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Basic Course Information

Semester:	Fall 2020	Instructor Name:	Salvador Flores
Course Title & #:	Fire 140 FIRE First Responder	Email:	Sal.flores@imperial.edu
CRN #:	10872	Webpage (optional):	
Classroom:	3204	Office #:	
Class Dates:	08/19/2020 - 12/10/2020	Office Hours:	
Class Days:	Tuesdays, Wednesday, Thursday	Office Phone #:	760-427-0012
Class Times:	Lec 4:30 PM-5:55 PM Lab 6:05 PM-9:30 PM IS 100 & IS 700 content: Wed: 6:30 pm- 08:35 pm	Emergency Contact:	Sal.flores@imperial.edu 760-427-0012 or tricia.jones@imperial.edu 760-355-6183
Units:	9.5		

Course Description

FIRE 140 - Fire First Responder

I.COURSE/CATALOG DESCRIPTION:

FIRE - FIRST RESPONDERS encompasses the disciplines of EMT, IS100, & IS700. This course is designed for individuals who will come in contact with victims of illness or injury primarily in an emergency, pre-hospital environment. This course is of value to all emergency service personnel, including ambulance personnel, law enforcement personnel, fire services personnel, hospital emergency department personnel, and other rescue personnel. Topics include roles and responsibilities of first responders, as well as evaluation and treatment of illness and injury. Procedures for dealing with life threatening emergencies are presented. The student will be able to gain a functional understanding of assessment-based approaches to patient care as well as the interventions added to the EMT I scope of practice. Hazardous Material training and semi-automatic defibrillation training will be included. IS 100 - Introduction to the Incident Command System introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). IS 700 - This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents. (Nontransferable, A/AS Degree only).

Course Prerequisite(s) and/or Corequisite(s)

Successfully pass an agility exam, entry exam and interview to be allowed into the program.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate the application of a splint in proper sequence and using standard precautions. (ILO 2, ILO 3)
2. Demonstrate the ability to use critical thinking skills to assess and treat patients in emergency settings. (ILO1, ILO2, ILO5)
3. Demonstrate the use of federal and state laws in relation to on scene emergencies. (ILO1)
4. Demonstrate the ability to describe the history, features and principles, and organizational structure of the Incident Command System. (ILO2)
5. Demonstrate the ability to describe the purpose of the NIMS Components including: Preparedness, Communications and Information Management, Resource Management, and Command and Management (ILO2)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate knowledge of EMS system design, roles and responsibilities, critical incidence stress management, death and dying, communications, customer service, medical legal issues, lifting and moving patients, equipment maintenance, ambulance driving, and how to respond to a call.
2. Demonstrate knowledge of medical terminology, human anatomy, and pharmacology, as it pertains to EMS.
3. Demonstrate knowledge of CPR, foreign body airway management, airway management, oxygen administration, and KING airway management.
4. Demonstrate knowledge of the role of the ALS provider, the local ALS unit and equipment, assisting the ALS provider, ALS communications equipment and how to communicate effectively with ALS providers.
5. Demonstrate knowledge of scene assessment, patient history, primary and secondary survey, neurological exam and accurate measurement of vital signs.
6. Demonstrate knowledge of body substance isolation, methods of disease transmission, immune system responses, and the chain of transmission.
7. Demonstrate knowledge of mechanism of injury, bleeding and shock, soft tissue injuries, burns, musculoskeletal trauma, head and spine injuries, chest and abdominal injuries, and agricultural or industrial emergencies.
8. Demonstrate knowledge of cardiovascular, respiratory, non-traumatic abdominal, neurological, and diabetic emergencies.

9. Demonstrate knowledge of physiological changes during pregnancy, complications of pregnancy, stages of labor and delivery, normal childbirth, and resuscitation of the newborn. 10 Demonstrate knowledge of assessment of special populations such as infant, pediatric, and geriatric patients and their common illness, potential for abuse, and syndromes specific to each; e.g. sudden infant death.
10. Demonstrate knowledge of electrical emergencies, heat and cold emergencies, poisonings, water-related emergencies, bites, stings, envenomation, altitude sickness, allergic reactions/anaphylactic shock.
11. Demonstrate knowledge of patient's response to illness and injury, legal aspects of behavioral emergencies, alcohol and substance abuse, attempted suicide, rape and sexual assault, disruptive behavior and emotional problems.
12. Demonstrate knowledge of the incident command system, the medical branch, transportation, types of incidents and triage during a multi-casualty scene management.
13. Imperial Valley College Course Syllabus – Course Title and number
14. Demonstrate knowledge of principles of extrication and disentanglement.
15. Demonstrate knowledge of patient care during transport, including care of pre-existing indwelling devices, performing CPR during transport, and helicopter safety.
16. Demonstrate knowledge of hazardous material at the first responder awareness level. 17 Demonstrate knowledge of local policies and procedures.
17. Demonstrate knowledge of use of the semi-automatic defibrillator and policies/procedures regarding EMT defibrillation.
18. Demonstrate knowledge of patient care in class, hospital, clinical, and/or field setting. 20 Describe the key concepts and principles underlying NIMS.
19. Demonstrate all the components of the incident command system and how they integrate emergency and nonemergency incidents.

