

IMPERIAL VALLEY COLLEGE
GRAMMAR AND COMPOSITION FOR ESL 1
Fall 2018

BASIC COURSE INFORMATION

Semester: Fall 2018	Instructor Name: Ms. Sandra Castro
Course Title & #: Grammar and Composition For ESL 1	Email: sandra.castro@imperial.edu
Classroom: Building 2700 Room 2737	Webpage (optional): N/A
CRN: 10305	
Class Dates: August 13, 2018 – December 08, 2018	Office #: Part-Timers: Room 809
Class Days: T & Th	Office Hours: N/A for part-time faculty
Class Times: 6:30-09:00 P.M.	Office Phone #: (760) 355-6337 (Lency Lucas)
Units: 5.00	Emergency Contact: Email

COURSE DESCRIPTION: ESL 001 is a grammar class in an English-only Environment, for the beginning or false beginning ESL student. The course will cover grammar and simple sentence writing. (Nontransferable, nondegree applicable)

COURSE PREREQUISITE (s) or COREQUISITE (s): None

STUDENT LEARNING OUTCOME (SLO's): Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1.- Write sentences in English with correct subject/verb agreement. (ILO1).
- 2.- Correctly form and use verbs in a variety of tenses. (ILO 1, ILO 2).
- 3.- Demonstrate knowledge of, and ability to use, correct punctuation and mechanics (ILO 1, ILO 2).

COURSE OBJECTIVES:

- 1.- Write simple sentences demonstrating ability of the above-mentioned grammatical areas with correct grammar and mechanics.
- 2.- Demonstrate ability using there is/there are in affirmative, negative, and interrogative sentences, and with articles a/an.
- 3.- Demonstrate the ability to recognize and use prepositions of time and location.
- 4.- Demonstrate ability to use subject and object pronouns, and possessive adjectives.
- 5.- Demonstrate ability to use nouns: singular, plural, count, and non-count including correct spelling and appropriate possessive forms.
- 6.- Demonstrate competency in using the modal "can" for ability.
- 7.- Demonstrate ability to create statements and questions in the affirmative, negative, and imperative forms in the following tenses: - simple present – present progressive – simple past – future (be going to);
- 8.- Demonstrate ability to use basic subject/verb agreement.

9.- Demonstrate the ability to classify parts of speech and to identify parts of a sentence.

TEXTBOOKS & OTHER RESOURCES OR LINKS: Focus on Grammar 1 Fourth Edition student book by Irene Schoenberg and Jay Maurer / PEARSON and paper workbook Focus on Grammar 1 Fourth Edition by Samuela Eckstut-Didier / PEARSON

COURSE REQUIREMENTS and INSTRUCTIONAL METHODS:

COURSE GRADING BASED ON COURSE OBJECTIVES:

Homework- when homework is assigned **it must be turned in on time**. It is due at the beginning of the class. If it is late, you will lose 5 valuable points per assignment. If you are absent, make sure you bring it and turn it in by the next class.

GRADING- Attendance, Homework, participation, oral presentations and tests, will count for your final grade. **If you are planning to be absent**, talk to the teacher in advance if you wish to take the test sooner because of any anticipated absence.

Homework=15% Tests/Quizzes=15% Oral Presentations (1-2)=10% Mid-terms=30%

Final=30% Grading Scale- 100%-90%=**A** 89%-80%=**B** 79%-70%=**C** 69%-60%=**D** 59%-0%=**F**

ATTENDANCE POLICY / RULES:

. A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See **General Catalog** for details.

. Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

. Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as "excused" absences.

CLASSROOM ETIQUETTE:

. **Electronic Devices:** Cell phones and electronic devices must be turned off or put them on vibrator, unless otherwise directed by the instructor. **Don't let phones ring in class.** Your fellow classmates will appreciate your respect for allowing them to focus on the materials in hand without the disturbance.

. **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

. **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the **General Catalog**.

. **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

ONLINE NETIQUETTE:

. What is **netiquette**? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

. Students are to comply with the following rules of netiquette: (1) Identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

ACADEMIC HONESTY:

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

. **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.

. **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an **F** in the course and/or disciplinary action. Please refer to the **General Catalog** for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

ADDITIONAL STUDENT SERVICES:

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

. **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your **Campus Map** for the **Math Lab; Reading, Writing & Language Labs;** and the **Study Skills Center.**

. **Library Services.** There is more to our library than just books. You have access to tutors in the **Study Skills Center,** study rooms for small groups, and online access to a wealth of resources.

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS):

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in building 2100, telephone 9760) 355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

STUDENT COUNSELING AND HEALTH SERVICES:

. **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Tcare for minor illnesses. Contact the IVC Student Health Center at 9760) 355-6196 in Room 2109 for more information.

VETERAN'S CENTER:

The mission of the IVC Military and Veterans Success Center is to provide a holistic approach to serving military/veterans students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie to serve as a central hub that connects military/veteran students; as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone (760) 355-6141.

EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population. To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, (760) 355-5713, alexis.ayala@imperial.edu.

STUDENT EQUITY PROGRAM

. Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically are not fully represented.

We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: (760) 355- 5736 or (760) 355-5733 Building 100.

The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: (760) 355-5736 Building 100.

STUDENT RIGHTS AND RESPONSIBILITIES:

.Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

INFORMATION LITERACY:

Imperial Valley College is dedicated to helping students skillfully discover, evaluate and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.