

Basic Course Information

Semester	Fall 2018	Instructor's Name	Nikolai Beope
Course Title & #	English 008	Instructor's Email	nbeope@gmail.com
CRN #	10923	Webpage	Canvas
Room	1308	Office	2798
Class Dates	AUG 13 – DEC 08	Office Hours	Tuesday 3:30 – 4:45 PM Thursday 3:30 – 4:45 PM Friday 2:30 – 4:00 PM
Class Days	M/W	Office Phone #	(760) 355-6328
Class Times	9:40 a.m.– 11:45 a.m.	Who students should contact if emergency or other absence	Instructor
Units	4		

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, non-degree applicable)

Student Learning Outcomes

1. Generate essays with a clear thesis statement or controlling idea. (IL01, IL02, IL04)
2. Write essays showing support for a thesis statement or controlling idea. (IL01, IL02, IL04)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.
3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.
5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

Required:

The Coast of Chicago, Stuart Dybek

Easy Writer, 6th Edition, Andrea Lunsford, Bedford/St. Martin's, 2016

Course Requirements and Instructional Methods

Assignment #1: An expository essay focusing on modes of narration. (Letter grade)

Assignment #2: An analytical essay focusing on expertise and authority. (Letter grade)

Assignment #3: Exemplification essay that focuses on one of the course readings. (Letter grade)

Assignment #4: In-class essay that focuses on *The Coast of Chicago*. (Quiz grade)

Assignment #5: Final, in-class essay, topic TBA. (Letter grade)

Extra Credit: Throughout the semester there will be many ways to receive extra credit points. These points will only influence **homework and quiz scores**.

1. There will be a number of in-class writing assignments that are required and integral to the class. It is your responsibly to come prepared with a notebook and writing instrument. Please be sure to complete and submit all in-class writing assignments at the end of class. Failure to do so will affect your participation grade. These exercises **cannot be made up** due to absences.

2. All assignments (homework and essays) are due on the assigned date **at the beginning of class** unless otherwise specified. All essay assignments must be typed and follow current MLA standards.

3. Barring emergencies, **late papers and/or emailed papers will not be accepted**. If you have unusual circumstances discuss them with me before assignment due date.

4. All assignments must be **completed satisfactorily**. An assignment that does not follow instructions or is incomplete will receive zero credit.

5. All readings **will be uploaded to Canvas** and found under “files.” All assignments will be uploaded and found under “pages.”

Course Grading Based on Course Objectives

15%: Participation (includes in-class writings, rough drafts and peer review)

20%: Homework, midterm, quizzes (unannounced)

15%: First essay assignment

15%: Second essay assignment

15%: Third essay assignment

20%: Final

Grading system:

90 – 100 = A 80 – 89 = B 70 – 79 = C

60 – 69 = D <59 = F

Attendance

- A student who fails to attend the first meeting of a class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences **exceed the number of hours the class is scheduled to meet per week (4)** may be dropped. Students who exceed this number will automatically **receive a failing grade for their participation grade**.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- Please avoid coming late to class or leaving early. Students who arrive to class more than 30 minutes late or leave more than 30 minutes early **will be marked as absent**. The majority of our quizzes occur at the start of class, so students who are consistently tardy will find their quiz grade heavily affected. If you have unusual circumstances discuss them with me before class.

Classroom & Email Etiquette

- Electronic Devices: Please turn off all cell phones during class. Please do not text or go online during class. Students who are consistently seen using their cell phones **will lose participation points without warning**. If you find it necessary to use a laptop, you must sit near one of the front rows.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs.
- Disruptive Students: Our classrooms are protected spaces for open, thoughtful exchange and respectful communication. Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog. Students who are found to be chatting amongst each other—this includes signing—during lecture will also lose participation points. If the problem is consistent they will also be asked to leave the classroom.
- Children and others in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- Email: Please email me at the address found at the top of the syllabus. Responses to email could take up to two days, or depending on the content not answered at all. This should in no way act as an excuse to turn in any work late. **Under no circumstances should students email assignments**, or inquire about their current grade in the class. If you are absent, check the syllabus for due dates, Canvas for handouts, or ask your peers for lecture notes.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.
- Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General

School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service.

Additional Help

Imperial Valley College offers various services in support of student success. The following are some of the services available for students.

