

Basic Course Information

Semester:	Fall 2022	Instructor Name:	Elizabeth Kemp
Course Title & #:	ESL 820: Literacy in ESL 1	Email:	Elizabeth.kemp@imperial.edu
CRN #:	12024	Webpage (Canvas):	Imperial.instructure.com
Classroom:	ECAC	Office #:	2790
Class Dates:	Aug. 29 – Oct. 12, 2022	Office Hours:	TBA (to be announced)
Class Days:	Mondays and Wednesdays	Office Phone #:	760-355-6398
Class Times:	2:00 – 4:15 pm	Emergency Contact:	ESL Receptionist Lency Lucas 760-355-6337
Units:	noncredit	Class Format:	Face-to-face

Course Description

A course for speakers with little or no oral or written competency and limited L1 literacy. Students will learn literacy skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture. Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate Non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide basic literacy foundation for L2 learners so they may operate in their home and their immediate environment. (Nontransferable, nondegree applicable)

Course Prerequisite(s) and/or Corequisite(s)

None – all are welcome!

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Provide basic personal information such as name and address.
2. Identify, in English, parts of the body

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Pronounce, write, and recognize numbers.
2. Write and recite the alphabet.
3. Use culturally appropriate social gestures such as waving, shaking hands, direct eye contact, nodding "yes" or "no", shrugging "I don't know".
4. Write one's name and address and phone number.
5. Understand the basics of personal hygiene.

6. Use and respond to simple greetings, farewells, and courtesies.
7. Conduct themselves appropriately in the classroom, including raising one's hand, waiting one's turn, being non-disruptive, responding to simple classroom commands.
8. Point to common parts of body, express one's state of health/being in one or two words, answer simple questions about oneself.

Textbooks & Other Resources or Links

No textbook is required for this class. Materials will be provided by the instructor.

Course Requirements and Instructional Methods

This course will consist of lectures, activities, discussions, group activities, demonstrations, and more.

Course Grading Based on Course Objectives

Pass/No Pass only

If you have an emergency or a health issue and that prevents you from participating in the course for a few days or longer, please contact me so we can make arrangements for you to complete your work.

Course Policies

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink:** prohibited in all classrooms. Water bottles with lids/caps are the only exception.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.
- **Attendance Policy:** Attendance is important. Please try your best to attend each class meeting prepared and on time.
- **Participation Policy:** People learn better when they are connected as a community. I encourage and expect all students to work together and participate in class using as much English as possible.
- **Respectful Use and Speech Policy:** All students should be respectful to each other and the instructor. Remember that we are all here to learn, and learning requires practice. Nobody is perfect, and nobody in the class should feel scared or embarrassed about making mistakes. They are a part of learning! I expect all students to be treated with respect. If someone disagrees with an opinion, it is not an opportunity for name-calling or belittling. It is a time to respectfully listen, contemplate, and learn. We do not have to agree in the discussion boards, but we do have to be respectful and kind. Any instances of disrespect in a discussion or group collaboration should be brought to the instructor's attention and

may result in the disrespectful student losing points or being reported to the campus disciplinary officer.

- **Plagiarism and Academic Honesty Policy:** Because I want to ensure that you are practicing and learning in this class, I take plagiarism pretty seriously. Plagiarism happens when you copy words or ideas from somewhere else and submit it or repeat it as your own work. We get better at what we practice, and when we copy, we only get better at copying, not the important English skills we should be practicing. Plagiarism is academic dishonesty and is a very serious problem. Plagiarism includes:
 - copying and pasting information from webpages (this includes using the internet for support and using ideas, sentences, summaries, etc. without credit);
 - copying answers from an answer key or Teacher's book;
 - copying the work from another student in your class, in another class, or from a previous term;
 - copying information from a webpage or book in Spanish and submitting the English translation as your work.

Other Course Information

How much work will you do? You should expect to do at least 4 hours of week each week for this class. Most work will be completed in class.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Week	Topics and Activities	Tests
Weeks 1 & 2 Aug. 29 – Sept. 7	Course Overview Alphabet / Days and Months / Colors and Shapes	September 7 or 12
Weeks 3 & 4 Sept. 12 – 21	Greetings / Numbers 0 – 100 / Classroom Actions	September 21
Weeks 5 & 6 Sept. 26 – Oct. 5	Personal Information / Body Parts	October 5
Week 7 Oct. 10, 12	Review and Final Evaluation	October 12

*****Subject to change without prior notice. Check Canvas for all due dates and assignments*****