



Note to Instructor: Replace the placeholder text beneath the headings with the appropriate information for your course. Please note that all sections, with the exception of "Other Course Information," are required elements.

Basic Course Information

Semester:	Spring 2022	Instructor Name:	Scheuerell, Edward
Course Title & #:	GRAMMAR AND COMP FOR ESL 003	Email:	edward.scheuerell@imperial.edu
CRN #:	20140	Webpage (optional):	
Classroom:	2751	Office #:	2784
Class Dates:	15 FEB 2021 – 10 JUN 2022	Office Hours:	MTWR 12:55-1:55pm
Class Days:	TR	Office Phone #:	(760) 355-6349
Class Times:	1015-1245pm	Emergency Contact:	Lency Lucas (760)355-6337
Units:	5	Class Format:	Face-To-Face

Course Description

ESL 003 is an integrated writing and grammar course designed for ESL students to develop language skills at the low intermediate level. Students will learn to write organized paragraphs on familiar topics. Course will also emphasize increasing vocabulary and grammar knowledge through reading and other activities. This course may be taken concurrently with other ESL Level 3 courses. Successful completion of this course will prepare students for ESL 004. (CEFR A2) (Nontransferable, nondegree applicable)

Course Prerequisite(s) and/or Corequisite(s)

none

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Write sentences in English with correct subject/verb agreement.
2. Correctly form and use verbs in a variety of tenses.
3. Demonstrate knowledge of, and ability to use, correct punctuation and mechanics.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write and edit sentences and paragraphs on familiar topics;
2. Develop content, organization, and coherence to communicate effectively in written work;
3. Produce a series of simple phrases and sentences linked with simple connectors like “and”, “but” and “because”;
4. Describe plans and arrangements, habits and routines, past activities and personal experiences;
5. Use simple descriptive language to make statements about and compare objects and possessions, and to express likes and dislikes, and preferences;
6. Demonstrate knowledge and use of vocabulary to deal with concrete and everyday needs.

Textbooks & Other Resources or Links

Optional – Longman Advanced American Dictionary (Out of Print)

Course Requirements and Instructional Methods

[Describe course activities, assignments, tests, homework, etc.]

Lecture Outline

WRITING

- Development of knowledge and use of sentence types; conjunctions; independent/dependent clauses; noun/adjective/adverb clauses; and compound and complex sentences;
- Sentence Combining;
- Sentences and paragraphs using correct capitalization and punctuation;
- Paragraph Format and Style;
- Plagiarism awareness;
- Prewriting skills;
- Self and Peer Editing Skills.

GRAMMAR

- Parts of speech;
- Irregular verbs;
- Nouns: use and knowledge of singular and plural nouns, possessive pronouns, count/non-count nouns, and expressions of quantity for count and non-count nouns;
- Pronouns: subject pronouns, object pronouns, possessive pronouns, demonstrative pronouns;
- Verb Tenses: the simple present, present progressive, future, simple past, past progressive;
- Subject/Verb Agreement;

- Modal Verbs: Ability (can/could/be able to) - Permission (can/could/may) - Request (can/could, will/would) - Advice (should/ought to, had/better) - Necessity (have to/must/can't) - Possibility (may/might/could).

VOCABULARY

- Vocabulary needed to express habits, routines, past activities, and personal experiences;
- Use of high incidence vocabulary from the Academic Word List.

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Course Grading Based on Course Objectives

GRADING:

Canvas Quizzes	= 30%
Quizzes / Tests	= 20%
Writing Tests	= 20%
Homework	= 10%
Final Exam	= 20%

A = 100-90

B = 89-80

C = 79-70

D = 69-60

F = 59 or below

Course Policies

[Describe other policies such as attendance, academic honesty, netiquette, expected classroom behavior, etc.]

ATTENDANCE

- *A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.*
- *Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online*

courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- *Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.*

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.



Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Other Course Information

- 1. *DO NOT make counseling or financial aid appointments during class time.*
- 2. *Try to be on time because many quizzes are at the beginning of class.*
- 3. *If you are late for class, DO NOT interrupt the class to explain why you were late. Just sit down and start to work. Talk to me after class to mark you on the attendance list.*
- 4. *No makeup quizzes are available for any reason.*
- 5. *Please do not sharpen pencils during the class. It is very distracting to students when they are trying to do work. You may want to bring 3 or 4 sharpened pencils to class.*
- 6. *No beepers or cell phones in class. Please! They are very distracting.*
- 7. *No food in the room. No drinks in the room. Water is OK if it is in a bottle with a top.*
- 8. *Be respectful of others. When someone is talking, please listen. You may be removed from class for cause.*
- 9. *Speak English in class.*
- 10. *Don't cheat. You will get an F. You may be removed for cause.*

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

*****Tentative, subject to change without prior notice*****

(Content may change depending on need.)