Textbooks & Other Resources or Links

- Student Textbook-REQUIRED – 9780135379134*
- Emergency Care 14th Ed. Publisher-Pearson Education, Author Limmer O’Keefe (2014).
- No Emergency Care workbook required – A mandatory testing website/APP will be purchased by each student. The website/APP will be disclosed on the first day of class. Approximately \$15*
- Student Workbook – IS 100 & IS 700 Handout (will be provided by Chief Flores).*
- American Heart Association-CPR Card. *Replacement cards are \$10.00.*
- CPR mask \$17.00 and American Heart Association Basic Life Support for Healthcare Providers book \$22. Must purchase both prior to taking the CPR portion of the
- I.D. Badge- \$5.00** required. It is not the same as the student I.D. Instructor will notify you when it’s time.
- Background check and drug screening = ~\$ 83 -\$100**
- The student is required to wear the items below to class. Please purchase when given notice. The student is responsible to purchase their uniform by the date given in the schedule. Failure to do so will result in failure of the course.
- Fire First Responders** will wear the required uniform on **all** days, including skills/simulation days

Course Requirements and Instructional Methods

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

What if I need to borrow technology or access to WIFI?

1. To request a loaner laptop, MYFI device, or other electronic device, please submit your request here: <https://imperial.edu/students/student-equity-and-achievement/>
2. If you'd like access the WIFI at the IVC campus, you can park in parking lots "I & J". Students must log into the IVC student WIFI by using their IVC email and password. The parking lots will be open Monday through Friday from 8:00 a.m. to 7:00 p.m.

Guidelines for using parking WIFI:

- Park in every other space (empty space BETWEEN vehicles)
- Must have facemask available
- For best reception park near buildings
- Only park at marked student spaces
- Only owners of a valid disabled placard may use disabled parking spaces
- Only members of the same household in each vehicle
- Occupants **MUST** remain in vehicles
- Restrooms and other on-campus services not available
- College campus safety will monitor the parking lot
- Student code of conduct and all other parking guidelines are in effect
- Please do not leave any trash behind
- No parking permit required**

If you have any questions about using parking WIFI, please call Student Affairs at 760- 355-6455.

This course is taught at a professional level for students seeking a career in firefighting. Students are expected to behave professionally during all aspects of this class. In addition, you are representing the college in your assigned clinical settings. Admission to Imperial Valley College is governed by the laws of the state and such supplementary regulations as prescribed by the Board of Trustees. It is assumed that the entry of a student into Imperial Valley College constitutes the student's acceptance of the Standards of Student Conduct and the regulations published by the college in the General Catalog.

Additional mandatory hours. All students are required to do 24 hours of Clinical/Field hours and to assess and document a total of 5 patients. Any student who does not do the required hours, or fails to assess/document 5 patients will receive an "F" for the entire class.

Clinical Hours: Twelve hours - scheduled-TBA PMHD

Field Hours: Twelve hours –scheduled-TBA

Hospital Orientation: Online

Course Grading Based on Course Objectives

The student must meet requirements of the: National Registry of Emergency Medical Technicians, California EMS Authority, Imperial County EMS Agency, American Heart Association, **AND** the Office of the State Fire Marshall. Grading for the different sections of this course may vary slightly please read carefully. Ultimately, the EMT comprehensive final test **must** be passed with a score of 80% or higher **AND** the FIRE comprehensive final test that **must** be passed with a score of _80% or higher in order to pass the course.

Again, **BOTH** finals must be successfully passed at the cut score **AND** remaining sections of the course must have a final grade of C or higher to successfully pass this course.

EMT Grading Scale: FIRE Grading Scale 93-100	A	93-100	A
85-92	B	85-92	B
77-84	C	77-84	C
Below 77	F	Below 77	F

Pass Final with 80%

Course Grading Based on Course Objectives

This is required by the State of California and reflects the National standard. Students are allowed one re-take of the written final, however the first score will be the only one applied to your grade. Any students not receiving an 80% on either attempt will receive an “F “for the entire course.

