



Basic Course Information

Semester:	Fall 2021	Instructor Name:	Rosa Contreras
Course Title & #:	ESL 003 Grammar & Comp.	Email:	rosa.contreras@imperial.edu
CRN #:	10146	Webpage (optional):	
Classroom:	Real Time -Online (Synchronous Zoom Meetings)	Office #:	2789 – Please note: I am not on campus this term. If you need to speak to me, please send me an email.
Class Dates:	August 16 – December 11, 2021	Office Hours:	OFFICE (in person): Tues 10:00 am - 11:00 am Thurs 10:00 am - 11:00 am PRONTO Tues 1:00 pm - 2:00 pm Thurs 1:00 pm - 2:00 pm
Class Days:	Monday/Wednesday 9:35 am – 10:40 am	Office Phone #:	760-355-5707
Class Times:	Modules open Sunday morning and close at 11:59 pm on Saturday night.	Emergency Contact:	Lency Lucas – Dept Secretary 760-355-6337
Units:	5	Class Format:	Synchronous (Required Zoom Mtgs)

Course Description

ESL 003 is an integrated writing and grammar course designed for ESL students to develop language skills at the low intermediate level. Students will learn to write organized paragraphs on familiar topics. Course will also emphasize increasing vocabulary and grammar knowledge through reading and other activities. This course may be taken concurrently with other ESL Level 3 courses. Successful completion of this course will prepare students for ESL 004. (CEFR A2) (Nontransferable, nondegree applicable)

Course Prerequisite(s) and/or Corequisite(s)

ESL 002 or appropriate placement.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Write sentences in English with correct subject/verb agreement (ILO 1, ILO 2).
2. Correctly form and use verbs in a variety of tenses (ILO 1, ILO 2).
3. Demonstrate knowledge of, and ability to use, correct punctuation and mechanics (ILO 1, ILO 2).

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write and edit sentences and paragraphs on familiar topics;
2. Develop content, organization, and coherence to communicate effectively in written work;
3. Produce a series of simple phrases and sentences linked with simple connectors like “and”, “but” and “because”;
4. Describe plans and arrangements, habits and routines, past activities and personal experiences;
5. Use simple descriptive language to make statements about and compare objects and possessions, and to express likes and dislikes, and preferences;
6. Demonstrate knowledge and use of vocabulary to deal with concrete and everyday needs.

Textbooks & Other Resources or Links

You will need two resources. You will need the textbook and the online workbook. The online workbook is an online program also known as MyELT. You have the option to purchase the textbook and online workbook separately OR you can purchase them together in a “bundle.”

OPTION 1: Purchase Textbook and Online Workbook (MyELT) SEPARATELY

***PATHWAYS: Reading, Writing, and Critical Thinking 2 Textbook**

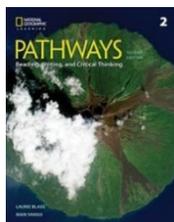
2nd Edition

Authors: Laurie Blass, Mari Vargo

ISBN: 1337407771

ISBN 13: 9781337407779

***PATHWAYS: Reading, Writing, and Critical Thinking 2 ONLINE WORKBOOK**



OPTION 2: Purchase Textbook and Online Workbook (MyELT) TOGETHER in a Bundle

***PATHWAYS: Reading, Writing, and Critical Thinking 2 + Online Workbook (also known as MyELT)**

2nd Edition

Authors: Laurie Blass, Mari Vargo

ISBN: 1337625116

ISBN 13: 978-1337625111

NOTE: You are not required to buy a new book. However, you must have access to the online workbook. You cannot complete the coursework required for the class without the *online workbook*.

Course Requirements and Instructional Methods

Time Requirement: You should plan to spend at least 2-3 hours working on your course assignments each week.

