

English 8 Basic English Composition 1

Imperial Valley College Fall 2019 CRN: 10214 Room # 2733

Mondays and Wednesdays 7:20-9:25 am 19 AUG - 14 DEC 2019 4 Uits

Professor: Roberta Bemis **E-mail:** Roberta.bemis@imperial.edu **Office Phone:** (760) 355-6226

Office: 2795 **Office Hours:** Mon. & Wed. 12-1 pm AND Tue. & Thr. 12:30-1:30 pm

Course/Catalog Description: Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, non-degree applicable)

Student Learning Outcomes: Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Develop an essay that contains a clear thesis statement, provides adequate support, and employs a solid organizational structure. (ILO1, ILO2, ILO4)
2. Develop an essay that minimizes sentence-level and grammatical errors. (ILO1, ILO2, ILO3, ILO4)
3. Demonstrate an ability to comprehend a variety of different texts, including simple arguments, without relying on outside sources for assistance. (ILO1, ILO2, ILO3)

Measureable Course Objectives and Minimum Standards for grade of "C":

Upon satisfactory completion of the course, students will be able to:

1. Write multiple paragraphs and essays that together add up to 3,000 words of formal writing.
2. Acquire a basic understanding of the writing process, with special attention given to editing and proofreading.
3. Develop paragraphs and essays that utilize clear thesis statements or topic sentences.
4. Develop paragraphs and essays that minimize sentence-level errors such as fragments, run-ons, and subject-verb agreement.
5. Develop paragraphs and essays that are organized and contain some support for the thesis or topic sentence.
6. Develop paragraphs and essays that minimize grammatical errors in verbs, word choice, word order, punctuation, and ESL interference.
7. Write paragraphs and essays utilizing a variety of rhetorical modes, such as description, narration, and exemplification.
8. Acquire a basic understanding of an academic audience and adapt writing strategies for the requirements of different writing situations (such as in-class writing).
9. Demonstrate and understanding of the basic rules regarding plagiarism and academic ethics.
10. Read actively, using metacognitive strategies to monitor comprehension and build vocabulary.
11. Analyze the rhetorical context when reading by identifying purpose, audience, and tone.
12. Analyze the organization and other strategies an author uses to make and support a claim.

13. Synthesize knowledge by relating texts to personal experience and to past and present events.

Required Text: Sentences, Paragraphs, and Beyond, 7th Edition, Brandon & Brandon,

ISBN: 978-1133591924 in paperback only—no electronic copies

Course Requirements and Instructional Methods: The Department of Education policy states that on (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. {Translation: students are expected to attend all weekly class sessions as well as spend 2 hours per week doing out-of-class work for every hour that the class meets weekly. For example, our class meets four (4) hours per week, so students are expected not only to attend class sessions but also to spend eight (8) hours per week doing required reading, homework assignments, and writing assignments in preparation and support of the four hours of weekly class meetings. That will require a total of twelve (12) hours of a student’s time each week for this class all semester.}

So, during the semester there will be a number of course activities which must be **accomplished during class:**

1. Listening to and taking notes from discussions and lectures
2. Follow-up group or individual writing activities based on discussions, lectures, or assigned textbook readings
3. Practice writing, analyzing, and editing
4. Quizzes and exams
5. Turning in of papers and other work
6. Journal assignments

Out of class, students are expected to complete:

1. Weekly reading assignments in the textbook and from handouts
2. Homework assignments

Course Grading Based on Course Objectives: Grades will be posted on Canvas. Your course grade will be calculated using the following percentages:

Work.....	Percentage/Points	Course Grade=Percentage/Points
Descriptive Essay.....	10%/100	A = 100-90/1,000-900
Narrative Essay.....	15%/150	B = 89-80/899-800
Exemplification Essay.....	20%/200	C = 79-70/799-700
Other Writing.....	10%/100	D = 69-60/699-600
Quizzes/Homework.....	20%/200	F = 59-0/599 & below
Mid-Term Exam.....	10%/100	
Final Exam.....	15%/150	

Quizzes: Quizzes will be given throughout the semester without prior notice and may not be made up.

Essays: The three main essays, Descriptive, Narrative, and Exemplification, will be begun in class and completed out of class. They will be due and turned in through a special portal on Canvas that will appear on our website near the due date for each essay. These essays must be typed in their final form, and a hard copy of each turned in during class.

Other Writing: These assignments will be done during class time, and students must do them at that time. They may not be made up.