- **Canvas Support Site.** The Canvas Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services.** There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Class Schedule

Week 1 **August 13/15**

Intro to course & course materials

Assignment #1 handout, examples and discussion

Grammar review: parts of speech, misspellings, prewriting strategies

(Readings*: Syllabus, week 1 Canvas uploads)

Homework**: N/A)

* Readings will be quizzed and discussed the following class meeting unless otherwise specified.

** All homework is due the following class meeting unless otherwise specified.

Week 2 **August 20/22**

Essay organization: paragraphing

Grammar review: sentence combining, run-ons, comma splices

Establishing expertise and authority

(Readings: *The Coast of Chicago*, week 2 Canvas uploads, *Easy Writer* 8 – 9, 157 – 160)

Homework: Run-ons, comma splice ex.)

Week 3 **August 27/29**

Essay organization: introductions

Grammar review: sentence combining, fragments

Understanding descriptive language

Diction and tone

(Readings: *The Coast of Chicago*, week 3 Canvas uploads, *Easy Writer* 8, 160 – 162)

Homework: Fragment ex., description ex.)

Week 4 **September 3/5**

Monday—Holiday no classes

Essay organization: moves of revision

Wednesday: Bring two copies of Assignment #1 for Peer Review

(Readings: *The Coast of Chicago*, week 4 Canvas uploads)

Week 5 **September 10/12**

Grammar review: pronouns

Assignment #1 final due

Assignment #2 handout, example and discussion

(Readings: *The Coast of Chicago*, week 5 Canvas uploads, *Easy Writer* 4, 149 – 154)

Homework: Pronoun ex.)

Week 6 **September 17/19**

Essay organization: conclusions
Grammar review: verb tense agreement

(Readings: *The Coast of Chicago*, week 6 Canvas uploads, *Easy Writer* 118 – 129
Homework: Verb tense ex.)

Week 7 **September 24/26**

Grammar review: verb tense agreement cont., subject-verb agreement

(Readings: *The Coast of Chicago*, week 7 Canvas uploads, *Easy Writer* 137 – 143
Homework: Subject-verb ex.)

Week 8 **October 1/3**

Monday: Bring two copies of Assignment #2 for Peer Review

Assignment #2 final due

Assignment #3 handout, example and discussion

Essay organization: thesis statements
Grammar review: parallel construction

(Readings: *The Coast of Chicago*, week 8 Canvas uploads, *Easy Writer* 172 – 174
Homework: Parallel construction ex.)

Week 9 **October 8/10**

Grammar review: disjointed sentences, weeks 1 – 8 grammar review

(Readings: *The Coast of Chicago*, week 9 Canvas uploads, *Easy Writer* 146 – 147
Homework: Disjointed sentences ex.)

Week 10 **October 15/17**

Monday: Midterm quiz

Grammar review: prepositions

(Readings: *The Coast of Chicago*, week 10 Canvas uploads, *Easy Writer* 155 – 157
Homework: Preposition ex.)

Week 11 **October 22/24**

Grammar review: prepositions cont.
Rhetorical appeals

Wednesday: Bring two copies of Assignment #3 for Peer Review

(Readings: *The Coast of Chicago*, week 11 Canvas uploads)

Week 12 **October 29/31**

Assignment #3 final due

Grammar review: possessive apostrophes, capitalization

(Readings: *The Coast of Chicago*, week 12 Canvas uploads, *Easy Writer* 8, 149, 190 – 192

Homework: Possessive apostrophes, capitalization ex.)

Week 13 **November 5/7**

Assignment #3 handout, example and discussion

Grammar review: passive voice/active voice

(Readings: *The Coast of Chicago*, week 13 Canvas uploads

Homework: Passive/Active voice ex.)

Week 14 **November 12/14**

Monday—Holiday no classes

Grammar review: nominalization

(Readings: Complete *The Coast of Chicago*

Homework: Nominalization ex.)

Week 15 **November 19/21**

Holiday week, no classes

Week 16 **November 26/28**

Semester review

Assignment #3 in-class essay

Finals Week **December 3/5**

Monday: optional make-up/extra credit quiz

Wednesday: final, in-class essay

Note: Instructor reserves the right to change any scheduled instruction depending on needs or speed of class

