

Basic Course Information

Semester:	Fall 2019	Instructor Name:	Eric P. Hackett
Course Title & #:	Police Field Operations	Email:	eric.hackett@imperial.edu
CRN #:	10696	Webpage (optional):	
Classroom:	3212	Office #:	809
Class Dates:	08-19-12-11-19	Office Hours:	Mon 930-1030
Class Days:	M,W	Office Phone #:	
Class Times:	0800-930	Emergency Contact:	911
Units:	3.0		

Course Description

COURSE/CATALOG DESCRIPTION

The development, function and techniques of patrol; observation skills; development, traffic and preliminary investigative duties, handling complaints and requests for service, public and community relations and basic crime prevention. The mechanics of field interviews, search and arrests, note taking and police report essentials. Familiarization with basic police equipment and handling of community crime incidents. (CSU).

Course Prerequisite(s) and/or Corequisite(s)

Strong knowledge of basic English and comprehension required.

Student Learning Outcomes

- 1. Introduction*
- 2. Conceptual overview of patrol procedures.*
- 3. Concepts of patrol tactics.*
- 4. Law enforcement communication systems.*
- 5. Personal and equipment preparation for field.*
- 6. Handling calls and requests for service.*

7. *Conceptual approaches for traffic services/problems.*

8. *Field policies and procedures for arrest.*

9. *Preliminary crime scene investigation.*

10. *Field interview and interrogation.*

11. *Civil disturbances.*

12. *Community and public relations*

13. *Courtroom demeanor and testifying.*

14. *Field problems-current issues, future trends*

Course Objectives

See under Course requirements

Textbooks & Other Resources or Links

Textbook: Police Field Operations-Examining Contemporary Patrol Problems.

Alan G. Caddell, M. Ed. Law Tech Publishing Group. ISBN #9781933778259

Course Requirements and Instructional Methods

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C":

Upon satisfactory completion of the course, students will be able to:

Identify the components of the Criminal Justice System, and compare/contrast the law enforcement professional and the ethical standards expected of a patrol officer.

Identify the purpose of patrol, and the application of varied patrol techniques; including community oriented policing and ethics.

Develop and understanding of policy observation, perception skills, techniques of behavior control, officer safety, and an effective understanding of legal constraints.

Demonstrate knowledge of police communication equipment, and basic operational considerations.

Identify, and be able to explain the aspects of individual and equipment preparation for the patrol duty tour.

Assess and develop appropriate responses to emergency, non-emergency, requests for service and specific calls. Develop a working knowledge of traffic enforcement skill.

Demonstrate knowledge of arrest, and strategies in specific incidents (intoxication, traffic, spousal assaults, disturbance calls, mental illness, rape, child molest, etc.), and develop and understanding in the lawful use of force and legal concepts that result in written field policies.

Practice preliminary crime scene investigation skills, scene protection, and basic evidence collection skills; to include the use of field notes, sketches, and diagrams for formal police reports.

Satisfactorily demonstrate appropriate and legal application/use of field interviews and interrogations. Demonstrate knowledge regarding types, tactics, and techniques of control of civil disturbances. Identify various types of community and public relations programs, and better understand the effects of personal conduct and contacts within the community.

Demonstrate knowledge on the techniques of testifying, the legal use of notes, and effect of personal appearance and conduct at trial. Analyze and critique current issues, problems, and future trends in police patrol.

Course Grading Based on Course Objectives

Grades will be determined by Final paper, mid term, quizzes, participation and attendance. Letter grades only given.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

[Suggested Language.]

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.

- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

[Required Information – Discretionary Language and Formatting: The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format may be useful for this purpose.]

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 August 19 - 21	Syllabus & Introduction Chapter 1-introduction to Field Operations	Pages 1-24
Week 2 August 26-28	Chapter 2 Preparing for Patrol	Pages 25-38
Week 3 September 2-4	NO CLASS on the 2 nd -Labor Day 4 th -Police Communications	Pages 39 to 56
September 9-11	Responding to Calls for Service Quiz 1-Ch1/2.	Pages 57-72
September 16-18	Observational Patrol	Pages 73-96
September 23-25	Traffic Enforcement Quiz 2-Ch3/4	Pages 97-114
Sept 30-Oct 2	Use of Force and Force Options	Pages 115-134
October 7-9	Crimes in Progress and Unusual Occurrences	Pages 135 to 160
October 14-16	Interview and Interrogation Quiz 3-Ch5/6	Pages 161-182
October 21-23	Report Writing Quiz 4 Ch 7/8	Pages 183-200
October 28-30	Courtroom testimony	Pages 201-212
November 4-6	Community Policing Quiz Ch9/10	Pages 213-238
November 11-13	NO CLASS ON 11 th VETERANS DAY.. Thank one! 13 th Professionalism and Ethics Day one..	Pages 239-250
November 18-20	Day two of Professionalism and Ethics(disc) Quiz CH 11/12.	Pages 239-250

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
November 25-27.	Thanksgiving Break-No Classes either day. Work on your Final Paper. A Police Problem and how to fix it.	
December 2-4	Behind the badge Quiz Ch 13/14	251-286
December 9-11	Final Paper Turn in. Vacation.	

*****Tentative, subject to change without prior notice*****