

### Basic Course Information

Semester	<b>Spring 2018</b>	Instructor Name	<b>Roberta Webster RN,MSN</b>
Course Title & #	<b>VN 110 Introduction to Patient Care I</b>	Email	<b>roberta.webster@imperial.edu</b>
CRN #	<b>21151</b>	Webpage (optional)	
Room	<b>2135</b>	Office	<b>2125</b>
Class Dates	<b>02/12/18-04/12/18</b>	Office Hours	<b>MT 1200-1300 WTH 0700-0800,1330-1400</b>
Class Days & Times	<b>MT 0645-1530 (Clinical) WTH 0800-1240 (Lecture)</b>	Office Phone #	<b>760-355-6549</b>
Units	<b>5.0</b>	Office contact if student will be out or emergency	<b>760-355-6348</b>

### Course Description

This course, VN 110 Introduction to Patient Care 1, provides an introduction to nursing and roles of the licensed vocational nurse, as well as profession related and patient care concepts. Differentiation is made between the role of the health aide, vocational nurse and the registered nurse. Emphasis is placed on the knowledge and skills needed to provide safe, quality care. The theoretical foundation for basic assessment and nursing skills is presented, and the student is given an opportunity to demonstrate these skills in a clinical laboratory setting. An introduction to the nursing process provides a decision-making framework to assist students in developing effective clinical judgment skills. Utilization of the nursing process and developmental theories (primary Erikson), focus on the nursing role as communicator, provider of care, and patient teacher. Parameters of health are defined. Nursing fundamental concepts are introduced related to physical and psychological assessment needs of the normal and ill individual; assessment, interventions and evaluation; basic nutrition; and stress and adaption concepts. Safe patient care is expounded on with the principles of basic hygiene, medical asepsis, correct body mechanics, and the principles of a safe, therapeutic environment. Use of the communication process will assist the student in identifying patient needs and safety issues. Identification of legal/ethical constraints and institutional policies of reporting and recording patient information will be addressed. Variations in nursing care for individuals of different socio-economic and cultural backgrounds will be explored.

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate basic fundamental nursing skills, which will be evaluated through written examinations and nursing skills checkoff.
2. Identify the ten 2013 National Patient Safety Goals (NPSGs).

3. Successfully identify subjective and objective data as it relates to nursing diagnosis utilizing the Nursing Process.
4. Demonstrate safe medication administration to patients of all ages in lab simulation setting. Inclusive: oral, intramuscular and subcutaneous medications, and correct patient identification in accordance to the National Patient Safety Goals and QSEN.
5. Demonstrate successfully correct body mechanics to insure safety of self and patients in simulated patient care situations.
6. Demonstrate respect and sensitivity for professional role through appropriate behavior, being prompt for clinical experience, meetings, learning activities, class and assignment deadlines.

#### Course Objectives

Explain the philosophy, objectives and logistics of the Imperial Valley Nursing Program.

1. Discuss the role of the licensed vocational nurse and scope of practice related to established code of ethics, nurse practice acts, and professional registrations/ certifications.
2. Explain the philosophy, objectives, and logistics of the Imperial Valley College Licensed Vocational Nurse program.
3. Relate implications of health-illness continuum to nursing.
4. Review the spectrum of health care settings across which patient care is provided
5. Recognize the importance of selected profession related concepts as they pertain in providing and directing safe, quality patient care.
6. Discuss the concepts integral to the provision of safe, quality patient centered care: nursing process, cultural sensitivity, communication and stress, coping and adaptation.
7. Appreciate the nurse's role in identifying and supporting selected physiologic needs of patients
8. Describe selected concepts and discuss how they relate to providing patient care that is safe for the licensed vocational nurse and patient: medication administration, documentation, body mechanics and ergonomics, and nursing process.
9. Demonstrate basic nursing skills using proper techniques and measures that ensure patient safety.
10. Explain the principles and underlying concepts for basic nursing skills.
11. Apply the various elements of the nursing process to clinical decision-making.
12. Utilize the communication process principles in simulated and actual client care situations.

#### **Content Modules:**

Module A: Imperial Valley College Nursing Program/Overview of the Health-Illness Continuum

##### 1. Statement of Purpose

Man lives in a state somewhere between health and illness as defined by a variety of authors. The purpose of this module is to assist the student to become familiar with the many aspects that impact on an individual's health. Human needs, growth and development and social & cultural dimensions are viewed in terms of how they influence nursing care.

##### 2. Terminology

Homeostasis	Problem	Ethnocentrism	Holism
Culture	Suchman	Nursing Process	Dunn
Maturation	Continuum	Cultural Sensitivity	Need

Health	Maslow	Cultural Diversity	Nursing
Illness	Advocacy	Teaching/Learning	

3. Classroom Content  
Classroom Objectives

- a. Explain current concepts and theories about health and illness.
- b. Discuss the various dimensions of health with the emphasis on spirituality
- c. Describe the relationship between age and concepts of health and illness.
- d. Describe the relationship between culture and concepts of health and illness.
- e. Describe the relationship between economic & social status & the concepts of health and illness.
- f. Explain how human needs impact on the plan of nursing care designed for each individual.
- g. Discuss the nurse-patient relationship in terms of health and illness.
- h. Discuss the nurse's needs in a well and an ill environment.
- i. Discuss the philosophy and conceptual framework upon which the curriculum is based.
- j. Discuss various philosophies of nursing.
- k. Discuss the Imperial Valley College Nursing Program including the conceptual framework and philosophy

Learning Activities

- a. Know terminology
- b. Read assigned chapters in Kozier, Fundamentals of Nursing.
- c. Be prepared to discuss an experience you are aware of that demonstrates age, culture or socioeconomic status as it relates to wellness or illness behavior.
- d. Write a 100 word statement on your impression of nursing at this time. Include your goals as a nurse.
- e. Complete an orientation to the Nursing Learning Center.
- f. Discuss the philosophy and conceptual framework of the program.
- g. Read the assigned pages in Taber's Cyclopedic Medical Dictionary.