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Tentative Schedule

(Content may change depending on need.)

Week	Grammar	Writing	Quiz or Test
Week 1	Introduction		
Week 2	In/On/At		
Week 3	Used to singular vs. plural Possession Present perfect Demonstrative Adjectives Nouns / Verbs Adjectives/Adverbs Irregular Verbs – Group 1 Gerund / Infinitive – Group 1	Wh- Questions / Yes/No Simple Sentences Capitalization Punctuation	CANVAS quizzes Group 1 -- quizzes

Week	Grammar	Writing	Quiz or Test
Week 4	Modals – will vs. be + going to Present perfect Pronouns Count vs Non-count Transative vs. Intransitive Separable vs Inseparable Phrasal Verbs Irregular Verbs – Group 2 Gerund / Infinitive – Group 2 Time words Prepositions	when vs while since Compound Sentences – and Paragraph 1 Past Tense Sentences Past Continuous Sentences Capitalization Punctuation Academic Vocabulary	CANVAS quizzes Group 2 -- quizzes
Week 5	Modals – can vs. be able to Present perfect Relative Pronouns Be + Adjective + Infinitive Irregular Verbs – Group 3 Gerund / Infinitive – Group 3 Time words Prepositions	because since/for Compound Sentences – and Capitalization Punctuation Idioms	CANVAS quizzes Group 3 -- quizzes
Week 6	Modals – should vs. must/have to Present perfect Possessive adj vs. Possessive Pronouns Noun clauses Irregular Verbs – Group 4 Gerund / Infinitive – Group 3 Time words Prepositions	before since/for/so far Compound Sentences – but Capitalization Punctuation Slang in everyday use	CANVAS quizzes Group 4 -- quizzes

Week	Grammar	Writing	Quiz or Test
Week 7	Modals – must (probability) Present perfect Comparative Forms Separable vs Inseparable Phrasal Verbs Time words Prepositions	after since/for/ so far Compound Sentences – but Paragraph 2 Capitalization Punctuation Academic Vocabulary	CANVAS quizzes Group 5 -- quizzes
Week 8	Modals – could/might/may Present perfect Superlative Forms Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	although until Compound Sentences – so Capitalization Punctuation Idioms	Paragraph Quiz
Week 9	Present perfect a/ an / the / this / that / these/ those Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	even though until Compound Sentences – so Capitalization Punctuation Slang in everyday use	Midterm

Week	Grammar	Writing	Quiz or Test
Week 10	Modals – must not (prohibition) Present perfect Adverbs of Frequency Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	as soon as until Compound Sentences – or Paragraph 3 Capitalization Punctuation Academic Vocabulary	CANVAS quizzes Group 6 -- quizzes
Week 11	Modals – be + supposed Present perfect Reported Speech Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	by the time until Compound Sentences – or Capitalization Punctuation Idioms	CANVAS quizzes Group 7 -- quizzes
Week 12	Present perfect Conditional Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	if -- since (reason) Compound Sentences – nor Capitalization Punctuation Slang in everyday use	CANVAS quizzes Group 8 -- quizzes

Week	Grammar	Writing	Quiz or Test
Week 13	Present perfect Conditional Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	unless -- since (reason) Compound Sentences – yet Paragraph 4 Capitalization Punctuation Academic Vocabulary	CANVAS quizzes Group 9 -- quizzes
Week 14	Present perfect Conditional Separable vs Inseparable Phrasal Verbs Time words Prepositions Subject/Verb Agreement	When vs While Compound Sentences – for Capitalization Punctuation Idioms	CANVAS quizzes Group 10 -- quizzes
Week 15	Present perfect Conditional Time words Prepositions Subject/Verb Agreement	when vs while – since (reason) Compound Sentences – all Capitalization Punctuation Slang in everyday use	Paragraph Quiz

Week	Grammar	Writing	Quiz or Test
Week 16			Final

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