

Basic Course Information

Semester	Fall 2018	Instructor Name	Santos M Moran
Course Title	Math 71 / Pre-Algebra	Email	moran_smm@yahoo.com
CRN #	10084 (Full Term)	Webpage (optional)	n/a
Room	2721	Office	Part-Timers: Room 809
Class Dates	08/13/2018 – 12/08/2018	Office Hours	n/a
Class Days	M/W	Office Phone #	7603556155 (Message Only)
Class Times	4:20 – 5:45 PM	Office contact if student will be out or emergency	Silvia Murray 760-355-6201 Or (Message Only) Ofelia Duarte 760-355-6155 (SME)
Units	3		

Course Description

An introduction to the mathematical concepts needed for further study in Algebra. Topics covered will include the real number system, variable expressions, solving equations, measurement and conversions, and geometry

Course Prerequisite(s) and/or Corequisite(s)

- 1) Enrolled as IVC Student
- 2) An acceptable score on the Computerized Placement Test (CPT)
- 3) Math 61 with a “C” Grade Average or Better

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Perform the basic operations with rational numbers
2. Compute the area and perimeter of standard geometric shapes.
3. Solve equations appropriate for a Pre-Algebra class

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate skills in working with real numbers.
2. Demonstrate an understanding of variable expressions.
3. Demonstrate an understanding of solving equations.
4. Demonstrate an understanding of the English and Metric measurement systems in a wide variety of settings.
5. Apply relevant formulas in application problems involving a variety of geometric figures.

Textbooks & Other Resources or Links

Required Materials:

1. The text book is Mandatory
Name: **Developmental Math for College Students 1st Edition, Author: Blitzer, Publisher: Pearson**
2. A scientific calculator (not graphing), recommended TI30XIIS/(Graphing TI 83, 84+)

Course Requirements and Instructional Methods

In class instructional method is lecture based on your curricula contents

Evaluation is based on in class examinations and out of class homework assignments.

There will be 3 in class exams (200 points each) and one comprehensive final examination (250 points).

Exams are closed book/closed notes and each student must work independently.

Plan now to be in class on the date of the exams.(All Exams are Mandatory)

Any missing exam grade will be recorded as a “0”. Your lowest test score (except for the final exam) that will be dropped and will cause to fail the class.

There will be homework assigned for each chapter using your **Student Reference Guide**.

You will not pass the class if you do not complete any homework!!

Homework will be due by the date of each exam. No late homework will be accepted.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Homework will be worth up to 150 points as follows:

15 % (150 points) for assignments

2.5 % (25 points for activities **(Optional Only)**)

Exams (60% or 600 points, 200 points for each partial exam)

Final (25% & or 250 points)

Total of (100% or 1000 points)

GRADING: To receive a passing grade see the following grading band:

Breakdown: **A = 900 to 1000**, **B = 800 - 890**, C = 700 – 790, D = 600 - 690, **F = below 600**.

Attendance, class participation and a subjective instructor's interpretation of work may be used in assigning a final grade to borderline cases.

Incomplete Grade

To receive a final grade of incomplete, you must be passing the class and be unable to take the final exam.

Attendance

A student who fails to attend the first meeting of a class will be dropped by the instructor as of the first official meeting of that class..

It is the student's responsibility to drop or officially withdraw from the class.

See General Catalog for deadline date to drop with a "W" is, **3 Nov 2018**.

Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.

(Ideally 1 to 2 absences in a row), **(Teacher Policy: 80% Attendance & 20% Absences)**

Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. DO NOT TEXT. Texting during class is disruptive to your learning and students around you.

Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception.

Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework.

Disciplinary procedures will be followed as outlined in the General Catalog or Code of Conduct.

Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Please be courteous of others: Try to be on time to class and avoid talking during lectures.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Additional Help – Discretionary Section and Language

The instructor can add the information pertinent to his or her class here. Some suggested language:

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students
- and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

See the course contents sheet based on weeks only, as well as the proposed exam dates based on the curricula class per Sections & or Chapters.