References

- a. Kozier, Fundamentals of Nursing
- b. Handout #1
- c. Taber's Cyclopedic Medical Dictionary

4. Clinical Objectives  
 NONE

5. Skills Laboratory Requirements

Required Skills: Medical Asepsis

- a. Handwashing
- b. Temperature
  - 1) oral
  - 2) rectal
  - 3) axillary
  - 4) electronic
- c. Pulse
  - 1) apical
  - 2) radial
- d. Respiration
- e. Blood Pressure

Self-Review Skills

NONE

Skills Terminology

<u>Blood Pressure</u>	<u>Respiration</u>	<u>Temperature</u>	<u>Pulse</u>
Antecubital space	Apnea	Axilla	Arrhythmia
Auscultation	Dyspnea	Centigrade	Bradycardia

Cardiac Output	Cheyne-Stokes	Fahrenheit	Bounding
Diastole	Eupnea	Diaphoresis	Intermittent
Systole	Hyperpnea	Febrile	Pulse deficit
Hypertension	Orthopnea	Hypothalamus	Tachycardia
Hypotension	Shallow	Vasoconstriction	Weak, thready
Pulse pressure	Stertorous	Vasodilation	
Korotkoff sounds	Tachypnea		

Skills Laboratory Objectives

See Lynn,, Taylor's Clinical Nursing Skills as assigned

References

- a. Lynn, Taylor's Clinical Nursing Skills
- b. Kozier, Fundamentals of Nursing
- c. Videotapes and computer software as assigned

Module B: Overview of the Nursing Process

1. Statement of Purpose

This module presents an overview of a systematic approach to writing a nursing care plan. In order for nurses to adequately assess, diagnose, plan, implement, and evaluate care given to an individual or a group of patients, certain decisions must be made. The purpose of this module is to introduce and summarize the total process required to design quality patient care plans. Concept Mapping will be introduced.

2. Terminology

Assessment	Data Clustering	Long & short term goals
Planning	Nursing diagnosis	Norms
Analysis	Data collection	Nursing intervention
Implementation	Nursing history	Client Need
Evaluation	Expected outcome	Concept Map

3. Classroom Content

Classroom Objectives

- a. Describe the five components of the nursing process.
- b. Describe a variety of assessment methods.
- c. Differentiate subjective and objective data.
- d. Relate nursing history to planning patient care.
- e. Analyze collected data to arrive at a nursing diagnosis.
- f. Develop a care plan based on assessment and nursing diagnosis of a simulated patient care situation.
- g. Set priorities of care based on assessed data and nursing diagnosis.
- h. Discuss long and short term goals for acute care patients; long term care patients.
- i. Explain significance of evaluation procedures.
- j. Discuss sample care plan developed in class

4. Learning Activities
- a. Know terminology.
  - b. Read assigned chapters in Kozier, Fundamentals of Nursing
  - c. Read assigned chapters in Doenges, et al., Applying Nursing Process and Nursing Diagnosis.
  - d. Using IVC format, do a care plan on a simulated patient care situation.
  - e. Read additional readings as assigned.
  - f. View videotapes as assigned & complete computer software as assigned.

5. References
- a. Kozier, Fundamentals of Nursing
  - b. Doenges, et al., Applying Nursing Process and Nursing Diagnosis.
  - c. Additional reading as assigned.
  - d. Videotapes as assigned/computer software as assigned.
  - e. Doenges, et al, Nursing Care Plans & Documentation.

6. Clinical Objectives :

NONE

7. Skills Laboratory Requirements

Required Skills: Skin Integrity

- a. Bathing a Client
- b. Oral Hygiene
  - (1) conscious patient
  - (2) unconscious patient
  - (3) patient with dentures
- c. Hair care
  - (1) combing
  - (2) shampooing
- d. Perineal/Genital Care
- e. Eye Care
- f. Ear Care
- g. Foot Care
- h. Back Care
- i. Making a bed
  - (1) unoccupied/surgical
  - (2) occupied
- j. Providing bedpan/urinal

8. Self Review Skills

- a. Medical Asepsis
- b. Handwashing

8. Skills Terminology

Distal	Back rub	Lacrimal duct	Proximal
Lacrimal fluid	Dermis	Supine	Meatus
Epidermis	Necrosis	Anus	Hypodermis
Blanching	Foreskin	Mucous membrane	Cachexia
Hygiene	Keratosis	Buttocks	Integumentary system
Fissure	Glans	Perspiration	Ischemia
Tepid	Canthus	Perineum	Labia
Smegma	Prone	Excoriated	

9. Skills Laboratory Objectives: See Lynn, Taylor's Clinical Nursing Skills

10. References

- a. Lynn, Taylor's Clinical Nursing Skills

- b. Kozier, Fundamentals of Nursing
- c. Videotapes and computer software as assigned.

Module C: Principles of Standard Precautions

1. Statement of Purpose

This module presents an overview of a systematic approach to writing a nursing care plan. In order for nurses to adequately assess, diagnose, plan, implement, and evaluate care given to an individual or a group of patients, certain decisions must be made. The purpose of this module is to introduce and summarize the total process required to design quality patient care plans. Concept Mapping will be introduced.

