



Basic Course Information

Semester:	Fall 2021	Instructor Name:	Deirdre Rowley
Course Title & #:	Engl 008 Basic English Composition	Email:	deirdre.rowley@imperial.edu
CRN #:	10681	Webpage (optional):	N/A
Classroom:	online	Office #:	2792
Class Dates:	August 16 – December 11	Office Hours:	M, T, W, R 9-10 am
Class Days:	Monday - Saturday	Office Phone #:	760-355-4668
Class Times:	Online	Emergency Contact:	
Units:	4	Class Format:	Online - asynchronous

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable) (Nontransferable, AA/AS degree only)

Course Prerequisite(s) and/or Corequisite(s)

N/A

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Develop an essay that contains a clear thesis statement, provides adequate support, and employs a solid organizational structure. (ILO1, ILO2, ILO4)
2. Develop an essay that minimizes sentence-level and grammatical errors. (ILO1, ILO2, ILO3, ILO4)
3. Demonstrate an ability to comprehend a variety of different texts, including simple arguments, without relying on outside sources for assistance. (ILO1, ILO2, ILO3)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write multiple paragraphs and essays—including the common final—that, together, add up to 3,000 words of formal writing.
2. Acquire a basic understanding of the writing process, with special attention given to editing and proofreading
3. Develop paragraphs and essays that utilize clear thesis statements or topic sentences
4. Develop paragraphs and essays that minimize sentence-level errors such as fragments, run-ons, and subject-verb agreement
5. Develop paragraphs and essays that are organized and contain some support for the thesis or topic sentence

6. Develop paragraphs and essays that minimize grammatical or usage errors in verbs, word choice, word order, punctuation, and ESL interference
7. Write paragraphs and essays utilizing a variety of different rhetorical modes, such as description, narration, and exemplification
8. Acquire a basic understanding of an academic audience and adapt writing strategies for the requirements of different writing situations (such as in-class writing)
9. Demonstrate an understanding of the basic rules regarding plagiarism and academic ethics
10. Read actively, using metacognitive strategies to monitor comprehension and build vocabulary
11. Analyze the rhetorical context when reading by identifying purpose, audience and tone
12. Analyze the organization and other strategies an author uses to make and support a claim
13. Synthesize knowledge by relating texts to personal experience and to past and present events

Textbooks & Other Resources or Links

Grit by Angela Duckworth. Paperback. ISBN: 978-0-06-095962-3 (Used/Rented)

Course Requirements and Instructional Methods

General Information:

- Study skill techniques are a part of class instruction to help students organize their learning.
- Essays go through drafts before submission for grading.
 - Each draft receives individual help to enable successful final drafts for grading.
 - Essays go through the writing process (guided planning).
 - Essays are submitted through Canvas.
 - Essays are submitted electronically as pdfs and graded in Canvas.
 - Embedded tutors are available for help with assignments.
- All essays use MLA format which is taught in class.
- Graded essays have comments to enable students to improve on future essay assignments.
- Online class discussions, journals, practice and graded quizzes, and a final exam.
- Essay assignments are explained with assignment details and due dates.
- Reading assignments in *Grit* have online discussions, questions, and quizzes.
- There are grammar, punctuation, and word usage lessons, practice and graded quizzes.
- All assignments are submitted through Canvas. (**Emailed assignments are not accepted.**)
- Essay submitted through Canvas automatically goes through a plagiarism checker. (See Course Policies)

Essays: Three essays and one research paper are assigned over the semester.

- Writing Assignment #1 = possible 50 points (paragraph)
- Writing Assignment #2 = possible 50 points (paragraph)
- Writing Assignment #3 = possible 75 points (multi-paragraph)
- Writing Assignment #4 = possible 75 points (multi-paragraph)
- Writing Assignment #5 = possible 100 points (essay)
- Writing Assignment #6 = possible 100 points (essay)

Journals: Several journals are assigned over the semester.

- Journals are based on the student's personal opinion of a reading or a subject specific video.

Late and Missing Work:

Quizzes/Tests

- Quizzes and tests are only open for the week/module in which they appear.
- Missed quizzes cannot be made up.
- The lowest quiz grade is automatically dropped. (This does not apply to tests.)
- Tests may be taken late only if arrangement have been made before the test opening date.

Exams

- The final exam is open for six days, and must be taken during that time period
- There will be no make-up for a missed exam unless an arrangement has been made prior to the exam opening date.