Instructor Expectations:

- Students who do not participate during week one are automatically dropped.
- If you stop attending class, make sure to drop yourself from the class.
- Work is to be turned in on the due date – **NO late work is accepted.** Once a Module or Unit closes, it cannot be reopened.
- Incomplete assignments automatically receive a zero.
- Students are responsible for knowing and observing due dates for all assignments.
- Students are expected to attend every class meeting, participate in classroom discussions and activities.

Success:

- This course is designed to help you improve your speaking and listening skills in English. If you do not practice using English or do not use English to communicate in class with your teacher and your classmates, your progress will be slower.
- Acquiring another language requires focused effort. Sitting in class is simply not sufficient for you to succeed. You must study, speak, read, and listen to English as much as possible outside of class.
- Be prepared to speak with your classmates and teacher in English. You will be expected to speak in English with a partner, in a small group, in a formal presentation with the class, with your teacher, in recorded online assignments, and even with others outside the classroom.
- You will listen to audio clips and watch videos and will be expected to discuss the content.

Course Grading Based on Course Objectives

ASSIGNMENTS	PERCENT %
Assignments	15%
MyELT	20%
Explore	10%
Word Forms	10%
Word Families	5%
Reading Activities	5%
Videos	5%
Writing Tasks	15%
Unit Assessments	15%
TOTAL	100%

Course Policies

When do modules open and close? You have one week to complete each module. Modules open on Sunday morning and close at 11:59 pm Saturday night.

Can I complete work when I want? Yes, you can! However, you must complete each module by the deadline. (Saturday night at 11:59 pm).

Can I complete my work after the module closes? NO! You must complete each module by the deadline. No late work is accepted.

What happens if I have a problem? If something happens, please email me as soon as possible! I will work to help you!

Attendance:

This is a **Real-Time Online (SYNCHRONOUS)** class, which means it is required we meet online. We will meet for class via **Zoom** every **Monday and Wednesday from 9:35 am – 10:40 am**. You are expected to attend every class meeting.

Please use appropriate Netiquette. Be respectful of your classmates and instructor. It's important to show yourself on camera. It is polite to see who you're speaking to.



**Real-Time Online
(Synchronous)**

Any student who does not complete the orientation unit or take at least one practice quiz by the end of the first day of class will be dropped. If you want to add the class, there must be space in the class. I do not drop students at any other time during the semester.

Regular participation is required. Participation includes:

- Posting and responding in weekly discussions;
- Completing weekly work on Canvas;
- Completing weekly work in MyELT;
- Submitting your work on time;

If there is a problem with completing your work (such as being in the hospital or being sick), please let me know. I am willing to help you, but you need to make sure you communicate with me.

Participation:

To ensure your success, plan to participate in all class activities! There are many ways that we can participate, collaborate, and share ideas in an online environment. Here are a few:

- Contribute and share ideas in group discussion boards.
- Attend virtual office hours to ask questions when you do not understand something.
- Reading information from the instructor as well as classmates.
- Be prepared and complete homework before due dates.
- Turning in assignments, quizzes, homework on-time

If you are feeling lost and need a study buddy, then send me an e-mail and I can pair you up with a fellow classmate.

What happens if I don't participate?

You may be dropped if you are no longer actively participating in the course, logging into Canvas, and engaging in course material. Active participation includes logging into Canvas and engaging with course content, completing and turning in homework, assignments, and quizzes. If you are unable to log into Canvas for a long period, it is your responsibility to find out everything you missed. If you have a personal problem or issue, please communicate with me and let me know what's going on before too much time has passed.

Netiquette and Respectful Use:

IVC's Respectful Use and Netiquette Policy: IVC's official policy about netiquette is as follows:

What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online. Students are to comply with the following rules of netiquette:

1. identify yourself,

2. include a subject line,
3. avoid sarcasm,
4. respect others' opinions and privacy,
5. acknowledge and return messages promptly,
6. copy with caution,
7. do not spam or junk mail,
8. be concise,
9. use appropriate language,
10. use appropriate emoticons (emotional icons) to help convey meaning, and
11. use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)]

Our Respectful Use and Netiquette Policy: For this course, I expect all students to be treated with respect. If someone disagrees with an opinion, it is not an opportunity for name calling or belittling. It is a time to respectfully listen, contemplate, and learn. We do not have to agree in the discussion boards, but we do have to be respectful and kind. Any instances of disrespect in a discussion or group collaboration should be brought to the instructor's attention and may result in the disrespectful student losing points or being reported to the campus disciplinary officer.

