

**Basic Course Information**

Semester:	Spring 2019	Instructor Name:	Diane Harris
Course Title & #:	ESL 14 Speaking & Listening	Email:	diane.harris@imperial.edu
CRN #:	20340	Webpage (optional):	
Classroom:	304A	Office #:	1716
Class Dates:	Feb 11 to June 7, 2019	Office Hours:	9 - 10 am M-Th
Class Days:	M/W	Office Phone #:	760-355-6171
Class Times:	6:30 pm - 9 pm	Emergency Contact:	Lency Lucas 760-355-6337
Units:	5		

**Course Description**

ESL 014 is a grammar-based speaking class in an English-only Environment for the high-intermediate ESL student. Students will further develop listening comprehension and will increase fluency, accuracy, and confidence in oral production. (Nontransferable, nondegree applicable)

**Student Learning Outcomes**

1. Apply knowledge of English pronunciation rules in oral and/or aural exercises. (ILO 1, ILO 2)
2. Participate in speeches/ conversations/ presentations utilizing the format and vocabulary of the identified speech act. (ILO 1, ILO 2)
3. Listen to a passage or conversation and identify the main ideas and supporting details, either orally or in writing. (ILO 1, ILO2)

**Course Objectives**

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate mastery in using and recognizing the past progressive and future to express plans, certainty, or willingness (be going to, will, and simple present); demonstrate competency in recognizing and using the present perfect.
2. Demonstrate competency in using, recognizing, and producing gerunds and infinitives in aural and oral exercises.
3. Demonstrate mastery in using and recognizing the modal auxiliary verbs for ability, permission, requests, advice, suggestions, preferences, necessity, expectations, possibility, and deductions in oral and aural exercises; demonstrate competency with modal auxiliary verbs in the past tense forms.
4. Demonstrate mastery in using, recognizing, and producing comparative, superlative, and equative forms; demonstrate the ability to use and produce adverbial, adjectival, and relative clauses.
5. Demonstrate competency in using nouns clauses, tag questions, and reported speech in oral and aural exercises.
6. Demonstrate competency in using, recognizing, and producing object pronouns and two-word (phrasal) verbs in oral and aural exercises.
7. Demonstrate competency in recognizing and producing vowel and consonant contrasts in minimal pairs, /t/ and /th/, /b/ and /v/, /j/ and /y/, /ch/ and /sh/, long and short vowel sounds, the third person singular, possessive, and plural (/s/, /z/, /iz/), the past tense (/tid/, /did/ /d/, or /t/), and /s/+ consonant combinations.

8. Create and participate in a variety of speech acts including short dialogs, oral reports, and role plays, both scripted and unscripted.
9. Demonstrate ability to take accurate notes on information presented in academic lectures, movies, and other audio material in order to show understanding; use academic listening skills and strategies including inferring meaning from context clues, listening for comparisons and contrasts, identifying pronoun reference, and the ability to paraphrase.
10. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises [with specific focus on vocabulary used in academic content areas (life science, earth science, health, art, business, psychology, history, etc.)].

#### Textbooks & Other Resources or Links

*Required Text:* 21<sup>st</sup> Century Communication; Listening, Speaking, and Critical Thinking 4, 1<sup>st</sup> Edition by Christien Lee; ISBN: 9781337275835 student book with online workbook

*Suggested Resources:* Thesaurus, Dictionary

#### Course Requirements and Instructional Methods

Homework/Written Assignments: Please write your name, date, class code, and page number to identify your homework. Homework is due at the beginning of the class. **I will not accept homework that does not have the class code and page number written on it.** Chatting, repeated exits from the classroom, sleeping, and doing other homework, etc. do not show good participation and are disruptive to the class.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Online Workbook: You will need access to a computer in order to complete this work. I will assign all lab work from the *online workbook*. The access code is bundled with the textbook. This is an online grammar course in connection with the textbook, 21<sup>st</sup> Century Communication: Listening, Speaking, and Critical Thinking 4. There will be assignments, exercises, and quizzes online.

**DO NOT LOG IN WITH SELF-STUDY!!!!!!! LOG IN WITH INSTRUCTOR-LED.**

Go to Canvas, and click on Online Workbook. I have posted the link and the course key is posted there. Use the course key E-3WWMR85TJGJV4 and your access code to register with MyELT. If you already have an account with MyELT, log in and click on Add a Resource. Continue by clicking on INSTRUCTOR-LED. **NOTE: If you log in under self-study, your grades will not be posted, and you will receive no credit.** If you complete exercises under self-study, you will have to repeat them in instructor-led. Be careful with your spelling. Remember, it's a machine that is grading, not me. Every space, every letter must be perfect.

Quizzes:/Oral Assignments: You will have oral and written announced and unannounced quizzes each week. Your oral assignments will focus on vocabulary and purpose from the units. For example, using vocabulary to express opinion, supporting details, confirmation, disagreement, agreement, etc. In addition, you must show speech patterns like pauses, rhythm, stress, etc.

