



Basic Course Information

Semester:	Fall 2022	Instructor Name:	Dr. Sydney Rice
Course Title & #:	ESL 062 – Vocabulary 3	Email:	Sydney.rice@imperial.edu
CRN #:	10176	Webpage (optional):	
Classroom:	Online	Office #:	2781 – Please note: I am off campus this semester and won't be in my office.
Class Dates:	October 10 – December 10	Office Hours:	Monday 9-10 am (Email) Tuesday 1-2 pm (Pronto) Wednesday 3-4 pm (Email) Thursday 6-7 pm (Pronto)
Class Days:	Online	Office Phone #:	760-355-6228
Class Times:	Online - All work is due on Sunday evening at 11:59pm	Emergency Contact:	Lency Lucas – Dept Secretary 760-355-6337
Units:	1	Class Format:	Online

Course Description

ESL 062 provides students additional review, practice, and instruction in basic vocabulary. Topics to be covered include: shopping, community services, health, and school. Focus will be on written and communicative activities designed to increase fluency for learners at the high beginning level of English. (Nontransferable, nondegree applicable)

Course Prerequisite(s) and/or Corequisite(s)

No prerequisites

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Use target vocabulary in original written sentences.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Classify vocabulary by part of speech.
2. Learn to find information in a text, using skimming and scanning strategies.

3. Recognize, respond to, and produce statements, questions and answers in original sentences with target vocabulary.

Textbooks & Other Resources or Links

No textbook required

Course Requirements and Instructional Methods

This course is an online course. There are no class meetings. You will have a week to complete each module.

Modules open: Sunday

Modules close: Sunday 11:59 pm

This class will have multiple forms of instruction, including:

- Lecture/video
- Interactive video/activities
- Group activities
- Activities and exercises on Canvas
- Activities and exercises in an online workbook

Assignments will include: various forms of writing (individual and group), editing, reading and responding, exams, other exercises focusing on sentence structure and form, as well as grammar and mechanics.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Internet access: Homework or other information will be posted on the class Canvas site. To get the information, you need to have internet access. If you do not have a computer or internet access at home, you can use the computers at school. Computers are located in the library and in the Language Lab.

Course Grading Based on Course Objectives

The course is built for your succeed; however, you **MUST** do your work – including the online workbook. If you do not do your work, including the work in your online workbook, you will not pass.

GRADING		
Category	Percentage of Grade	
Canvas Exercises	50%	A = 100 – 90%
Discussions	20%	B = 80 – 89%
Comprehension Checks	20%	C = 70 – 79%
Mid-Term and Finals	10%	D = 60 – 69% F = 59% and below
TOTAL	100%	

Course Policies

Attendance:

- Any student who does not complete the orientation unit or take at least one practice quiz by the end of the first day of class will be dropped. If you want to add the class, there must be space in the class.
- Regular participation is required. Participation includes:
 - Posting and responding in weekly discussions;
 - Completing weekly work on Canvas;
 - Submitting your work on time;
- If there is a problem with completing your work (such as being in the hospital or being sick), please let me know. I am willing to help you, but you need to make sure you communicate with me.

Participation:

To ensure your success, plan to participate in all class activities! There are many ways that we can participate, collaborate, and share ideas in an online environment. Here are a few:

- Contribute and share ideas in group discussion boards.
- Attend virtual office hours to ask questions when you do not understand something.
- Reading information from the instructor as well as classmates.
- Be prepared and complete homework before due dates.
- Turning in assignments, quizzes, homework on-time

If you are feeling lost and need a study buddy, then send me an e-mail and I can pair you up with a fellow classmate.

What happens if I don't participate?

You may be dropped if you are no longer actively participating in the course, logging into Canvas, and engaging in course material. Active participation includes logging into Canvas and engaging with course content, completing and turning in homework, assignments, and quizzes. If you are unable to log into Canvas for a long period, it is your responsibility to find out everything you missed. If you have a personal problem or issue, please communicate with me and let me know what's going on before too much time has passed.

Netiquette and Respectful Use:

IVC's Respectful Use and Netiquette Policy: IVC's official policy about netiquette is as follows:

What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online. Students are to comply with the following rules of netiquette:

1. identify yourself,
2. include a subject line,
3. avoid sarcasm,
4. respect others' opinions and privacy,
5. acknowledge and return messages promptly,
6. copy with caution,
7. do not spam or junk mail,
8. be concise,
9. use appropriate language,
10. use appropriate emoticons (emotional icons) to help convey meaning, and
11. use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)]

Our Respectful Use and Netiquette Policy: For this course, I expect all students to be treated with respect. If someone disagrees with an opinion, it is not an opportunity for name calling or belittling. It is a time to respectfully listen, contemplate, and learn. We do not have to agree in the discussion boards, but we do have to be respectful and kind. Any instances of disrespect in a discussion or group collaboration should be brought to the instructor's attention and may result in the disrespectful student losing points or being reported to the campus disciplinary officer.

Late Work Policy:

Any student struggling with a deadline should contact the instructor as soon as possible. With prior notice, some deadlines may be adjusted at the instructor's discretion. Without prior notice or contact, assignments may be submitted in the week following the original due date for reduced points. Quizzes and discussion assignments will not be accepted late and must be completed on or before the original due date.

Academic Honesty Policy

What's Academic Honesty?

I expect that all students conduct themselves with integrity. All students in my class are held to the highest academic honesty standards. Please help keep this a positive learning environment for all students by doing your own work. The following are some examples of plagiarism and/or cheating:

- buying, forging, or copying papers
- plagiarizing or copying chunks of text and then claiming them as your own
- getting someone else to write papers or to take quizzes or tests for you
- doing someone else's work for them
- copying others' homework and handing in others' work as your own
- submitting an assignment/journal that was completed for a different course
- memorizing an essay and using it for a timed essay exam
- Sharing information with another person during a test or exam.

*Summary: You may not copy or use material written by another person unless there is proper citation. Cheating or plagiarizing in any form will result in a "zero" for the assignment and/or referral to the Dean of Language Arts. For a complete description of academic honesty policies, see the Imperial Valley College Catalog (www.imperial.edu)

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.



Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1	-Intro to class materials, expectations and procedures Focus: Community	Introduction: Module 0 Module 1: Exercises on Canvas Discussion Comprehension Check
Week 2	Module 2: Focus: Sociology	Exercises on Canvas Discussion Comprehension Check
Week 3	Module 3: Focus: Health Studies	Exercises on Canvas Discussion Comprehension Check
Week 4	Module 4: Focus: Health Studies	Exercises on Canvas Progress Test Comprehension Check Mid-term Assessment (Modules 1-4)
Week 5	Module 5: Focus: Communication Studies	Exercises on Canvas Discussion Comprehension Check
Week 6	Module 6: Focus: Education/Ethnic Studies	Exercises on Canvas Discussion Comprehension Check
Week 7	Module 7: Focus: Education	Exercises on Canvas Discussion Comprehension Check
Week 8	Final Week Focus: Finance	Exercises on Canvas Comprehension Check Final Assessment (Modules 5-8) Self-Assessment

Subject to change without prior notice