2. Terminology

Assessment	Data Clustering	Long & short term goals
Planning	Nursing diagnosis	Norms
Analysis	Data collection	Nursing intervention
Implementation	Nursing history	Client Need
Evaluation	Expected outcome	Concept Map

3. Classroom Content

Classroom Objectives

- a. Describe the five components of the nursing process.
- b. Describe a variety of assessment methods.
- c. Differentiate subjective and objective data.
- d. Relate nursing history to planning patient care.
- e. Analyze collected data to arrive at a nursing diagnosis.
- f. Develop a care plan based on assessment and nursing diagnosis of a simulated patient care situation.
- g. Set priorities of care based on assessed data and nursing diagnosis.
- h. Discuss long and short term goals for acute care patients; long term care patients.
- i. Explain significance of evaluation procedures.
- j. Discuss sample care plan developed in class

4. Learning Activities

- a. Know terminology.
- b. Read assigned chapters in Kozier, Fundamentals of Nursing
- c. Read assigned chapters in Doenges, et al., Applying Nursing Process and Nursing Diagnosis.
- d. Using IVC format, do a care plan on a simulated patient care situation.
- e. Read additional readings as assigned.
- f. View videotapes as assigned & complete computer software as assigned.

5. References

- a. Kozier, Fundamentals of Nursing
- b. Doenges, et al., Applying Nursing Process and Nursing Diagnosis.
- c. Additional reading as assigned.
- d. Videotapes as assigned/computer software as assigned.
- e. Doenges, et al, Nursing Care Plans & Documentation.

6.. Clinical Objectives : NONE

7. Skills Laboratory Requirements

Required Skills: Skin Integrity

- a. Bathing a Client
- b. Oral Hygiene
  - (1) conscious patient
  - (2) unconscious patient
  - (3) patient with dentures
- c. Hair care
  - (1) combing
  - (2) shampooing
- d. Perineal/Genital Care

- e. Eye Care
- f. Ear Care
- g. Foot Care
- h. Back Care
- i. Making a bed
  - (1) unoccupied/surgical
  - (2) occupied
- j. Providing bedpan/urinal

8. Self Review Skills

- a. Medical Asepsis
- b. Handwashing

9. Skills Terminology

Distal	Back rub	Lacrimal duct	Proximal
Lacrimal fluid	Dermis	Supine	Meatus
Epidermis	Necrosis	Anus	Hypodermis
Blanching	Foreskin	Mucous membrane	Cachexia
Hygiene	Keratosis	Buttocks	Integumentary system
Fissure	Glans	Perspiration	Ischemia
Tepid	Canthus	Perineum	Labia
Smegma	Prone	Excoriate	

10. Skills Laboratory Objectives

See Lynn, Taylor's Clinical Nursing Skills

11. References

- a. Lynn, Taylor's Clinical Nursing Skills
- b. Kozier, Fundamentals of Nursing
- c. Videotapes and computer software as assigned.

Module D: Principles of Activity and Exercise

1. Statement of Purpose-

The concepts described in this module are designed to acquaint the student with the importance of exercise and activity in the maintenance and restoration of health. Specific instruction on activities that encourages mobility and prevents the many consequences of immobility are presented. The impact of immobility on all body systems is stressed.

2. Terminology

Hyperextension	Abduction	Spasticity	Flexion
Adduction	Extension	Pronation	Fowler's Position
Supination	Proximal	Atrophy	Atony
Distal	Tonus	Footdrop	Circumduction
Dorsal flexion	Plantar flexion	Line of gravity	Center of gravity
Contracture	Body Mechanics	Isometric exercises	Isotonic exercises
Inward Rotation/Inversion	Outward Rotation/Inversion		

3. Classroom Content

Classroom Objectives

- a. Discuss the value of exercise to the maintenance and/or restoration of muscle tone.
- b. Describe the effects of immobility on the body systems for clients across the lifespan.
- c. Explain current medical thinking regarding the value of early ambulation in the recovery of patients with acute or chronic illnesses.
- d. Discuss effects of leisure time or recreational activities on the recovery of patients with acute or chronic illness.
- e. Explain the legal implications of activities & exercise to the nurse; the institution.

- f. Discuss principles and elements of negligence and malpractice.
  - g. Discuss sample care plan for a client with impaired mobility including patient education.
4. Learning Activities
- a. Know terminology
  - b. Read assigned chapters in Kozier, Fundamentals of Nursing
  - c. Read assigned chapters in Lynn, Taylor's Clinical Nursing Skills
  - d. Class discussion on types and appropriateness of leisure time or recreational activities.
  - e. Class discussion on legal responsibilities of the nurse.
  - f. View videotapes as assigned.
  - g. Read additional readings as assigned.
5. References
- a. Kozier, Fundamentals of Nursing
  - b. Lynn, Taylor's Clinical Nursing Skills
  - c. Additional readings as assigned
6. Clinical Objectives: NONE
- 7.. Skills Laboratory Requirements
- Required Skills: Body Mechanics
- a. Turning/Positioning
    - 1) Sidelying
    - 2) supine
    - 3) log rolling
    - 4) protective prone
    - 5) Fowlers
  - b. ROM
  - c. Patient Transfers
    - 1) bed to chair - pivot
    - 2) Hoyer
  - d. Ambulation
    - 1) with 1 assist
    - 2) with 2 assist
    - 3) with walker/crutches/cane
  - e. Restraints
    - 1) extremity
    - 2) vest
8. Self-Review Skills: NONE
9. Skills Terminology  
See section 2 (Terminology)
10. Skills Laboratory Objectives  
See Lynn, Taylor's Clinical Nursing Skills
11. References
- a. Kozier, Fundamentals of Nursing
  - b. Lynn, Taylor's Clinical Nursing Skills
  - c. Videos and articles as assigned

1. Statement of Purpose

In Module D the value of activity and exercise was stressed. Another essential component of patient care is comfort, rest and sleep. In this module the need for evidenced based nursing care that promotes comfort and sleep is emphasized. Although drug therapy is available for many kinds of pain, the essential ingredient of patient comfort continues to be high quality evidenced based nursing care. The value of sleep is still being researched. Nursing care that recognizes the value of measures that promote comfort, rest and sleep is the focus of this module.