Oral Presentations: At the completion of each unit, you will have an oral presentation. This will count as an oral test. There will be individual, pair, and group presentations. The audience will complete a listening test for each presentation. You will be required to use information from the unit such as vocabulary, purpose for listening/speaking, critical thinking skills.

Unit Tests: At the completion of each unit, you will have a written exam. You will be tested on vocabulary, identifying main ideas, supporting details, asking questions, critical thinking skills etc.

**Final Exam:** The final exam will be given on the first class meeting during finals week, and the final will be conducted in the same classroom where the class meets during the semester. If an instructor feels that more than one hour is needed to complete the final, he/she can opt to have students meet for a second time during finals week.

**There will be no late or make up exams, homework, quizzes, etc. unless you have spoken to me before the due date or testing date.**

Course Grading Based on Course Objectives	
TASK	PERCENTAGE OF GRADE
1. Homework	10%
2. Online Workbook	15%
3. Quizzes/Oral Assignments	20%
4. Unit Oral Presentations	20%
5. Unit Tests	15%
6. Final Exam	20%
90 + = A    80 - 89 = B    70 - 79 = C    60 - 69 = D    59 - = F	100%

**Attendance**

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
  - Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

**NOTE: The last day to drop with a “W” is May, 11. It is YOUR RESPONSIBILITY to drop using WebSTAR.**

**Classroom Etiquette**

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children

### Online Netiquette

#### *Information for web-enhanced, hybrid and online courses:*

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

### Academic Honesty

#### **Bad, Bad, Bad!!! Do I have to say it!**

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.

- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

#### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

#### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

#### Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

#### Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

**Student Rights and Responsibilities**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#)

**Information Literacy**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

**Anticipated Class Schedule/Calendar**

\*\*\*Course Calendar

English 14

Spring 2019

<b>Week 1</b> Feb 11 Fri Hol	Syllabus, Diagnostic Spoken Sample, Speaking Requirements	
<b>Week 2</b> Feb 18 Mon Hol	<b>Textbooks Required--Unit 1 Free Therapy</b> Part 1 Listening Listen for Supporting Details Online Workbook--Unit 1 Due Mar 11 <b>DON'T USE SELF-STUDY!!</b>	pgs. 1-8
<b>Week 3</b> Feb 25	Speaking/Pronunciation Emphasize Key Details Use Pauses Effectively Part 2 Ted Talks	pgs. 9-11  pgs. 12-18az
<b>Week 4</b> Mar 4	Put It All Together Critical Thinking Skills Note-Taking Skills	pgs. 19-21
<b>Week 5</b> Mar 11	<b>Oral Presentations/Exam Unit 1</b> <b>Online Workbook Unit 1 Mar 11</b>	
<b>Week 6</b> Mar 18	Unit 2 The Right to Know Online Workbook <b>Unit 2 due Apr 15 DON'T USE SELF-STUDY!!</b> Part 1 Note Taking/ Listening/Speaking Dates & Events Listening for Multiple Viewpoints Use Figurative Language	pgs. 22-29
<b>Week 7</b> Mar 25	Pronunciation Stress Important Information Part 2 Ted Talks	pg. 30  pgs. 31-38
<b>Week 8</b> Apr 1	Put It All Together	pgs. 39-41

Imperial Valley College Course Syllabus – ESL 14 Speaking/Listening Level 4

Week 9 Apr 8	Oral Presentations/Exam Unit 2 Online Workbook Unit 2 due Apr 15	
Week 10 Apr 15	Unit 3 Listen Up! Online Workbook Unit 3 due May 13 <b>DON'T USE SELF-STUDY!!</b> Part 1 Note Taking Sequence of Events Listening Draw Conclusions	pgs. 42-48
Apr 22-27	<b>Spring Break—No Classes</b>	
Week 11 Apr 29	Speaking/Pronunciation Use Humor Intonation for Lists Part 2 Ted Talks	pgs. 49-50  pgs. 51-58-
Week 12 May 6	Put It All Together	pgs. 59-61
Week 13 May 13	Oral Presentations/Exam Unit 3 Online Workbook Unit due May 13	
Week 14 May 20	Unit 4 Big Data Online Workbook Unit due June 3 <b>DON'T USE SELF-STUDY!!</b> Part 1 Listening/ Speaking/Pronunciation Facts vs. Opinions Causal Relationships Stress in Compound Nouns	pgs. 62-70
Week 15 May 27 Mon Hol	Part 2 Ted Talks Put It All Together	pgs. 71-78 pgs. 79-81
Week 16 June 3	Oral Presentations Unit 4 Online Workbook Unit due June 3 Final Exam: Vocabulary: Units 1-4; Listening: Unit 4	

\*\*\*Tentative, subject to change without prior notice

*I know you can do this.*

*--Believe--*