	N/A	Emergency Contact:	Use email
Units:	4	Class Format:	Asynchronous online

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

Before starting this class, it is expected that students will have a good mastery of sentence skills and punctuation. If you have serious problems with fragments, run-on sentences, comma splices, ESL errors, etc., you need to acquire these basic skills **before** starting English 110. However, if you need help with any specific sentence problems, I do have a review available for you.

Course Prerequisite(s) and/or Corequisite(s)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization. (ILO1, ILO2, ILO4)
2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines. (ILO1, ILO2, ILO4, ILO5)
3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance (ILO1, ILO2, ILO3, ILO4)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write multiple essays—including one research paper and one final exam—that, together, add up to 6,000 words of formal writing
2. Demonstrate a command of the writing process, which may include pre-writing, drafting, revising, self-editing, peer group editing, and proofreading
3. Compose error-free essays that avoid sentence-level and grammar problems
4. Compose unified essays that include support for the thesis statement, clear development, and effective transitions
5. Demonstrate a command of writing patterns by effectively integrating various rhetorical modes, such as compare/contrast, definition, cause/effect, and argumentation together to produce sophisticated, college-level essays as appropriate
6. Demonstrate an ability to adapt writing strategies to the requirements of the writing situation (e.g. in-class writing, research writing, reflective writing) or to tailor a written assignment to address specific audiences (both general and academic)
7. Demonstrate a thorough understanding of research strategies and library skills (including electronic databases) to identify and evaluate resources for a research paper
8. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines
9. Demonstrate a command of rules regarding plagiarism and academic ethics
10. Read actively, using metacognitive strategies to monitor comprehension, build vocabulary, and improve analysis of college-level texts
11. Analyze the rhetorical context when reading by identifying genre, medium, purpose, audience and tone
12. Analyze and evaluate the strategies an author uses to make and support a claim, including the use of fallacies
13. Synthesize knowledge by relating texts to personal experience, to past and present events, and to other texts

Textbooks & Other Resources or Links

- Materials and reading links available on Canvas
- You need WORD or WORD compatibility on your device. Some of our materials are in WORD. You can download it for free. (See Canvas modules if you don't know how to do this)
- You need M4a audio player capability on your device
- Doyle, Arthur Conan. *The Hound of the Baskervilles*. Signet Classics 2001 ISBN: 978-0-451-52801-8 or you can use the online link I will provide.

Course Requirements and Instructional Methods

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

For this class we have essays, a midterm, a term paper, discussion group activities and audio lectures.

What if I need to borrow technology or access to WIFI?

1. To request a loaner laptop, MYFI device, or other electronic device, please submit your request here: [student-equity](#)

Course Grading Based on Course Objectives

Homework and Late Work:

- I may refuse to accept late work. Homework due dates are listed in the class outline. All work goes into Canvas. Please do not email work to me.
- If I do accept your late work, it will lose up to 5% of the grade at my discretion. Make-up work needs to be done in a timely manner. Make-up work is still considered late.
- Incomplete assignments typically will not receive passing scores. Be sure your assignments are completed.
- I may add, change or eliminate assignments in the portfolio in order to better serve the needs of the class. Be careful not to miss any assignments. Monitor Canvas Announcements daily and watch for changes.
- Participation in discussion boards are required. In order to successfully complete these assignments, you need to show critical thinking and respond to other students' posts.
- Essay Criteria and Scoring Rubric:

Papers are scored according to overall quality based on the criteria below. Excessive problems in any one of these areas or in any combination of them could result in low scores.

The following is meant to help clarify what the scores mean. However, papers are evaluated on overall quality, including:

- Development of points
- Focus and coherency
- Understanding of rhetorical devices
- Effective use of examples
- Proper use of research materials including MLA 8 formatting (as assigned)
- Avoidance of logical fallacies
- Analysis of causal relationships
- Understanding of and appropriate use of assigned reading materials
- Presentation of appropriate thesis and internal claim points
- Avoidance of plagiarism

- Demonstration of college-level grammar, punctuation and language usage. Any paper that shows shaky basic writing skills will receive a low score, so edit grammar and punctuation carefully.

Scoring Rubric in %:

100%-98% ("A+") Excellent

This paper demonstrates advanced skills. You rock!

97%-90% ("A") Very good

This paper demonstrates solid writing skills. Very good.

89%-80% ("B") Commendable

This paper successfully meets the above criteria but may have a few mechanical errors or minor problems. It might be a little weak in critical thinking. Use of college-level vocabulary may need improving. This paper is pretty good.

79%-70% ("C") Acceptable

This paper shows a general competency in the above criteria but still has some noticeable problems. Basic grammar and punctuation skills are okay but still show occasional errors. The paper might be a little short or the points may be slightly underdeveloped. The thesis statement or conclusion might be a little weak. Examples or evidence may be minimal or superficial. The paper is unimpressive but functional.