Essays / Journals

- Work submitted past the final submission date and time will receive a maximum of 50% credit and will only be accepted up to one week after the final submission date.
- Essays have a two-day Grace Period after the due date with a 10% penalty.
 - Essay due on Thursday. (Possible full points)
 - Essay turned in on Friday. (Loses 10% of earned points.)
 - Essay turned in Saturday. (Loses another 10% of earned points.)
 - Essay turned in the week after the due date. (Loses 50% of earned points.)
- No late work will be accepted one week after the final submission date.
- All assignments and projects are due by the specified time and date listed in the Canvas module.
- The official time stamp on all assignments and projects will be the one shown by Canvas.
- **Emailed assignments are not accepted** unless specifically requested by Professor Rowley
- All assignments must be submitted through Canvas.

Discussions

- Discussion dates have two parts.
 - The first part is to make your initial posting by the first due date of the week, a Wednesday, as indicated in the weekly assignments.
 - The second part requires that you respond to at least two other postings before the end of the scheduled week, Saturday.
- To receive consideration for credit, a posting must contribute to the discussion with more than statements like "I agree with you," or "I was thinking the same thing," or other similar responses.
- 7 points: minimum two postings with both due dates met.
- 6 points: minimum two postings only first due date met
- 5 points: minimum of two postings, but the first due date was not met.
- 3 points: Only one posting
- 0 points no posts made.
 - There is no option for late discussion postings. (Discussions close on Saturday and do no reopen.)
 - NOTE: Points maybe deducted for excessively poor grammar and punctuation.



Course Grading Based on Course Objectives

- Grading Scale
 - A = 90-100%
 - B = 80-89%
 - C = 70-79%
 - D = 60-69%
 - F = 0-59%
- Grades are weighted as follows:
 - Essays/Paragraphs – 20%
 - Quizzes – 15%
 - Journals / Reading Questions – 15%
 - Plans / Drafts – 10%
 - Discussions – 10%
 - Final Exam – 30%

There is no extra credit.

Emailed assignments are not accepted unless specifically requested by Professor Rowley

Course Policies

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Missing class means missing out on vital information and instruction as well as possible quizzes and Writing Tests. No one chooses to be ill, and illness is a valid reason for missing class. Non-emergency medical appointments, counselor appointments, vacations, and trips should be scheduled outside of class time.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file.



Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct.

Acts of cheating include, but are not limited to, the following:

- (a) plagiarism
- (b) copying or attempting to copy from others during an examination or on an assignment
- (c) communicating test information with another person during an examination
- (d) allowing others to do an assignment or portion of an assignment
- (e) using a commercial term paper service
- (f) utilizing material from any source outside your own head without providing correct and accurate citations

Other Course Information

Why have tests, quizzes, and exams in a writing class?

- These academic challenges show me, and you, what you have learned.
- Because this class focuses on providing new information about writing, you will be learning a variety of new ideas and concepts.
- You should always use previously presented ideas and concepts as we learn new writing techniques.
- The English 008 curriculum requires you have learned, understand, and are able to demonstrate essay development techniques.
- As an adult, as a college student, you can meet these curriculum requirements by keeping up with the class readings and assignments as well as reviewing past material on a regular basis.
- Your tests, quizzes, and exam will demonstrate to you and me that you have mastered the curriculum requirements for English 008.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Calendar is on the next page.



Anticipated Class Schedule/Calendar

This is tentative, and could change if needed.

Date or Week	Activity, Assignment, and/or Topic	Reading Assignments/ GRIT
Week 1 August 19 - 21	Welcome Module – introduction yourself discussion Simone Biles Journal	
Week 2 August 28 - 30	Writing Assignment #1 Due	Preface and Chapter 1
Week 3 September 4-6	Discussion / Journal	Chapter 2
Week 4 Sept. 6 - 11	Writing Assignment #2 Due	Chapter 3
Week 5 Sept. 13 - 18	Discussion / Journal / Test	Chapter 4
Week 6 Sept. 20 - 25	Writing Assignment #3	Chapter 5
Week 7 Sept. 27 – Oct. 2	Writing Assignment #3 Due Discussion	Chapter 6
Week 8 Oct. 4 - 9	Writing Assignment #4	Chapter 7
Week 9 Oct. 11- 16	Writing Assignment #4 Due Discussion / Test	Chapter 8
Week 10 Oct. 18 - 23	Writing Assignment #5	Chapter 9
Week 11 Oct. 25 - 30	Writing Assignment #5 Due Discussion / Journal	Chapter 10
Week 12 Nov. 1 - 6	Writing Assignment #6	Chapter 11
Week 13 Nov. 8 - 13	Writing Assignment #6 Due Discussion	Chapter 12
Week 14 Nov. 15 -20	Discussion / Journal / Test	Chapter 13
Nov. 22 - 27	Thanksgiving Break	
Week 15 Nov. 29 – Dec. 4	Review / Journal / Discussion	
Week 16 Dec. 6 - 11	Exam Week	

Tentative = Subject to change without prior notice