2. Terminology

REM	Insomnia	Exacerbation	NREM	Hypnotic
Enuresis	Sleep Apnea	Endorphins	Diurnal enuresis	
Somatic	Placebo	Nocturnal enuresis	Somnambulism	
Pain	Hypnosis	Autohypnosis	Narcolepsy	TENS

3. Classroom Content

Classroom Objectives

- a. Explain the importance of a balance between rest & activity in clients of all ages.
- b. Describe the stages of sleep and their physiological manifestation.
- c. Describe assessment techniques used to determine a client's need for rest and/or sleep.
- d. Explain nursing actions that promote rest & sleep in clients of all ages.
- e. Describe how prolonged pain reduces a client's capacity to maintain homeostasis.
- f. Discuss non-verbal assessment clues that give a nurse data regarding the degree of a client of any age experiencing pain.
- g. Describe nursing interventions, including drug use, that help
  - 1) remove pain stimulus
  - 2) reduce reaction of the pain receptors
  - 3) block pain perception
  - 4) alter pain perception
  - 5) alter the interpretation and responses to pain
- h. Discuss the relationship between pain and anxiety and how the nurse can interrupt that cycle.
- i. Discuss sample care plan for a client with an alteration in sleep.
- j. Discuss care plan on pain.

4. Learning Activities

- a. Know terminology
- b. Read assigned chapters in Kozier, Fundamentals of Nursing
- c. Do relaxation exercises in small groups.
- d. Practice assessment of rest and comfort needs on a peer.
- e. In class, discuss non-verbal clues often seen with persons who have:
  - 1) acute pain
  - 2) chronic pain
- f. Read assigned chapters in Lynn, Taylor's Clinical Nursing Skills
- g. Read articles as assigned.
- h. View videotapes/computer assignments as assigned

5. References

- a. Kozier, Fundamentals of Nursing
- b. Lynn, Taylor's Clinical Nursing Skills
- c. Videos and articles as assigned

6. Clinical Objectives: NONE

7. Skills Laboratory Requirements

Required Skills: Bandaging/Binders

- a. Bandages
  - 1) figure eight

- 2) circular
  - 3) spiral
  - 4) shrink wrap/stump bandage
- b. Binders
    - 1) scultetus
    - 2) elastic
  - c. T.E.D hose
  - d. Slings

8. Self-Review Skills

- a. Body Mechanics
- b. Positioning of Patients

9. Skills Laboratory Terminology

Bandage	Antiembolism stockings (T.E.D Hose)		
Binder	Sling	Shrink wrap	Scultetus binder

10. Skills Laboratory Objectives

See Lynn, Taylor's Clinical Nursing Skills

11. References

- a. Kozier, Fundamentals of Nursing
- b. Lynn, Taylor's Clinical Nursing Skills
- c. Videos and articles as assigned

**Module F: Basic Nutritional Needs through the Lifespan**

1. Statement of Purpose

In order to live we must eat food. However, it is not the quantity of food alone which determines if we are well nourished. It is important to select widely and wisely from our food supply to insure adequate amounts of the major nutrients. Everyone needs the same nutrients throughout life but in differing amounts. Proportionately greater amounts of most nutrients are required for growth than for maintenance of the body once growth is completed. Large people need more energy and nutrients than small people, boys and men need more than girls and women. Active people require more food energy than inactive ones. Young people require more food energy than the elderly. People recovering from illness have different nutrient needs than healthy people. The purpose of this module is to increase the student's understanding of the importance of nutrition on health and illness throughout the lifespan.

2. Terminology

Absorption	Food habits	Fatty Acid	Basal Metabolism
Food fads	Amino Acid	Calorie	Food superstitions
Triglycerides	Dietetics	Malnutrition	Scurvy
Digestion	Nutrients	Beriberi	Enzyme
Secretion	Pellagra	Excretion	Food Additives
Food Supplements			

3. Classroom Content  
Classroom Objectives

- a. Describe the essential nutrients required by all people.
- b. Explain calorie intake requirements according to the following factors:
  - 1) Age
  - 2) Sex

- 3) Climate
- 4) State of health
- c. Describe variations in the diet for:
  - 1) Infants
  - 2) Children
  - 3) Adolescents
  - 4) Adults
  - 5) Elderly
- d. Discuss factors affecting eating habits:
  - 1) Culture
  - 2) Religion
  - 3) Socioeconomic factors
  - 4) Personal preference
  - 5) Emotions
  - 6) Hunger, appetite, satiety
- e. Discuss factors underlying malnutrition:
  - 1) Economic
  - 2) Education
  - 3) Social and class values
  - 4) Physiologic factors
  - 5) Psychological factors
  - 6) Food fads

4. Learning Activities

- a. Know terminology
- b. Read assigned chapters in Kozier, Fundamentals of Nursing
- c. Read assigned chapters, Roth, Nutrition & Diet Therapy
- d. Review additional readings as assigned

5. References

- a. Kozier, Fundamentals of Nursing
- b. Roth, Nutrition & Diet Therapy
- c. Additional readings as assigned

6. Clinical Objectives: NONE

7. Skills Laboratory Requirements

Required Skills: Specimen Collection (for all ages)

- a. Collecting urine specimens
  - 1) routine
  - 2) clean catch
  - 3) From catheter
- b. Collecting stool specimens
- c. Collecting sputum specimens
- d. Administer enemas
  - 1) SSE
  - 2) Fleets

e. Testing stool for occult blood

8. Self-Review Skills

- a. Medical asepsis
- b. Handwashing

9. Skills Terminology

See Lynn, Taylor's Clinical Nursing Skills

10. Skills Laboratory Objectives

See Lynn, Taylor's Clinical Nursing Skills

11. References

- a. Lynn, Taylor's Clinical Nursing Skills
- b. Videotapes/computer works as assigned

Module G: Introduction to Diet Therapy

1. Statement of Purpose

The various health care agencies use a variety of diets in the care of people. This module will build upon the student's understanding of basic nutritional needs through the life span by introducing the concept of diet therapy - progressive, bland, and low sodium - the purpose and nursing care involved.

