Basic Course Information

Semester:	**Fall 2020**	Instructor Name:	**Julie Yi**
Course Title & #:	**Introduction to Music Foundations – MUS100**	Email:	**Julie.Yi@imperial.edu**
CRN #:	**10484**	Webpage (optional):	**None**
Classroom:	**Online**	Office #:	**Canvas - M,T,W,R**
Class Dates:	**08/17/2020—12/12/2020**	Office Hours:	**9:00 am- 9:30 am**
Class Days:	**Online**	Office Phone #:	**760)604-0796**
Class Times:	**Online**	Emergency Contact:	**Humanities Department**
Units:	**3.0**		

Course Description

This course provides an introduction to the basic concepts of music and the development of the skills and knowledge needed to read music, to hear music, and to use some instrument (including the voice) with skill. (CID MUS 110)(CSU)(UC credit limited. See a Counselor.)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:
1. Perform the flutophone with pitchs and rhythm from beginning to early intermediate skill of playing melodies on the flutophone in ensemble and individually (ILO2, ILO4)
2. Demonstrate knowledge of musical notation, ledger lines(ILO2, ILO3 and ILO4) and also accidentals, diatonic and chromatic triads, sevenths chords, inverted chords.
3. Demonstrate knowledge of major scales (12 majors), minor scales (natural, harmonic and melodic), key signatures, and simple music transposition skills.(ILO1, ILO3, ILO4)

Course Objectives

The student will gain a fundamental knowledge of music, including:
- The staff, the treble and bass clefs.
- Note's value (up to sixteenth notes and rest notes).
- Accidentals, Scales (major and minor) and key signatures.
- Measures, meter, and time signatures.
- Dynamics, tempo, expression.
- Intervals (perfect, major, minor, diminished and augmented).
- Chords (major, minor, augmented, diminished, and dominant 7th chords).
- Transposition of simple melodies and accompaniment.

- Singing and performance of simple, fun songs.
- Performance of simple melodies on the flutophone (Individually and in Ensemble).

Textbooks & Other Resources or Links

1. Practical Theory Complete   By Sandy Feldstein   **ISBN Number:** 9780882842257
2. 307 Music Time Instructional Book for Flutophone By Grover
3. Flutophone (Musical Instrument)
4. Pencils and Eraser (NO PENS ALLOWED)

Course Requirements and Instructional Methods

During the Online Class,
A) Attendance and Participation
- **On the first day of class** you will be required to submit a quiz by no later than August 23, 2020. You must submit this quiz to remain in the class. Should you fail to submit it you will be dropped from the class. Submitting this quiz is equivalent to demonstrating you were present for class.
- Each week your assignments will consist of watching a Zoom video, then you will have to complete an assignment on Canvas. After you complete the video your assignment will be to complete a quiz in order to complete the week. Make sure to take and submit your quiz each week.
- On each flutophone test, you will submit a video recording of you on canvas or you may submit it to me by email.
- Please do not hesitate to ask me any questions you may have about each Zoom video or class lecture through canvas or via email. For those students that submit questions, they will receive personal assistance to answer their questions.

B) What if I need to borrow technology or access to WIFI?

- To request a loaner laptop, MYFI device, or other electronic device, please submit your request here: https://imperial.edu/students/student-equity-and-achievement/
- If you'd like access the WIFI at the IVC campus, you can park in parking lots "I & J". Students must log into the IVC student WIFI by using their IVC email and password. The parking lots will be open Monday through Friday from 8:00 a.m. to 7:00 p.m.

➤ Guidelines for using parking WIFI:

- Park in every other space (empty space BETWEEN vehicles)
- Must have facemask available
- For best reception park near buildings
- Only park at marked student spaces
- Only owners of a valid disabled placard may use disabled parking spaces
- Only members of the same household in each vehicle
- Occupants MUST remain in vehicles

- Restrooms and other on-campus services not available
- College campus safety will monitor the parking lot
- Student code of conduct and all other parking guidelines are in effect
- Please do not leave any trash behind
- No parking permit required
- If you have any questions about using parking WIFI, please call Student Affairs at 760-355-6455.

Course Grading Based on Course Objectives

The final grade will be based on the following percentages:

- A total of 7 quizzes: each 10% -- Total 70%
- Flutophone Group exams (3 tests) : each 10% -- Total 30%
- Grand total : 100 %

- Final Letters Grading : 100-90% A, 89-80% B, 79-70% C, 69-60 D and 59-below F

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

✧ How do I act differently if I have an on-ground class during COVID?