Late Work Policy:

Any student struggling with a deadline should contact the instructor as soon as possible. With prior notice, some deadlines may be adjusted at the instructor's discretion. Without prior notice or contact, assignments may be submitted in the week following the original due date for reduced points. Quizzes and discussion assignments will not be accepted late and must be completed on or before the original due date.

Academic Honesty Policy

What's Academic Honesty?

I expect that all students conduct themselves with integrity. All students in my class are held to the highest academic honesty standards. Please help keep this a positive learning environment for all students by doing your own work. The following are some examples of plagiarism and/or cheating:

- buying, forging, or copying papers
- plagiarizing or copying chunks of text and then claiming them as your own
- getting someone else to write papers or to take quizzes or tests for you
- doing someone else's work for them
- copying others' homework and handing in others' work as your own
- submitting an assignment/journal that was completed for a different course
- memorizing an essay and using it for a timed essay exam
- Sharing information with another person during a test or exam.

*Summary: You may not copy or use material written by another person unless there is proper citation. Cheating or plagiarizing in any form will result in a "zero" for the assignment and/or referral to the Dean of Language Arts. For a complete description of academic honesty policies, see the Imperial Valley College Catalog (www.imperial.edu)

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

*****Tentative, subject to change without prior notice*****



Date or Week	Activity, Assignment, and/or Topic	Due Dates
Week 1 & 2 August 16-28	Syllabus & Introduction Module 0: Welcome to ESL 003: Grammar & Writing 3! Unit 1: Happiness	Module 0 DUE: Sat. Aug. 28 th Unit 1 DUE: Sat. Aug. 28 **MyELT Unit 1: Due Aug. 28
Week 3 & 4 Aug. 30- Sept. 11	Unit 2: Inventive Solutions	Unit 2 DUE: Sat. Sept. 11 **MyELT Unit 2: Due Sept. 11
Week 5 & 6 Sept. 13 - 25	Unit 3: Connected Lives	Unit 3 DUE: Sat. Sept. 25 **MyELT Unit 3: Due Sept. 25
Weeks 7 & 8 Sept. 27 – Oct. 9	Unit 4: Saving Our Seas	Unit 4 DUE: Sat. Oct. 25 **MyELT Unit 4: Due Oct. 25
Week 9 Oct. 11-16	MIDTERM <i>*Note: You have only 1 week to complete this module.</i>	Midterm Module DUE Saturday Oct. 16!!!
Week 10 & 11 Oct. 18-30	Unit 5: Memory and Learning	Unit 5 DUE: Sat. Oct. 30 **MyELT Unit 5: Due Oct. 30
Week 12 & 13 November 1-13	Unit 6: Animals and Medicine	Unit 6 DUE: Sat. Nov. 13 **MyELT Unit 6: Due Nov. 13
Week 14 & 15 Nov. 15-Dec. 4	Unit 7: Nature's Fury <i>***Note: Thanksgiving Break falls right in between this module. You have until December 3rd to complete Unit 7</i>	Unit 7 DUE: Sat. Dec. 4 **MyELT Unit 7: Due Dec. 4
THANKSGIVING BREAK Nov. 22-27	THANKSGIVING BREAK THANKSGIVING BREAK THANKSGIVING BREAK November 22-27	THANKSGIVING BREAK
Week 16 December 6-10	Final Exam Week <i>***Note: You have only 1 week to complete this module. Also, this module is DUE on a FRIDAY.</i>	Final Exam Module DUE Friday December 10th!!!

*****Subject to change without prior notice*****