2. Terminology

Anorexia	Anorexia nervosa	Cachexia	Nausea
Kwashiorkor	Malnutrition	Marasmus	Satiety
Diet Therapy	Emaciation	Eructation	Hunger
Hematemesis	Projectile vomiting	Vomiting	Regurgitation

3. Classroom Content

Classroom Objectives

- a. Contrast the factors causing anorexia, nausea, and vomiting including the physiological mechanisms involved in each.
- b. Describe nursing interventions for clients of all ages experiencing anorexia, nausea, or vomiting.
- c. Explain briefly how the following diets differ from regular diets:
  - 1) Clear liquid
  - 2) Soft
  - 3) Low sodium
  - 4) Full liquid
  - 5) Bland
- d. Discuss the forms of intake and output and ways in which they are measured for clients of all ages.
- e. Explain the correct method of charting intake and output on sample forms.
- f. Analyze assessment data needed to adequately assess a person's nutritional status.
- g. Discuss a care plan for a client with a nutritional alteration.

4. Learning Activities

- a. Know terminology
- b. Read assigned chapters in Kozier, Fundamentals of Nursing
- c. Read assigned chapters in Roth, Nutrition & Diet Therapy
- d. Complete a 24-hour assessment of your diet. Compare it with the textbook recommendations.
- e. Submit a written description of your feelings as the person feeding and the feelings of the person being fed.
- f. Review reading assignment from Module F
- g. Complete CAI as assigned

5. References

- a. Kozier, Fundamentals of Nursing
- b. Roth, Nutrition & Diet Therapy

6. Clinical Objectives: NONE

7. Skills Laboratory Requirements

8. Required Skills: Administration of Non-Injectable Medications

- a. Topical Medications
- b. Medications to Mucous Membranes
- c. Oral Medications
- d. Sublingual Medications
- e. Rectal Medications
- f. Vaginal Medications/Douches
- g. Eye Medications
- h. Ear Medications
- i. Inhalant Medications

9. Self-Review Skills

- a. Medical Asepsis
- b. Handwashing

10. Skills Terminology
  - a. See Lynn, Taylor's Clinical Nursing Skills
  - b. See Kozier, Fundamentals of Nursing
11. Skills Laboratory Objectives
  - a. See Lynn, Taylor's Clinical Nursing Skills
12. References
  - a. Lynn, Taylor's Clinical Nursing Skills
  - b. Kozier, Fundamentals of Nursing
  - c. Videotapes and computer software as assigned

Module H: Common Disruptions to Homeostasis through the Lifespan

1. Statement of Purpose  
It is the purpose of this module to present physiological and psychological developmental patterns through the life span as described by Piaget, Havighurst and Erikson. Common disruptions are discussed at each stage of development. The student is reminded to remain aware of the many variations in developmental patterns. Cultural and socioeconomic influences are emphasized. Awareness of these influences and how they impact on nursing care is the focus of this module.
2. Terminology  
  
Stages of Growth & Development
  - a. Cognitive - Piaget
  - b. Developmental Tasks - Havighurst
  - c. Psychosocial - Erikson
3. Classroom Content  
  
Classroom Objectives
  - a. Relate stages of growth & development to each age group.
  - b. Discuss self- image aspects of the developmental patterns of each age group.
  - c. Explain how common disruptions to the developmental stages cause an impact on a person's wellness/illness continuum.
  - d. Describe cultural and psychosocial patterns which influence the developmental patterns throughout the life span. Focus on the young and the aged.
  - e. Explain nursing interventions appropriate for developmental disruptions in the wellness/illness continuum.
4. Learning Activities
  - a. Know terminology
  - b. Review materials from Psych
  - c. Read Assigned chapters in Kozier, Fundamentals of Nursing
  - d. In group discussion, identify the common disruptions to homeostasis related to developmental stages and the nursing interventions possible for each disruption. Focus on the young and the aged.
  - e. View assigned audiovisual/CAI materials.

5. References
  - a. Kozier, Fundamentals of Nursing
  - b. Psychology text.
6. Videotapes/CAI as assigned.
7. Clinical Objectives: none
8. Skills Laboratory Requirements
9. Required Skills: Administration of Injectable Medications
  - a. I.M Medications
    - 1) one solution
    - 2) two solutions
  - b. I.D Medications
  - c. S.C Medications
  - d. Z-Track Medications
  - e. Insulin
    - 1) one solution
    - 2) two solutions
  - f. Injections to a Child
  - g. Glucometer Testing
10. Self-Review Skills
  - a. Medical Asepsis
  - b. Hand washing
  - c. Positioning of clients
11. Skills Terminology
  - a. Lynn, Taylor's Clinical Nursing Skills
  - b. Kozier, Fundamentals of Nursing
12. Skills Laboratory Objectives  
See Lynn, Taylor's Clinical Nursing Skills
13. References
  - a. Lynn, Taylor's Clinical Nursing Skills
  - b. Kozier, Fundamentals of Nursing
  - c. Videotapes, computer software, and articles as assigned.