Other Requirements:

- Students must take all scheduled written and practical examinations. It is up to you to periodically check the student schedule. There are no make-ups to an exam.

- Examinations will be based on information presented in lecture, from the textbook and skills presentations.

- Students must pass all section examinations with the minimum of **77%** proficiency.

- The **CPR examination** must be passed with the minimum of **84%** proficiency (AHA). Students who cannot pass the CPR exam will be dropped from the class

Points Possible

Written Final =300 points

EMT Homework = 25-50 points per assignment (8). Short answer questions and Multiple choice

Clinical/Field hours = 100 points. Must assess and document 5 patients.

CPR = 50 points

LC Ready APP = 100 points. Must achieve an 80% or better on all 5 Practice Tests in the APP (20 points each). You are allowed multiple chances

Hospital Orientation = 20 points if completed on time.

IS-100 and IS-700 = 150 Points. 50 points per assignment (3).

Class Participation/Skills = 100 EMT Tests = 100 per test (8)

Anticipated Class Schedule/Calendar

DATE	DAY	TIME	No.	TOPIC
18-Aug	Tuesday	1630-2145	1	Fire Academy Orientation
19-Aug	Wednesday	1800-2135	1	Introduction and Course Syllabus
08/20/202	Thursday	1630-2145	2	AHA CPR Certification
25-Aug	Tuesday	1630-2145	3	Lect CH01-03
26-Aug	Wednesday	1800-2135	14	ICS/NIMS
27-Aug	Thursday	1630-2145	1	Lect CH04-06
1-Sep	Tuesday	1630-2145	1	Lect CH 7-8
2-Sep	Wednesday	1800-2135	14	ICS/NIMS
3-Sep	Thursday	1630-2145	2	Lect CH 9-10
8-Sep	Tuesday	1630-2145	3	SKILLS- Airway, Lifting & Moving
9-Sep	Wednesday	1800-2135	14	ICS/NIMS
10-Sep	Thursday	1630-2145	7	Lec- CH 11-13
15-Sep	Tuesday	1630-2145	3	LEC CH 14-16
16-Sep	Wednesday	1800-2135	14	ICS/NIMS
17-Sep	Thursday	1630-2145	6	Lec CH 18-19
22-Sep	Tuesday	1630-2145	5	Lec - CH 20-21
23-Sep	Wednesday	1800-2135	14	ICS/NIMS
24-Sep	Thursday	1630-2145	5	LEC - 22-24
29-Sep	Tuesday	1630-2145	3	Skills - Practice Assesment Skills
30-Sep	Wednesday	1800-2135	14	ICS/NIMS
1-Oct	Thursday	1630-2145	9	Lec CH 25-26
6-Oct	Tuesday	1630-2145	3	Lec CH 27-29
7-Oct	Wednesday	1800-2135	14	ICS/NIMS
8-Oct	Thursday	1630-2145	9	Skill - Trauma
13-Oct	Tuesday	1630-2145	4&5	LEC CH- 30-31
14-Oct	Wednesday	1800-2135	14	ICS/NIMS
15-Oct	Thursday	1630-2145	11&16	Skills - EMT Scenarios
20-Oct	Tuesday	1630-2145	8&10	Lec CH 32-33
21-Oct	Wednesday	1800-2135	14	ICS/NIMS
22-Oct	Thursday	1630-2145	10	Lec CH 34-35
27-Oct	Tuesday	1630-2145	12	Lec CH 36-37
28-Oct	Wednesday	1800-2135	14	ICS/NIMS
29-Oct	Thursday	1630-2145	12	Lec 38-39
3-Nov	Tuesday	1630-2145	9&13	Skills at FD - Air Operations & PT Extrication
4-Nov	Wednesday	1800-2135	14	ICS/NIMS

5-Nov	Thursday	1630-2145	9&15	MCI Drill / Tactical EMS
10-Nov	Tuesday	1630-2145	16	Skills Final Practice
11-Nov	Wednesday	1800-2135	14	ICS/NIMS
12-Nov	Thursday	1630-2145	16	Lec 40-41
17-Nov	Tuesday	1630-2145	16	National Skills Final Day 1
18-Nov	Wednesday	1800-2135	14	ICS/NIMS
19-Nov	Thursday	1630-2145	16	National Skills Final Day 2
1-Dec	Tuesday	1630-2145	14	ICS/NIMS
2-Dec	Wednesday	1800-2101	14	ICS/NIMS
3-Dec	Thursday	1630-2045	14	ICS/NIMS
8-Dec	Tuesday	1630-2045	14	Finals
9-Dec	Wednesday	1630-2045	14	Finals
10-Dec	Thursday	1630-2045	14	Finals

Tentative, subject to change without prior notice

Attendance

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

What does it mean to "attend" an online class?