69%-60% ("D") Not acceptable : Below minimum standards

This paper does not show competency in most of the above criteria. There are far too many errors or problems. The paper may be too short. Command of mechanics may be very shaky. Editing may be minimal or non-existent. Student may not understand the subject, the assignment, or the readings. The paper might not follow proper MLA protocol.

59%-1% ("F") Very poor

This paper has significant or pervasive problems. The writing skills demonstrated may not be sufficient for this level class. The student might not have understood the assignment or the material. Instructions for the paper might not have been properly followed. Research may be minimal or lazy. The paper may be using unacceptable or poor-quality sources.

0% ("F") Missing or not accepted for scoring

Assignment Portfolio

This is a tentative portfolio. I may add, change or eliminate topics, assignments or due dates in order to better serve the needs of the class. Be careful not to miss any assignments. Late work can lose up to 5% off of the grade for that paper at my discretion.

- 20% Essay 1
- 20% Essay 2
- 10% Quizzes (averaged)
- 25% Research paper
- 12% Writing portfolio
- 5% Discussion board participation (These must include responses to other students' posts)
- 8% Required preview paper drafts

Course Policies

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

What does it mean to "attend" an online class?

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-led Zoom conference
- Documented student interaction with class postings, such as an interactive tutorial or computer-assisted instruction via modules
- A posting by the student showing the student's participation in an assignment created by the instructor
- A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters
- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.
- If you choose to stop attending class, it is your responsibility to drop yourself officially. If you stop attending class and do not drop, you may receive an "F" in the class.

Academic Honesty

All written assignments submitted into this class are run through a plagiarism scanner.

Any information you read from a source needs to be cited in the body of the paper **and on the works cited page. If you do not cite the material you are using, that is plagiarism. It doesn't matter if it is a direct quotation or a paraphrase of the information.**

Before submitting a paper, you are required to check a box stating that the assignment you are submitting is your own original work.

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

How do I show academic honesty and integrity in an online "classroom"?

- **KEEP YOUR PASSWORDS CONFIDENTIAL.**
 - You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- **COMPLETE YOUR OWN COURSEWORK.**
 - When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignment;
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment;
- Having someone else take an exam or quiz for you;
- Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;
- Excessive revising or editing by others that substantially alters your final work;
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

How am I expected to act in an online “classroom” (especially Zoom)?

Attending a virtual meeting can be a challenge when there are many students on one conference call.

Participating in such meetings may count as class attendance, but disruptive behavior may also result in you not being admitted to future meetings. Follow the tips below for best results:

1) Be RESPECTFUL

- a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.

2) Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)

- a. People walking around and pets barking can be a distraction.

3) EAT AT A DIFFERENT TIME.

- a. Crunching food or chugging drinks is distracting for others.
- b. Synchronous zoom times are set in advance so reserve meals for outside class meetings.

4) ADJUST YOUR LIGHTING SO THAT OTHERS CAN SEE YOU

- a. It is hard to see you in dim lighting so find a location with light.
- b. If your back is to a bright window, you will be what is called “backlit” and not only is it hard on the eyes (glare) but you look like a silhouette.

5) POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING

- a. If you are using the camera, show your face; it helps others see your non-verbal cues.
- b. You may be at home, but meeting in pajamas or shirtless is not appropriate so dress suitably. Comb your hair, clean your teeth, fix your clothes, etc. before your meeting time to show self-respect and respect for others.

6) Be READY TO LEARN AND PAY ATTENTION

- a. Catch up on other emails or other work later.
- b. If you are Zooming, silence your phone and put it away.
- c. If you are in a room with a TV – turn it off.

7) USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS

- a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It's best if you conference in a private space, but if you can't find a quiet place, when noises arise **MUTE** your laptop.

8) REMEMBER TO UNMUTE WHEN SPEAKING

- a. Follow your instructor’s directions about using the “**raise hand**” icon or chat function to be recognized and to speak, but make sure you have unmuted your device.
- b. Do not speak when someone else is speaking.

9) REMAIN FOCUSED AND PARTICIPATE IN THE MEETING

- a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
- b. Do not use the Zoom meeting to meet with your peers or put on a “show” for them.

10) PAUSE YOUR VIDEO IF MOVING OR DOING SOMETHING DISTRACTING

- a. Emergencies happen. If you need to leave the room or get up and move about, stop your video.

Other Course Information

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit [student resources](#) or click the heart icon in Canvas.



Anticipated Class Schedule/Calendar

English 110 Class Outline (Online)

Spring 2023 rev. 9-28-2022

I may add, change or eliminate topics or assignments in order to serve the needs of the class. Changes may be made without advance notice.