Module I: The Helping Relationship, Safe Environment, and the Hospital Experience

1. Statement of Purpose

The health care agency is legally and ethically responsible for providing a safe and comfortable environment. The extent to which this responsibility is met is often dependent upon the nurse. Physical safety and comfort depends largely on the technical skills of the nurse. The emotional and psychological comfort of the client is influenced by the empathy and skill displayed by the nurse in the care of clients from a wide variety of backgrounds. The hospital milieu is unfamiliar to most people. The environment is strange, unknown and often viewed as unfriendly. The nurse can make the difference in how a client views the hospital experience. Indeed, the way the nurse relates in caring for a client frequently impacts on the client's response to medical treatment. Technical skill is paramount but in order for the client to receive maximum benefits from good technical care, the nurse must also provide a caring, helpful, and safe environment.

2. Terminology

Milieu	Empathy	Depersonalization	Regimentation	Restraints
	Dehumanization	Health Care	Territoriality	Hospital
Orientation Phase	Sensory Overload	Sensory Deprivation	Social Relationship	
	Helping Relationship	Working Phase	Termination Phase	



Therapeutic Use of Self

3. Classroom Content  
Classroom Objectives

- a. Define the basic components of communication.
- b. Differentiate verbal and non-verbal communication.
- c. Identify techniques to effective communication.
- d. Identify barriers to effective communication.
- e. Discuss the concept of therapeutic use of self.
- f. Initiate history taking & interviewing techniques.
- g. Discuss interviewing skills for clients of all ages.
- h. Discuss a sample care plan for a client with communication problems.

4. Learning Activities

- a. Know terminology.
- b. Read assigned chapters in Kozier, Fundamentals of Nursing
- c. Read assigned chapters in Lynn, Taylor's Clinical Nursing Skills
- d. Review A-V list for additional readings as assigned.
- e. Discuss, in class, Communication Handouts #1 and #2.
- f. View videotapes/CAI as assigned.

5. References

- a. Kozier, Fundamentals of Nursing
- b. Lynn, Taylor's Clinical Nursing Skills
- c. Handouts #1, #2.
- d. Videotapes/CAI and additional readings as assigned.

4. Clinical Objectives: none

5. Skills Laboratory Requirements

Continue with previous skills

Module K: Principles of Charting

1. Statement of Purpose

Charting is a written method of conveying client information, nursing assessments and interventions, and client response to care. The health record can frequently provide a comprehensive view of the client, the illness, effective treatment strategies, and factors that affect the outcomes of illness for education of the health care professional in various disciplines. Client records serve as a vehicle by which health professionals who interact with a client communicate with each other to prevent fragmentation, repetition, and delays in client care.

2. Terminology

Change of shift report	Progress Note
Chart	Record
Charting	Recording
Charting by exception (CBE)	Report
Client record	SOAP
Documenting/documentation	Source-oriented record
Flow Sheet	Variance                      Focus Charting
Kardex	
Narrative Charting	PIE
Problem-oriented medical record (POMR)	
Problem-oriented record (POR)	

3. Classroom Content  
Classroom Objectives

- a. Explain the purpose and guidelines of charting.
- b. Compare and contrast different documentation methodologies: problem oriented medical records, PIE, focus charting, computerized records, and the case management model.

- c. Discuss the nurse's role in providing a safe, concise, brief charting based upon recognized human needs..
  - d. Discuss the legal/ethical implications of charting.
  - e. Explain measures to maintain the confidentiality of client records.
  - f. Discuss how various forms in the client record are used to document steps in the nursing process.
  - g. Describe prohibited abbreviations, acronyms, and symbols that cannot be used in any form of clinical documentation.
4. Learning Activities
- a. Know terminology
  - b. Read assigned chapter in Kozier, Fundamentals of Nursing
  - c. Discuss, in class, the implications involved in the nurse's role in accurate charting.
  - d. Discuss, in class, student feelings regarding the concepts in this module.
  - e. View assigned videotapes.
5. References
- a. Kozier, Fundamentals of Nursing
  - b. Charting Handout
- 6., Clinical Objectives : none
- 7., Skills Laboratory Requirements  
Continue with previous skills

#### Textbooks & Other Resources or Links

##### Texts:

##### A. Required:

1. Kozier & Erb, Fundamentals of Nursing, current ed., Prentice Hall.
2. Doenges, et al, Nursing Care Plans with CD, current ed., F.A. Davis,
3. Lynn, Taylor's Clinical Nursing Skills, current ed., Lippincott Williams & Wilkins
4. Taber's Cyclopedic Medical Dictionary, current ed., F.A. Davis,
5. Doenges, et al, Nurses Pocket Guide, Diagnoses, Prioritized Intervention & Rationales, current<sup>n</sup> ed., F.A. Davis,
6. Roth R., Townsend C., Nutrition & Diet Therapy, current ed., Delmar Thompson Learning

##### B. Recommended:

1. Nugent & Vitale, Test Success for Beginning Nursing Students, current ed., F.A. Davis,
2. Nugent & Vitale, Fundamentals Success, current ed., F.A. Davis.
3. Nursing Student Success Made Incredibly Easy, current<sup>t</sup> ed., Lippincott, Williams
4. Tradewell & Beare, Davis's NCLEX-PN Review current ed., F.A. Davis
5. Doenges, Application of Nursing Process & Nursing Diagnosis, current ed., F.A. Davis
6. Doenges et al, Nursing Diagnosis Manual, current ed., F.A. Davis,

**C. Student Handouts**

Imperial Valley College  
 Division of Nursing Education and Health Technologies  
 VN 110  
**Required Skills**

Student's Name \_\_\_\_\_

Semester: Fall Year: 2016

MODULE	REQUIRED SKILL	DATE DUE	DATE PASSED	SIGNATURE OF EVALUATOR	STUDENT'S INITIALS
A  Medical  Asepsis	1. Handwashing				
	2. Temperature				
	a. Oral				
	b. Rectal				
	c. Axillary				
	3. Pulse				
	a. Apical				
	b. Radial				
	4. Respiration				
	5. BP				
B  Skin  Integrity &  Bathing	1. Making a bed				
	a. Unoccupied/Surgical				
	b. Occupied				
	2. Bathing a Client				
	3. Evening Care				
	4. Oral Hygiene				
	a. Conscious/unconscious client				
	b. Patient with dentures				
	5. Hair Care				
	a. Combing				
b. Shampooing					