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-led Zoom conference
- Documented student interaction with class postings, such as an interactive tutorial or computer-assisted instruction via modules
- A posting by the student showing the student's participation in an assignment created by the instructor
- A posting by the student in a discussion forum showing the student's participation in an online

discussion about academic matters

- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.

Logging onto Canvas alone is NOT adequate to demonstrate academic attendance by the student.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

How do I act differently if I have an on-ground class during COVID?

- 1. DO NOT COME TO CAMPUS OR ATTEND AN OFF-CAMPUS CLASS IF YOU FEEL SICK, HAVE A FEVER, OR HAVE A COUGH**
 - a. Even if your symptoms are mild, stay home.
 - b. Email your instructor to explain why you are missing class.
 - c. [If you are sick with COVID-19 or think you might have COVID-19](#), provides CDC guidance.
 - d. If you have tested positive for COVID-19, you must self-quarantine for 14 days and then be without symptoms for at least 72 hours. Clearance is required prior to returning to any face-to-face interaction. It is recommended that you undergo a final COVID-19 test to confirm that you are no longer infected.
 - e. If you are exposed through direct contact with a person known to be COVID-19 positive, then you must submit negative COVID-19 test results prior to returning to any face-to-face interaction.
- 2. ARRIVE AT CAMPUS EARLY (at least 15 minutes early is advised).**
 - a. All people entering the IVC campus will need to pass a screening process, which will occur at the gates as your drive onto campus. You will need to take a short questionnaire and get your temperature taken (the screening is completely touchless and will take place while you remain in your car).
- 3. BRING A MASK TO CLASS (and always wear it).**
 - a. Be sure that your mask covers both your nose and mouth. If your mask is cloth, then wash it each day. If your mask is disposable, then use a new one each day.
- 4. GO DIRECTLY TO YOUR CLASSROOM.**
 - a. The IVC campus is mostly closed so you should not visit other areas or seek any face-to-face services. Services are available to students online and can be accessed through www.imperial.edu.
- 5. WASH YOUR HANDS FREQUENTLY (and use the provided sanitation supplies).**
 - a. Your classroom is equipped with cleaning supplies. Use them as needed.

6. BE SURE TO SOCIAL DISTANCE (stay at least 6 feet from other).

- a. The number of students in a classroom at any one time is very limited so you have plenty of space to spread and ensure that you stay at least 6 feet from others.

7. BRING YOUR OWN FOOD AND DRINKS.

- a. There is no food service currently offered on campus.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

How am I expected to act in an online "classroom" (especially Zoom)?

Attending a virtual meeting can be a challenge when there are many students on one conference call. Participating in such meetings may count as class attendance, but disruptive behavior may also result in you not being admitted to future meetings. Follow the tips below for best results:

1) Be RESPECTFUL

- a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.

2) Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)

- a. People walking around and pets barking can be a distraction.

3) EAT AT A DIFFERENT TIME.

- a. Crunching food or chugging drinks is distracting for others.
- b. Synchronous zoom times are set in advance so reserve meals for outside class meetings.

4) ADJUST YOUR LIGHTING SO THAT OTHERS CAN SEE YOU

- a. It is hard to see you in dim lighting so find a location with light.
- b. If your back is to a bright window, you will be what is called "backlit" and not only is it hard on the eyes (glare) but you look like a silhouette.

5) POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING

- a. If you are using the camera, show your face; it helps others see your non-verbal cues.
- b. You may be at home, but meeting in pajamas or shirtless is not appropriate so dress suitably. Comb your hair, clean your teeth, fix your clothes, etc. before your meeting time to show self-respect and respect for others.

6) Be READY TO LEARN AND PAY ATTENTION

- a. Catch up on other emails or other work later.
- b. If you are Zooming, silence your phone and put it away.
- c. If you are in a room with a TV – turn it off.

7) USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS

- a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It's best if you conference in a private space, but if you can't find a quiet place, when noises arise **MUTE** your laptop.

