

Imperial Valley College – Spring 2020

English 55 CRN: 21498 Units: 1  
First-Year Composition Lab

Monday through Thursday  
Room 2602  
1:00 – 1:25 PM  
Feb 18 – June 12

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Office Hours:  
Tues/Wed/Thurs 4:15 – 5:15 PM  
Friday 12:45 – 1:45 PM

Course Description

This lab class offers intensive instruction in writing, research, reading, and critical thinking skills to promote success in a concurrent English 110 course. This course allows a qualified student to bypass English 009. This course follows the freshman composition co-requisite model of acceleration.

English 55 is paired with English 110, a lab support course. English 55 is designed to assist students in completing their homework assignments and essay assignments for English 110. Enrolling in English 110 with the support course English 55 allows students to bypass English 009. However, students who have qualified for English 110, but feel they could use more support in English composition, will also benefit from taking the paired courses. Both courses are graded separately. English 110 follows the traditional grading scale and English 55 is pass/no-pass.  
(CSU, UC)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Critically read, analyze, and evaluate a variety of primarily non-fiction texts for content and context.
2. Utilize appropriate pre- and post-reading strategies to analyze patterns of organization within a variety of texts.
3. Write grammatically correct sentences that adhere to conventions of written English.
4. Integrate the ideas of others through paraphrasing, summarizing, and quoting utilizing appropriate MLA format and guidelines.

5. Compose an essay with an introduction, body, and conclusion, which includes organizing an essay around a controlling idea and developing main idea paragraphs with effective use of supporting details.

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Students will be able to write an expository essay that demonstrates beginning competence in both form and content. The essay will 1) address the writing task 2) be organized 3) use details and examples to support the thesis and 4) demonstrate facility with grammar and syntax. The essay will be supported by the lab work and written according to the guidelines set in the co-requisite English 110 course.

### Required Texts

Journal, or college standard notebook

### Assignment Overview & Course Requirements

This course is a lab component for English 110. As such, the primary instructional activities in the class will be geared toward improving and enhancing the students' understanding of the course material and assisting in the essay development process. Two (2) hours of independent work done out of class per each hour of lecture or class work, or 3 hours lab, practicum, or the equivalent per unit is expected.

**Lab Assignments:** There will be a number of in-class writing assignments that are required and integral to the class. It is your responsibility to come prepared with a notebook and writing instrument. Please be sure to complete and submit all in-class assignments at the end of class unless otherwise specified. In-class writings, exercises and assignments will be graded pass/not pass. These assignments must be completed during lab. If a student is absent the day of the lab the assignment will be graded as not passing. **Lab assignments cannot be made up.**

### Grading system

This course uses the Pass/Not Pass scale. 70 + = pass, 69 - = not pass. Grades will not be rounded in any way.

### Policies

### **Assignments:**

- All assignments are due at the end of class unless otherwise stated.
- All assignments must be completed satisfactorily. An assignment that does not follow instructions or is incomplete will receive zero credit.

### **Attendance:**

- A student who fails to attend the first meeting of a class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. Also, it is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Your presence in class is necessary. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week (4) may be dropped without notice.

- Absences, accompanied by the appropriate paperwork, attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

- Arriving late to class or leaving early. Students who arrive to class more than 20 minutes late or leave more than 20 minutes early will be marked as tardy. Every two instances will count as one absence.

### **Classroom & Email Etiquette:**

- Our classrooms are protected spaces for open, thoughtful exchange and respectful communication. Disruptive behavior or offensive language will not be tolerated, and students responsible for behaving this way will be asked to leave the classroom.

- Students who are found to be chatting—including signing—amongst each other during lecture **will lose lab points without warning**. If the problem is consistent they will also be asked to leave the classroom.

- Please turn off all cell phones during class. Please do not text or go online during class. Students who are seen using their cell phones **will lose lab points without warning**. Also, if you find it necessary to use a laptop, you must sit near one of the front rows.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs.

- Children and others in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

- Email: Responses to email could take up to two days, or depending on the content not answered at all. Under no circumstances should students email lab assignments or inquire about their grade.

### DSPS

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

If you have a documented disability or condition for which you require modifications, adjustments, or accommodations, please inform me as soon as possible. If, due to your disability you find that you will not be able to meet the requirements of the course, inform me of that within a week of receiving this syllabus.

### Academic Integrity

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

All work that you submit is expected to be your own original work, created specifically for this class. Cheating, plagiarism, and colluding will not be tolerated. Any student who engages in this type of conduct will receive a zero for that particular assignment. Depending on the severity of the incident they may be reported for further investigation and disciplinary action. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an

assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

### Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students.

- **Canvas.** The Canvas Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services.** Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor. There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.
- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.
- **Veteran's Center.** The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition

from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

- **The Extended Opportunity Program and Services (EOPS).** EOPS offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population. Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

- **Student Equity Program.** The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.

The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736  
Building 100

### **ANTICIPATED COURSE SCHEDULE**

**Week 1 February 21**

Lab assignment 1

**Week 2 February 24/26**

Lab assignments 2 – 3

**Week 3 March 2/4**

Lab assignments 4 – 5

**Week 4 March 9/11**

Lab assignments 6 – 7

**Week 5 March 16/18**

Lab assignments 8 – 9

**Week 6 March 23/25**

Lab assignments 10 – 11

**Week 7 March 30/April 1**

Lab assignments 12 – 13

**Week 8 April 6/8**

Lab assignments 14 – 15

**Week 9 April 13/15**

**Spring break – no classes**

**Week 10 April 20/22**

Lab assignments 16 – 17

**Week 11 April 27/29**

Lab assignments 18 – 19

**Week 12 May 4/6**

Lab assignments 20 – 21

**Week 13 May 11/13**

Lab assignments 22 – 23

**Week 14 May 18/20**

Lab assignments 24 – 25

Week 15 **May 25/27**  
Lab assignments 26 – 27

Week 16 **June 1/3**  
Lab assignments 28 – 29

Week 17 **Finals week**

**Note:** Instructor reserves the right to change any scheduled instruction or assignment depending on needs or speed of class.