Course Syllabus

Introduction to Correctional Systems - CSI 100

Semester	Fall 2022	**Instructor Name**	Kathy Rodriguez
Course Title	American Corrections	**Email**	kathy.rodriguez@imperial.edu
CRN#	10361	**Webpage**	
Room	Online	**Office**	3210
Class Dates	08/15/2022 - 12/10/2022	**Office Hours**	Office Hours T/R 12:45 pm – 1:15 pm Online Office hours M/W 4:30 pm - 6:00 pm
Class Days	Online	**Office Phone**	760-355-6245
Class Times	Online	**Office Contact (Emergency Only)**	Rhonda Ruiz
Units	3	**Contact Phone**	760-355-6280

Course Description

This is an in-depth study of the history, development, techniques and how policy has been developed from the beginning of confinement, middle ground, and finally, the operation of present day Corrections in America. You will learn how it all started, what the processes were to deal with hardened criminals in the wild days of the "Wild West" where places like the Yuma Territorial Prison, Folsom State Prison became famous. How the era of Prohibition in the 1920's affected the ways of Corrections with the introduction of "Scarface Al Capone, Machine Gun Kelly, and how Corrections had to operate with these types of "high profile criminals" in the Federal Correctional System. You will gain knowledge of how the Correctional System developed in the states and how some of the state prison systems operated from its inception to the processes of modern day Corrections.

This is a study and survey of the history, philosophy and trends of adult and juvenile corrections processes. The relationship between corrections and other components of the judicial system will be examined. (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the history and development of corrections. (ILO4, ILO5)
2. Identify the difference between local, state and federal correctional systems. (ILO2, ILO4)
3. Identify the criteria involved in sentencing convicted criminals. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:
 1. Restate and summarize the history and development of corrections.
 2. Examine and debate the role of corrections within the judicial system.
 3. Explain and justify the theories and issues in sentencing.
 4. Explain and distinguish the functions and issues of probation and parole and adjuncts to the institutionalization, as well as legal limitations and restrictions.
 5. Identify, compare and contrast the characteristics, issues, programs and services within local, state and federal correctional institutions.
 6. Describe the personnel fiscal, policy planning and legal issues of institutional administration and management through discussion, evaluation of case studies and specific programs.
 7. Describe and evaluate: bureaucratic control and administrative issues; prisonization; inmate organizations; unionization and other

operating mechanisms within the correctional institutions.

8. Identify and distinguish the typical characteristics of the male offender, female offender, juvenile offender and physical categories such as the mentally disturbed, the retarded, the elderly and sex offenders.

9. Summarize and evaluate trends, innovations and directions in corrections to include: role of research, policy options, personnel training, careers in corrections and private corrections.

Textbook & Other Resources or Links

ISBN: 9781133049739 / 1133049737 (13th Edition)

American Corrections by: Todd R. Clear, Michael D. Reisig,

Explore the American corrections system from the perspective of both the corrections worker and the offender in AMERICAN CORRECTIONS, Thirteenth Edition. Comprehensive yet not overwhelming, the book covers both institutional and community sanctions, incorporating high-profile corrections cases taken from recent headlines to reinforce important theories.

Course Requirements and Instructional Methods

We will be using Canvas to conduct this online course

Logging into Canvas

1. Go to http://imperial.edu.
2. On the IVC Website, go to "Student View." On the drop down, click on "Canvas." Follow the login instructions to login.
3. Once logged in, click on the course box labeled "SP22 - CSI 100 - Intro to Correctional Systems."
4. Read the course syllabus.
5. Read the document under Week 1 entitled "Week 1 Overview and Objectives."
6. This outlines exactly what you have to do and by when you have to do it for Week 1.
7. Become familiar with the course and submit your Introduction assignment.

The online version of this course is not self-paced. There are strict deadlines that need to be met every week. You will be given a list of weekly deliverables that you will be responsible for. You can find these under the appropriate weekly heading (ie. Week 1 Overview & Objectives).

You must have access to a computer. The computer must have access to the Internet. You will also need access to a computer that has Microsoft Office for MS Word and PowerPoint.

DOCUMENT SUBMISSION POLICY:

All assignments that are submitted for this course, will be graded within seven (7) days after submission to Canvas.

Discussion Forum or Chapter Reviews:

- Every week you will participate in a discussion forum.
- Your discussion forum consists of two parts:
- **Part 1**: Your initial post – a minimum of 300 words. due every Wednesday
- **Part 2**: Response to one of your peers – a minimum of 100 words each. due every Sunday
- Make sure to answer all questions asked in the prompt.
- In your initial response make sure to be aware of academic language, paragraph structure, sentence structure, and grammar

Tests:

- There are a **total of five (5() tests** in this course. Four will be chapter tests and one will be a comprehensive Final Examination.
- Each tests will consist of a fifty (50) question test worth a total of one hundred (100) points,
- The Final Examination will consist of 50 questions worth a total of two hundred (200) points.

- Each test must be completed by Sunday @ 11:59 pm for the week in which the test is given. Each test will have a time limit of 90 minutes, which means that when you log into the test, you MUST finish the entire test. You will have two opportunities to take the exam once.

Course Grading Based on Course Objectives

Grading Breakdown:	Grading Scale:	
	A	90 to 100%
Discussions - 100 pts	B	80 to 89%
Chapter Reviews-100 pts	C	70 to 79%
Tests -400 pts	D	60 to 69%
Final Examination - 200 pts	F	less than 60%

Your OVERALL grade will consist of completing all parts of the course! Look at the breakdown of the course parts, completing just certain areas will NOT be enough to pass the class! Your grade is based on completing all of the sections to obtain a passing grade

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class may be dropped by the instructor as of the first official meeting of that class.
- Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.
- It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

Online Classroom Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Recycling Essays or Self-Plagiarism is reusing one's own work. This is not actually "plagiarism" since the ideas are not taken from someone else, but reusing previously written essays is not acceptable. ALL ESSAYS MUST BE ORIGINAL.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from

others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Help

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Canvas Support Site.** The Canvas Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services**. There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Students Programs and Services

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor