

Basic Course Information

Semester:	Spring 2019	Instructor Name:	Jesus J. Serrano
Course Title & #:	AJ 110 Law Enforcement Community Relations	Email:	jesus.serrano@imperial.edu
CRN #:	20691	Webpage (optional):	
Classroom:	ONLINE	Office #:	3207 B
Class Dates:	Feb. 11, 2019 to Jun. 7, 2019	Office Hours:	Tuesday Thru Thursday 5:30 pm-6:30 pm Saturday 5:00 pm to 6:00 pm by appointment only
Class Days:	ONLINE	Office Phone #:	(760) 355-6340
Class Times:	ONLINE	Emergency Contact:	Rhonda Ruiz (760) 355-6280
Units:	3		

Course Description

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics may include the consensus and conflicting values in Cultural, Religion, and the Law. Through interaction and study, the student will become aware of the relationship and role law enforcement, the courts and corrections have in our multicultural society and how that role is evolving to an ever-changing population. Emphasis will be placed upon the development of positive relationships between members in the criminal justice system and the public they serve. Concepts of community-oriented policing as they apply to administration of justice issues, future trends, and training will be discussed. (C-ID AJ 160) (CSU, UC)

Course Prerequisite(s)

RECOMMENDED PREPARATION, if any:

ENGL 009 or ENGL 099 and READ 019 (Formerly ENGL 019) or ENGL 089

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Explain the history and evolution of multiculturalism in the U.S. and the challenges presented to Law Enforcement by a multicultural society. (ILO4, ILO5)
2. Identify and explain the key issues that pose potential conflict between diverse communities and the courts, law enforcement and corrections. (ILO2, ILO4, ILO5)
3. Identify and describe the strategies that can be used for the administration of justice in a multicultural society, specifically dealing with Law Enforcement, Courts and Corrections and their relationships with the community as a whole. (ILO1, ILO2, ILO4)

Course Objectives

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C":

Upon satisfactory completion of the course, students will be able to:

1. Identify the components of the criminal justice system to include Law Enforcement, Court System and the Correctional System.
2. Identify the conflicting roles and expectations an officer faces in a multicultural society/population.
3. Identify what ethics and professionalism mean within the law enforcement community.
4. Identify what multiculturalism is and how this can influence the communities' perception of law enforcement.
5. Experiment with and develop an awareness of their own perceptions, attitudes, beliefs and values, and demonstrate knowledge of how the self-image of police and the public image of police affect police-community relations. The student will identify and be able to summarize the factors which affect discretionary decisions making.
6. Demonstrate, through oral and written exercises, satisfactory solutions to help meet the needs of groups with particular needs within the community. The student will demonstrate knowledge of the individuals' civil rights.
7. Demonstrate specific knowledge about the communication barriers between the community and the criminal justice system and be able to restate techniques on how to reduce those barriers for more effective police-community relations.
8. Discuss and analyze current topics, programs and future trends in policing and community relations through study, discussions, role playing, field trips, et cetera.
9. Identify the Demographics of a community/population center and identify how different groups within a community may require different approaches for effective community relations.
10. Demonstrate, through oral and written exercises, how the Court System works within the Community and can affect how the Community sees the Criminal Justice System.

Demonstrate, through oral and written exercises, satisfactory awareness of the growing Multicultural populations within the Correctional setting and how to manage those diverse populations in the modern era.

Textbooks & Other Resources or Links

- Hunter & Barker 2011. *Police-Community Relations and the Administration of Justice* 9th. Prentice Hall ISBN: 978-0-13-2457.
- WEBSITE: pearsonhighered.com: power points, and other material of the book. This is your main textbook for the course. The questions contained in the exams will come from this book so read and study it carefully. This textbook takes an in-depth look at the procedures of Justice System.

Course Requirements and Instructional Methods

COURSE LEARNING ASSESSMENT

Students are expected to complete all performance requirements for the course and to demonstrate mastery of the course concepts and course learning outcomes. This may require Students to use library resources and to document research with citations, bibliographies, and references as applicable in completing their coursework. Mastery of course concepts may require demonstration of critical thinking and communication skills by a combination of term papers, self-assessments, quantitative reasoning, interviews, and observations, written assignments or other activities.

- Class Activity
- Essay
- Chapter Tests
- Final Exam(s)
- Problem Solving Exercise
- Quizzes
- Written Assignments
- Audio Visual
- Lecture Simulation
- Case Study

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

How much you learn in the course, as well as your final grade, depends on the effort you put into the readings and assignments. There is a total of 16 weeks with a total of 1000 points available. Grades will be assigned on the basis of the following weights:

Course Grading Based on Course Objectives Assignment Descriptors Points

- Quizzes 160 (16)
- Tests 400 (4)
- Final Exam 100
- Term Paper 180
- Discussion Boards 160 (16)
- TOTAL POINTS 1000

A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = below 60%

PLEASE NOTE: Assignments are due on the date stated on the syllabus. Late assignments (IF ACCEPTED) are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Total Points:

400 Tests: Four tests at 100 points each

180 points Term Paper: (Topic Approved by Instructor)

100 Points Final Exam

160 Points (16) Class participation in discussion forum at 10 points each

160 Points (16) Quizzes at 10 points each

****PLEASE NOTE:** Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Exams will be timed and will be given at the start of class. You must communicate to your instructor any problems that you are having with the course.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absence exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- No Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

Online Netiquette

- **COURSE PARTICIPATION**
Students are ultimately responsible for participating in a course through the following academic activities: uploading assignments, posting to discussion folders and responding to Instructor. Students are expected to be involved in ongoing instructional activities based on the recommended schedule for course completion as detailed in the syllabus. In order to actively participate in a

course, Students must make contact with their Instructor on a regular basis through one of the following methods:

- Posting of an assignment (e.g., a paper, project, case review, case brief, etc.) in the Course Work area of the course website.
- Posting of an assignment to share with the Instructor and other Students in the course website (e.g., a review of a book or article, a proposal for a research study, a presentation in the form of a PowerPoint presentation file, reporting on participation in a research study, etc.).
- Participation in a threaded discussion in the course website.

Viewing instructional materials (e.g., a PowerPoint presentation prepared by the Instructor, audio or video presentation, etc.).

Students must use the University email system to contact Instructor. Students who are unable to participate regularly in their course should contact their Instructor.

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College’s main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

Veteran’s Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also, under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact the EOPS officer or contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

This is the course schedule. Make sure that you familiarize yourself with the reading assignments, assignments and test. This schedule is a tentative and may change without prior notice. All assignment and test dates are subject to change. Schedules will be handed out on the first day of class. You are expected to be in class every day on time and prepared for the day.

*****Tentative, subject to change without prior notice*****