6. Perineal Care			
7. Eye Care			
8. Foot Care			
9. Back Care			
10. Providing a bedpan or urinal			

MODULE	REQUIRED SKILL	DATE DUE	DATE PASSED	SIGNATURE OF EVALUATOR	STUDENT'S INITIALS
C  Heat & Cold Therapy	1. Application of moist heat				
	2. Application of cold therapy				
	3. Standard Precautions				
D  Body  Mechanics	1. Turning/positioning				
	a. Protective side-lying				
	b. Protective prone				
	c. Protective supine				
	d. Protective Fowler's				
	e. Log rolling				
	2. ROM				
	3. Patient Transfer				
	a. Pivot bed to w/c				
	4. Ambulation				
	5. Restraints				
	a. Vest				
	b. Extremity				
E  Bandages  Binders  TEDS	1. Bandages				
	a. Figure eight				
	b. Circular				
	c. Spiral				

Slings	d. Shrink wrap				
F  Specimen Collection	2. Binders				
	a. Scultetus				
	b. Elastic				
	3. TED hose				
	4. Slings				
	1. Collecting urine specimens				
	a. Routine Clean catch				
	b. From catheter				
	c. Testing urine for S/A				
	2. Collecting stool specimen				
	3. Test stool for occult blood				
4. Collecting sputum specimens					
5. Administer enema					
a. SSE					
b. Fleets					

MODULE	REQUIRED SKILL	DATE DUE	DATE PASSED	SIGNATURE OF EVALUATOR	STUDENT'S INITIALS
G  Non-  Injectable  Medications	1. Topical Meds				
	2. Mucous membrane meds				
	3. Oral Meds				
	4. Sublingual meds				
	5. Rectal meds				
	6. Eye meds				
	7. Ear meds				
	8. Vaginal meds/Douches				
	9. Inhalant meds				
H  Injectable  Medications	1. IM meds				
	2. ID meds				
	3. SC meds				
	4. Z track meds				
	5. Insulin				
	a. One solution				
	b. Two solutions				
	6. Injections to a child or infant				
	7. Glucometer testing				

Imperial Valley College  
Division of Nursing Education and Health Technologies  
VN 110  
**Module I Handout #1**

PRINCIPLES OF HUMAN RELATIONSHIPS

1. Speak to people. There is nothing as nice as a cheerful greeting.
2. Smile at people. It takes 72 muscles to frown -- only 14 to smile.
3. Call people by name. The sweetest music to anyone's ear is the sound of his own name.
4. Be friendly and helpful. Don't wait for the other person to make the first move.
5. Be cordial. Speak and act as if you were enjoying yourself and those around you. You may not be enjoying yourself, but politeness is a small price to pay for the affection and goodwill of others.
6. Be genuinely interested in people. You can like almost everyone if you try. Getting along with people depends mostly on yourself.
7. Be generous with praise and cautious with criticism. Few people can give constructive criticism.
8. Be considerate with the feelings of others. Everyone is affected by another.
9. Be thoughtful of the opinions of others. Nothing is all wrong; two people with different ideas can still both be right. We cannot say that something is either black or white: we must leave room for some gray area. We should be willing to tolerate a few imperfections in others and learn by their mistakes.
10. Be alert to give service. What counts most in life is what we do for others. Kindness and love are a universal language.
11. Think before you speak. Tact is being able to shut your mouth before someone else wants to.
12. Treat others as you would like them to treat you. We could eliminate the other 11 if we would really live the "GOLDEN RULE".

# Imperial Valley College Course Syllabus – Course Title and number

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Imperial Valley College  
Division of Nursing Education and Health Technologies  
VN 110

## Module I Handout #2

### The Patient's Bill of Rights

(Adopted by the Assembly August 30, 1973)

WHEREAS, The American Hospital Association has recently approved a Patient=s Bill of Rights with the expectation that observance of the rights will contribute to more effective patient care and greater satisfaction for the patient, the patient=s physician and the hospital; be it

Resolved by the assembly of the State of California, that the Members hereby affirm the Patient=s Bill of Rights heretofore adopted by the American Hospital Association and approved by the Boards of Trustees of the California Hospital Association; and be it further resolved. That these rights are as follows:

1. The patient has the right to considerate and respectful care.
2. The patient has the right to obtain from his physician complete current information concerning his diagnosis, treatment, and prognosis in terms the patient can be reasonably expected to understand. When it is not medically advisable to give such information to the patient, the information should be made available to an appropriate person in his behalf. He has the right to know by name, the physician responsible for coordinating his care.
3. The patient has the right to receive from his physician information necessary to give informed consent prior to the start of any procedure and/or treatment. Except in emergencies, such information for informed consent should include but not necessarily be limited to the specific procedure and/or treatment, the medically significant alternatives for care or treatment that exist, or when the patient requests information concerning medical alternatives, the patient has the right to such information. The patient also has the right to know the name of the person responsible for the procedures and/or treatment.
4. The patient has the right to refuse treatment to the extent permitted by law, and to be informed of the medical consequences of his action.
5. The patient has the right to every consideration of his privacy concerning his own medical care program. Case discussion, consultation, examination, and treatment are confidential and should be conducted discreetly. Those not directly involved in his care must have permission of the patient to be present.
6. The patient has the right to expect that all communications and records pertaining to his care should be treated as confidential.
7. The patient has the right to expect that within its capacity a hospital must make reasonable response to the request of a patient for services. The hospital must provide evaluation, service, and/or referral as indicated by the urgency of the case. When medically permissible a patient may be transferred to another facility only after he has received complete information and explanation concerning the needs for and alternatives to such a transfer. The institution to which the patient is to be transferred must first have accepted the patient for transfer.
8. The patient has the right to obtain information as to any relationship of his hospital to other health care and educational institutions insofar as his care is concerned. The patient has the right to obtain information as to the existence of any professional relationships among individuals, by name, who are treating him.
9. The patient has the right to be advised if the hospital proposes to engage in or perform human experimentation affecting his care or treatment. The patient has the right to participate in such research projects.
10. The patient has the right to expect reasonable continuity of care. He has the right to know in advance what appointment times and physicians are available and where. The patient has the right to expect that the hospital will provide a mechanism whereby he is informed by his physician or a delegate of the physician of the patient=s continuing health care requirements following discharge.
11. The patient has the right to examine and receive an explanation of his bill regardless of the source of payment.
12. The patient has the right to know what hospital rules and regulations apply to his conduct as a patient, and be it further