- DO NOT COME TO CAMPUS OR ATTEND AN OFF-CAMPUS CLASS IF YOU FEEL SICK, HAVE A FEVER, OR HAVE A COUGH
- Even if your symptoms are mild, stay home.
- Email your instructor to explain why you are missing class. c. If you are sick with COVID-19 or think you might have COVID-19, provides CDC guidance.
- If you have tested positive for COVID-19, you must self-quarantine for 14 days and then be without symptoms for at least 72 hours. Clearance is required prior to returning to any face-to-face interaction. It is recommended that you undergo a final COVID-19 test to confirm that you are no longer infected.
- If you are exposed through direct contact with a person known to be COVID-19 positive, then you must submit negative COVID-19 test results prior to returning to any face-to-face interaction.
- ARRIVE AT CAMPUS EARLY (at least 15 minutes early is advised).
- All people entering the IVC campus will need to pass a screening process, which will occur at the gates as your drive onto campus. You will need to take a short questionnaire and get your temperature taken (the screening is completely touchless and will take place while you remain in your car).
- BRING A MASK TO CLASS (and always wear it).
- Be sure that your mask covers both your nose and mouth. If your mask is cloth, then wash it each day. If your mask is disposable, then use a new one each day.
- GO DIRECTLY TO YOUR CLASSROOM.
- The IVC campus is mostly closed so you should not visit other areas or seek any face-to-face services. Services are available to students online and can be accessed through www.imperial.edu.
- WASH YOUR HANDS FREQUENTLY (and use the provided sanitation supplies).
- Your classroom is equipped with cleaning supplies. Use them as needed.
- BE SURE TO SOCIAL DISTANCE (stay at least 6 feet from other).
- The number of students in a classroom at any one time is very limited so you have plenty of space to spread and ensure that you stay at least 6 feet from others.
- BRING YOUR OWN FOOD AND DRINKS.
- There is no food service currently offered on campus.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

✧ How am I expected to act in an online "classroom" (especially Zoom)

How am I expected to act in an online "classroom" (especially Zoo Attending a virtual meeting can be a challenge when there are many students on one conference call. Participating in such meetings may count as class attendance, but disruptive behavior may also result in you not being admitted to future meetings. Follow the tips below for best results:

1) Be RESPECTFUL
   a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.
2) Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)
   a. People walking around and pets barking can be a distraction.
3) EAT AT A DIFFERENT TIME.
   a. Crunching food or chugging drinks is distracting for others.
   b. Synchronous zoom times are set in advance so reserve meals for outside class meetings.
4) ADJUST YOUR LIGHTING SO THAT OTHERS CAN SEE YOU
   a. It is hard to see you in dim lighting so find a location with light.
   b. If your back is to a bright window, you will be what is called "backlit" and not only is it hard on the eyes (glare) but you look like a silhouette.
5) POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING
   a. If you are using the camera, show your face; it helps others see your non-verbal cues.
   b. You may be at home, but meeting in pajamas or shirtless is not appropriate so dress suitably. Comb your hair, clean your teeth, fix your clothes, etc. before your meeting time to show self-respect and respect for others.
6) Be READY TO LEARN AND PAY ATTENTION
   a. Catch up on other emails or other work later.
   b. If you are Zooming, silence your phone and put it away.
   c. If you are in a room with a TV – turn it off.
7) USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS
   a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It's best if you conference in a private space, but if you can't find a quiet place, when noises arise MUTE your laptop.
8) REMEMBER TO UNMUTE WHEN SPEAKING
   a. Follow your instructor's directions about using the "raise hand" icon or chat function to be recognized and to speak, but make sure you have unmuted your device.
   b. Do not speak when someone else is speaking.
9) REMAIN FOCUSED AND PARTICIPATE IN THE MEETING
   a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
   b. Do not use the Zoom meeting to meet with your peers or put on a "show" for them.
10) PAUSE YOUR VIDEO IF MOVING OR DOING SOMETHING DISTRACTING
   a. Emergencies happen. If you need to leave the room or get up and move about, stop your video.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.
How do I show academic honesty and integrity in an online "classroom"?

Additional Student Services

How do I access services now that we are mostly online?

- **CANVAS LMS**. Canvas is Imperial Valley College's Learning Management System. To log onto Canvas, use this link: Canvas Student Login. The Canvas Student Guides Site provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** In order to accommodate students and maximize student success during the COVID-19 Pandemic, all tutoring support is being provided through one Zoom link (IVC online Tutoring). When campus is open again, there are several learning labs to assist students. Whether you need support using computers, or you need a tutor, please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services**. Visit the Spencer Library's page on the IVC website for a wealth of valuable resources and online access to databases, e-books and more. Contact us so we can help you with instructional and research development skills (for those conducting research and writing academic papers). When campus re-opens, students also have access to tutoring services in the Study Skills Center as well as private study rooms for small study groups. There is more to our library than just books!