Don’t forget to engage with the weekly discussion boards. That is part of your grade.

Class orientation February 13 via Zoom

► **Survey: First day assignment. This establishes your active attendance in the class. If you do not submit it, you will be marked as a “no show” and dropped.**

► **NOTE: Your terminology test will be based on material assigned in weeks 1-4, so study well and study as you go.**

Week 1 February 13-18

February 17 Lincoln’s Birthday

You can make use of Grammarly, which is a free online grammar/punctuation checker

(Check out this O.W.L. for grammar practice: [purdue owl](#). Click on non-Purdue instructors and students. You can also check out [roane state owl](#))

- Punctuation and Grammar review (as needed)
- The Writing Process: Tips for Becoming a Successful Writer
- Working with Language
- Working with Tone
- Working with Summaries and Paraphrases
- Embedding Quotations: Signal Phrases and Parenthetical Citations (and avoiding plagiarism)

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- Study for terminology test
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Week 2 February 19-25

February 20 Washington's Birthday

- Developing and Quality of Points in a Paper
 - Superficial vs Full Development
 - Forming Thesis Statements
 - Rhetorical Ethos, Social Ethos, Pathos and Logos
 - Eliminating Redundancy
 - Rationalization
 - Logical Fallacies and Establishing Credibility
 - Responding to Articles and Readings
 - **Read assigned reading (link in Canvas) and type up portfolio log #1. (Save this as a document file because you will be adding log entries to the portfolio throughout the semester.)**
 - Study for terminology test
-

Week 3 February 26 - March 4

- Definition vs Description
 - How to Target an Intended Audience
 - Hallmarks of Informality
 - Introductions
 - Short Sample Essay Introduction Models
 - Writing Effective Conclusions
 - **Read assigned reading and type up portfolio log #2**
 - Study for terminology test
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Week 4 March 5-11

- Rebuttals, Refutations and Qualifiers
 - What is Critical Thinking and How Do We Do It (PASSOR)?
 - First Page Formatting for Essays and Term Papers
 - **Instructions for essay 1**
 - **Essay 1 rough draft (two pages required) is due March 11**
 - Study for terminology test
 - Work on essay 1
-

Week 5 March 12-18

- **Terminology test** (You can take your test any time this week. *The test link closes March 18 at 11:00 pm*)
 - Work on essay 1
-

Week 6 March 19-25

- **Essay 1 (completed 3-4 pages) is due March 19**
- **Instructions for essay 2**

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- Work on essay 2
-

Week 7 March 26- April 1

- Essay 2 rough draft (two pages optional) is due March 26
-

Week 8 April 2-8

- Inductive and Deductive reasoning
- Essay 2 (completed 3-4 pages) is due April 5
- Researching, Composing and Formatting MLA Research Papers and Avoiding Plagiarism
- Sign up topic for research paper. See list in modules

Work on research paper. Be sure to edit carefully and follow the walk-through editing video.

Spring Break April 9-15

Week 9 April 16-22

Keep working on research paper

Research quiz due April 22

Week 10 April 23-29

Keep working on research paper

Week 11 April 30- May 6

- Research validation quiz due April 30
- Background and introduction to *The Hound of the Baskervilles*

We will study and practice the following subjects and skills as we progress through the novel. **NOTE: You will have portfolio entries assigned at the end of this unit so read carefully.**

- ❖ Applying historical context (historicism)
- ❖ Recognizing and evaluating literary devices, including clues, red herrings, and foreshadowing
- ❖ Summarizing
- ❖ Predicting
- ❖ Working with universal themes, metaphors, archetypes and symbolism
- ❖ Character analysis
- ❖ Causal analysis
- ❖ Compare and contrast
- ❖ Vocabulary development
- ❖ Appreciating detailed descriptive language, including imagery
- ❖ Text annotation skills
- ❖ Reading comprehension skills

- ❖ Understanding and identifying inductive and deductive reasoning

Read *The Hound of the Baskervilles* chapters 1-5

Keep working on research paper

Week 12 May 7-13

- **Research paper draft (2 pages +WC required) due May 7**
- Read *The Hound of the Baskervilles* chapters 6-10
- Keep working on research paper

Week 13 May 14-20

- Read *The Hound of the Baskervilles* chapters 11-15
- Keep working on research paper

Week 14 May 21-27

- **Research paper (Completed 5 pages +WC) is due May 27**
- Optional extra credit vocabulary assignment

Week 15 May 28- June 3

May 29 Memorial Day

Type up log entries #3 and #4 and add to portfolio. The questions and instructions are in modules.

Proofread portfolio

Week 16 June 4-7

- Last week of class
- **Portfolio (Logs 1-4) is due June 5**



Have a great break!