Mid-Term Exam: Will be given during class, and if the student misses it, must be made up in the instructor's office within one week of the student's return to class. The student must approach the instructor and make an appointment to make it up.

Final Exam: The date for this appears on the Tentative Schedule and is the final activity of the semester.

Attendance:

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused'

Classroom Etiquette:

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the Classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette:

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty: Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an "F" in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services: Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- Canvas LMS: Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#)

provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available to use: (877) 893-9853.

- Learning Services: There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- Library Services: There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS): Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSPS) office as soon as possible. The DSPS office is located in Building 2100, telephone (760) 355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services: Students have counseling and health services available, provided by the pre-paid Student Health Fee:

- Student Health Center: A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provides basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at (760) 355-6128 om Room 1536 for more information.
- Mental Health Counseling Services: Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Contact the IVC Mental Health Counseling Services at (760) 355-6310 or in building 1536 for appointments or more information.

Veteran's Center: The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students in three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a hub that connects military/Veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone (760) 355-6141.

Student Equity Program: The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically are not fully represented.

- Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homeless, and formerly incarcerated students.

- The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access.
- We strive to remove barriers that affect IVC students' access to education, degree, and courses, and the ability to transfer to a university.
- Contact: (760) 355-5736 or (760) 5355-5736 by phone or Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, as well as campus and community referrals for students experiencing homelessness as defined by the McKinney-Vento Act. Contact: (760) 355-5736 by phone or Building 100.

Student Rights and Responsibilities: Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities please refer to the IVC General Catalog.

Anticipated Class Schedule/Calendar: ***Tentative, subject to change******* This schedule does not include all required work, assignments, activities, and deadlines but provides a general outline of what will be done during the semester.

Respecting due dates is crucial to student success in the class. Most late work will not be accepted. Quizzes and Journals may not be made up.

Week	In Class Activity/Topic	Assignments	Due Dates
#1 AUG 19 & 21	Syllabus & Intro.	Attend	08-19-2019
	LAB Who are you?	Homework: Printed copy of the Syllabus	08-21-2019
#2 AUG 26 & 28	LAB What are your goals?		08-26-2019
	Solutions for Reading	Read Chapter 1	08-28-2019
#3 SEP 04	Review Reading Techniques + Punctuation & Capitalization	Read Chapters 2 & 13	09-04-2019
#4 SEP 09 & 11	LAB Write a summary	Read Chapter 3 & 14	09-09-2019
	Review Writing Process	Read Chapters 16	09-11-2019
#5 SEP 16 & 18	The Parts of Speech, Controlling Idea , Outlines+ adverbs & Adjectives	Read Chapters 4, 11, & 17 & in-class think of Descriptive essay	09-16-2019
			09-18-2019

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Week	In Class Activity/Topic	Assignments	Due Dates
#6 SEP 23 & 25	LAB Write an Outline of your Descriptive Es In-class write 1 st Draft of Descriptive Essay Review Subjs & Verbs	Read Chapter 5, 9, & 18	09-23-2019 09-25-2019
#7 SEP 30 & OCT 02	Review Kinds of Sentences and Writing a short essay + Adjectives & Adverbs	Read Chapter 6,11, 15 & 19	09-30-2019 10-02-2019
#8 OCT 07 & 09	LAB Review combining sentences and & Begin Narrative Essay	Descriptive Essay Due Read Chapters 7 & 20	10-07-2019 10-09-2019
#9 OCT 14 & 16	Review correcting Fragments, comma splices & Run-ons	Read Chapter 8 Continued Drafting	10-14-2019 10-16-2019
#10 OCT 21 & 23	LAB Review Pronouns & Exemplification + begin Exemplification Essay	Narrative Essay Due Read Chapters 10 & 21	10-21-2019 10-23-2019
#11 OCT 28 & 30	Analysis by Division & begin Exemplification Essay	Read Chapter 22	10-28-2019 10-30-2019
#12 NOV 04 & 06	LAB write a restaurant review Continued Drafting of Exemplification Essay	Read Chapter 22	11-04-2019 11-06-2019

#13 NOV 13	Parallelism + signals	Read Chapters 12 &	11-13-2019
#14 NOV 18 & 20	LAB	Exemplification Essay	11-18-2019
	Grammar Games	Due	11-20-2019
#15 DEC 02 & 04	Review for Final Exam	Course Evaluation	12-02-2019
	Grammar Games		12-04-2019
#16 DEC 09 & 11	In-class objective portion	Final Exam	12-09-2019
	LAB Essay portion	Final Exam	12-11-2019