- **Career Services Center**. The Career Services Center is dedicated to serve all IVC students and Alumni. Services include Career Assessments, Resume and Cover Letter Assistance, Interview Preparation, Internship Opportunities and Job Placement.
- **Child Development Center**. The Preschool and Infant/Toddler Centers are on-campus demonstration lab programs that meet the educational, research, and service needs of the institution and community at large. The Preschool program (children three to five years of age) and the Infant/Toddler program (newborn to three years of age) is in buildings 2200 and 2300. Service is available to families who meet the California Department of Education qualifications for enrollment. The centers are open during COVID from Monday-Friday 7:15-5:30. Breakfast, lunch and snack are provided through the California Adult and Child Food Program. Location: Buildings 2200 and 2300. Phone: (760) 355-6528 or (760) 355-6232. Application: https://forms.imperial.edu/view.php?id=150958
-

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) When campus is open, office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.
- Student Health Center. A Student Health Nurse is available on campus, but you must make an appointment. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6128, or when campus reopens, in Room 1536 for more information.
- **Mental Health Counseling Services**. Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 for appointments, or when campus reopens visit room 1536, more information..

Veteran's Center

The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

 To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. SEA also provides outreach at local Imperial County high schools to ensure graduating seniors are successfully matriculated into the college and have a strong support system. Please visit us online for assistance at https://imperial.edu/students/student-equity-and-achievement/ or call us at 760-355-6465 or when campus reopens, visit Building 401.

What if I cannot afford food, books, or need other help?

We have many resources that are available to you. Please tell us what you need by submitting your request(s) here: https://imperial.edu/students/student-equity-and-achievement/

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages and Quizzes
Week 1 Aug. 17-23	Syllabus & Introduction Lesson 1,- 4 (Staff, Clef, Note's Name) Flutophone – introduction	Submit quiz by August 23. You must submit this quiz in order to NOT be dropped from the class. **Quiz 1**
Week 2 Aug.24 - 30	Lesson 5 – 8 (Note's Value, Time Signature) Lesson 9 -12 (Grand Staff, Leger Lines, Rest Note's Value) Flutophone – reading the note's name and play	P 7 – 14
Week 3 Aug.31- Sep.06	Lesson 13 – 16 (Another Time Signature, Dotted Notes) Lesson 17 – 20 (Tie & Slur, Repeat Signs, 1st &2nd Ending)	P 15 – 22 **Quiz 2**
Week 4 Sep. 07-13	Lesson 21 – 24 (8th Note, Rest Notes, Dotted Notes) Lesson 25 – 28 (Accidentals – b,#, natural) Flutophone – play select songs reading the rhythms.	P 23 – 30
Week 5 Sep. 14 -20	Lesson 29 – 32 (Whole & Half Steps, Chromatic Scales) Flutophone – play songs.	P 31 -32 **Flutophone Test 1**
Week 6 Sep. 21 -27	Lesson 33 – 36 (Major Scales, Key signature) Writing Scales all keys Lesson 37 – 40 (Circle of 5th , Order of #, b) Flutophone	P 35 – 42 **Quiz 3**

Date or Week	Activity, Assignment, and/or Topic	Pages and Quizzes
Week 7 Sep.28 –Oct.04	Lesson 41 – 44(Dynamics, Music signs & terms) Lesson 45 – 48 (16th Notes, Rest Note and Dotted Note) Flutophone	P 43 – 50 Quiz 4
Week 8 Oct. 5 - 11	Lesson 49 – 52 (Interval-Perfect, Major, Minor Diminished and Augmented chord.) Flutophone	P 51 – 54 Quiz 5
Week 9 Oct. 12-18	Lesson 53 – 56(More time signatures-3/8, 6/8, 2/2) Flutophone	Flutophone Test 2
Week 10 Oct. 19 - 25	Lesson 57 – 60 (Major Triads, Note degree, Chord) Flutophone	P 59 – 62
Week 11 Oct. 26 - Nov.1	Lesson 61 – 64 (Dominant 7th Chord & Inversion) Flutophone	P 63 – 66
Week 12 Nov. 2 - Nov.8	Lesson 65 – 68(Minor Triad & Other chords Chords: Major, minor, augmented, and diminished chords.	P 67 – 70 Quiz 6
Week 13 Nov. 9 to Nov. 15	Lesson 69 – 72 (Chord Progression, Transposition)	P 71 – 74
Week 14 Nov.16 - Nov. 22	Lesson 73 -76 (Minor Scales- Natural, Harmonic & Melodic)	P 75 – 78 Quiz 7
Week 15 Nov. 23 - Nov. 29	*Thanksgiving Break*	
Week 16 Nov. 30 - Dec. 6	Lesson 81 – 84 (Minor Chord Progression) Flutophone	P 83 – 86 Flutophone Test 3
Week 17 Dec. 7 - Dec. 13	*Make up week and questions.*	

Tentative, subject to change without prior notice