8) REMEMBER TO UNMUTE WHEN SPEAKING

- a. Follow your instructor's directions about using the "**raise hand**" icon or chat function to be recognized and to speak, but make sure you have unmuted your device.
- b. Do not speak when someone else is speaking.

9) REMAIN FOCUSED AND PARTICIPATE IN THE MEETING

- a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
- b. Do not use the Zoom meeting to meet with your peers or put on a "show" for them.

10) PAUSE YOUR VIDEO IF MOVING OR DOING SOMETHING DISTRACTING

- a. Emergencies happen. If you need to leave the room or get up and move about, stop your video.

Academic Honesty

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

How do I show academic honesty and integrity in an online "classroom"?

- **KEEP YOUR PASSWORDS CONFIDENTIAL.**
 - You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- **COMPLETE YOUR OWN COURSEWORK.**
 - When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so

without the assistance of others (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignment;
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment;
- Having someone else take an exam or quiz for you;
- Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;
- Excessive revising or editing by others that substantially alters your final work;
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);

Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

Additional Services for Students

How do I access services now that we are mostly online?

- **CANVAS LMS.** Canvas is Imperial Valley College's Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **[Learning Services](#).** In order to accommodate students and maximize student success during the COVID-19 Pandemic, all tutoring support is being provided through one Zoom link ([IVC online Tutoring](#)). When campus is open again, there are several learning labs to assist students. Whether you need support using computers, or you need a tutor, please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **[Library Services](#).** Visit the Spencer Library's page on the IVC website for a wealth of valuable resources and online access to databases, e-books and more. Contact us so we can help you with instructional and research development skills (for those conducting research and writing academic papers). When campus re-opens, students also have access to tutoring services in the Study Skills Center as well as private study rooms for small study groups. There is more to our library than just books!
- **[Career Services Center](#).** The Career Services Center is dedicated to serve all IVC students and Alumni. Services include Career Assessments, Resume and Cover Letter Assistance, Interview Preparation, Internship Opportunities and Job Placement.
- **[Child Development Center](#).** The Preschool and Infant/Toddler Centers are on-campus demonstration lab programs that meet the educational, research, and service needs of the institution and community at large. The Preschool program (children three to five years of age) and the Infant/Toddler program (newborn to three years of age) is in buildings 2200 and 2300. Service is available to families who

meet the California Department of Education qualifications for enrollment. The centers are open during COVID from Monday-Friday 7:15-5:30. Breakfast, lunch and snack are provided through the California Adult and Child Food Program. Location: Buildings 2200 and 2300. Phone: (760) 355-6528 or (760) 355-6232. Application: <https://forms.imperial.edu/view.php?id=150958>

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. When campus is open, the DSP&S office is in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus, but you must make an appointment. In addition, Pioneers Memorial Healthcare District provides basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128, or when campus reopens, visit Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 for appointments, or when campus reopens visit Room 1536, for more information.

Veteran's Center

mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students in three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie. The Center also serves as a central hub that connects military/veteran students, as well as their families, to campus and community resources. The goal is to ensure a seamless transition from military to civilian life. When campus reopens, the Center is in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, book grants, transportation assistance, individualized counseling, tutoring, and community referrals to eligible students. Our staff is available to assist and support students in navigating personal, psychological, academic, and/or career-related issues through empathy, cultural-competence, and a commitment to equity and social justice. Also under the umbrella of EOPS is the CARE (Cooperative Agency Resources for Education) Program, designed to serve single parents and assist with addressing issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program. For additional information about the EOPS or CARE Programs please contact our Program Office 760.335-6407 and/or visit our Program website www.imperial.edu/students/eops for eligibility criteria and application procedures. We look forward to serving you! - EOPS/CARE Staff

Student Equity Program

The Student Equity & Achievement Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. SEA addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, LGBTQIA+, Veterans, foster youth, homelessness, and formerly incarcerated students. The SEA Program also houses IVC's Homeless Liaison, Foster Youth

Liaison, Formerly Incarcerated Liaison, and Military Affiliated Liaison, who provide direct services and referrals to students in need. SEA strives to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to enrollment, education, degree and certificate completion, and the ability to transfer to a university. SEA also provides outreach at local Imperial County high schools to ensure graduating seniors are successfully matriculated into the college and have a strong support system. Please visit us online for assistance at <https://imperial.edu/students/student-equity-and-achievement/> or call us at 760-355-6465 or when campus reopens, visit Building 401.

What if I cannot afford food, books, or need other help?

We have many resources that are available to you. Please tell us what you need by submitting your request(s) here: <https://imperial.edu/students/student-equity-and-achievement/>

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.