

Basic Course Information

Semester:	FALL 2018	Instructor Name:	J. Adriana Torres
Course Title & #:	Grammar and Composition ESL 002	Email:	adriana.torres@imperial.edu
CRN #:	10309	Webpage (optional):	-
Classroom:	2731	Office #:	809
Class Dates:	8/13-12/08/2018	Office Hours:	M-TR 5:45-6:15 PM Room 809
Class Days:	TR	Office Phone #:	(760) 355-6151 after 5PM
Class Times:	6:30-9:00 AM	Emergency Contact:	(760) 592-5818 Text only
Units:	5		

Course Description

ESL 002 is a grammar class in an English-only environment designed for the low-intermediate ESL student. The course will cover grammar and simple sentence writing.

Nontransferable, non-degree applicable

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- *Write sentences in English with correct subject/verb agreement. (ILO 1, ILO 2).
- *Correctly form and use verbs in a variety of tenses. (ILO 1, ILO 2).
- *Demonstrate knowledge of, and ability to use, correct punctuation and mechanics.(ILO 1, ILO 2)

Course Objectives

Measurable Course Objectives and Minimum Standards for Grade of “C”:

Upon satisfactory completion of the course, students will be able to:

- *Demonstrate the ability to write sentences, and a 5-7 sentences paragraph in one or more of the above-mentioned grammatical areas with correct grammar and mechanics.**
- *Demonstrate ability to use adjectives in correct word order, adverbs of frequency, comparative, superlative, and equative forms.**
- *Demonstrate competency in using there is/there are in affirmative, negative and interrogative sentences, and with articles a/a/.**
- *Demonstrate competency in using, recognizing, and producing prepositions of time and location.**
- *Demonstrate competency in using subject and object pronouns, and possessive adjectives.**
- *Demonstrate competency in nouns: singular, plural, count, and non-count including correct spelling and appropriate possessive forms.**
- *Demonstrate mastery in using the modal “can” for ability; Demonstrate the ability to use modals verbs of-Ability (could)- Permission (can/may)- Possibility (may/might)- Advice (should/had better)-Necessity (have to/must)**
- *Demonstrate competency in creating statements and questions in the affirmative, negative, and imperative forms in the following tenses: -simple present –present progressive – simple past –future -past progressive –“used to”**
- *Demonstrate competency in using basic subject/verb agreement.**
- *Demonstrate ability in classifying parts of speech and identifying parts of a sentence.**

Textbooks & Other Resources or Links

- *Focus On Grammar 2-ISBN-13:978-0-13-458328
- 4th Edition
- *English Dictionary
- *Access code for Online Work with Focus on Grammar Textbook.

Course Requirements and Instructional Methods

In-Class Assignments: Students are expected to attend every class meeting, participate in classroom discussions and activities.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

<i>Class Assignments & Homework</i>	10%
<i>Writing Assignments</i>	10%
<i>Quizzes</i>	10%
<i>Unit Exams</i>	10%
<i>Mid-Term</i>	30%
<i>Final Exam</i>	30%
<i>Total</i>	100%

Important: Missed Unit Exams/ Writing Assignments/Mid-Term/Final Exam and Quizzes are not allowed in my class.

Exception: Expected absences can be made up before the absence.

See the Instructor ahead of time for an appointment.

Attendance

- *A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.*
- *Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.*
- *Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.*

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- *What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.*
- *Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].*

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- *Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.*
- *Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.*

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- *[Blackboard Support Site](#). The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.*
- *[Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).*

- [Library Services](#). *There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.*

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid StudentHealth Fee.

- [Student Health Center](#). *A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.*
- [Mental Health Counseling Services](#). *Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.*

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Discretionary Language and Formatting: The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course.

Date or Week	Activity, Assignment, and/or Topic	Notes
Week 1	Introduction Sentences and Review Verb "to be"	
Week 2	Simple Present-yes/no and wh-questions and short answers (spelling and pronunciation of 3 rd person singular and noun plural (-s); Parts of Speech; Writing Assignment 1	
Week 3	Simple Present and Continue w/Parts of Speech Adjectives; Paragraph P. 2	
Week 4	Present Progressive-Affirmative and Negative Count and Proper Nouns; Writing Assignment 2	
Week 5	Continue w/Parts of Speech, Singular and Plural Nouns,	

Date or Week	Activity, Assignment, and/or Topic	Notes
	There are/There is, and Subject Verb Agreement	
Week 6	Prepositions of time and location This/That/These/Those Possessive's (Nouns and Adjectives); Writing Assign.3	
Week 7	Can/Could/May/Might/Should/Had better/Have to/Mus Assigned Prepositions	
Week 8	Simple Past Regular Verbs and Spelling and Pronunciation; Paragraph Practice 4	
Week 9	Midterm Review Midterm Exam	
Week 10	Yes/No and Wh-question in the Simple Past Past Progressive vs Simple Past; Paragraph Practice 5	
Week 11	Simple Past Irregular Verbs-Expression "used to Past Progressive vs Simple Past; Writing Assignment 4	
Week 12	Object Pronouns Count vs Non Count Nouns; Writing Assignment 5 Gerunds and Infinitives	
Week 13	Comparatives and Superlatives Future Affirmative and Negative; Paragraph Practice 6	
Week 14	Thanksgiving Break	
Week 15	Future Yes/No and Wh-Questions Would/Should/Ought to/Had Better	
Week 16	Final Review Final Exam	

*****Tentative, subject to change without prior notice*****