Resolved, that the Hospitals currently licensed and operating in the State of California are hereby requested to post a suitable copy of the Patient=s Bill of Rights of this resolution in appropriate places within each hospital so that such rights may be read by patients being admitted into such institutions; and be it further

Resolved, That all physicians, dentists, podiatrists, and other health professionals providing care and treatment for patients in hospitals within the State of California are requested to observe the right of the patient as set forth above, and to actively assist hospitals and all those engaged in the performance of health care services within the State of California in the observance of these rights; and be it further

Resolved, That the Chief Clerk of the Assembly transmit copies of this resolution to the Directors of the California Hospital Association, California Medical Association, California Dental Association and California Podiatric Association

# Imperial Valley College Course Syllabus – Course Title and number

## Course Requirements and Instructional Methods

**Prerequisites:** Admission to the Nursing Program.

**Course Requirements:**

- A. VN110, Introduction to Patient Care I is a five (5) unit course. It is divided into a theory and skills component as follows:

	<u>Units</u>	<u>Hours</u>
Theory Lecture	1.5	27
Skills Lecture	<u>.5</u>	<u>9</u>
	2 Units	36 Hours
Clinical	1	54
Skills Lab	<u>2</u>	<u>108</u>
	3 Units	162 Hours

During this eight (8) week course clinical experiences will be simulated in the I.V.C. nursing skills laboratory and may include clinical experience in acute, long-term, and community settings.

B. LVN Program Grading

The Licensed Vocational Program complies with the Imperial Valley College grading policies in the current catalog **and** the LVN program grading policy as outlined.

- 1.) All assignments are graded on the following scale and grades are **not** rounded.

**A = 93%-100%**

**B = 85%-92%**

**C = 78%-84%**

**F = Below 78%**

F= **When the clinical evaluation is unsatisfactory regardless of the theory grade.**

**The final examination must be passed with a 78% or a grade of "F" for the course will be issued as outlined in the LVN student handbook**

\* **The student is responsible** for making an appointment with their instructor any time their grade average drops below 82%.

2.) **Student must maintain a "C" average in all nursing courses to advance in the program.**

(a.) **Both the clinical and classroom aspects of each course must be passed. Failure in either part results in failure of the course and requires re-taking the entire course.**

(b.) Scoring requirements for successful completion of each course:

- (i) 78% or better of total possible points accumulated from all written work and examinations (overall coursework), **and**
- (ii) 78% or better of the total possible points accumulated from the **major unit exams** as designated in the course syllabi, **and**
- (iii) 'Satisfactory' and / or 78% or better in clinical performance, including non-graded written assignments and pre-lab preparation

3.) Major Unit Exams and Remediation

- 1.) The student who fails the 1<sup>st</sup> unit exam shall:
  - (a.) Complete remediation in the Nursing Learning Center with a tutor.
  - (b.) Demonstrate knowledge of those areas identified by the faculty as being deficient prior to sitting for the next modular exam.

## Imperial Valley College Course Syllabus – Course Title and number

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- (c.) Receive a 0% on any subsequent exam, if non-compliant with remediation.
- 2.) The student who fails a 2<sup>nd</sup> unit exam or has an accumulated average less than 78% shall:
  - (a.) Meet with the teaching team.
  - (b.) Develop and submit a personal learning contract that includes all items of deficiencies and specific plan for improving test success.
- 3.) The student who fails a 3<sup>rd</sup> unit exam **or** has an accumulated average less than 78% shall:
  - (a.) Meet with the teaching team to consider withdrawal from the nursing program.
  - (b.) If the drop date has passed, the student will meet with the teaching team regarding the possible failure of the nursing course.

#### 4.) ALGORITHM FOR DIAGNOSTIC EXAMS (ATI):

- (a.) Refer to LVN Handbook for information.
- (b.) Scores may be considered as a unit exam.

#### C. Clinical and Skills Laboratory Performance Grading:

- 4. Clinical and skills laboratory performance will be determined on a satisfactory or unsatisfactory basis.
  - a. Receive one unsatisfactory in clinical/skills laboratory, complete a NLC referral (remediation) established by the instructor prior to the next clinical/skills laboratory.
  - b. If a second clinical/skills lab is "unsatisfactory", complete NLC referral (remediation) established by the instructor prior to the next clinical/skills lab.
  - c. Receive a third "unsatisfactory" in clinical/skills lab, student will meet with the teaching team to consider dismissal from the nursing course. Please bear in mind that two or three "unsatisfactory" clinical/skills lab performances could be received in one day.
  - d. A formal clinical evaluation will be conducted by the clinical instructor at the completion of each 4 week rotation. A comprehensive classroom and clinical evaluation will be completed by the clinical instructor in conjunction with the team leader at the completion of the eight-week course.
  - e. When a care plan is returned to a student with an unsatisfactory grade, the student is expected to correct the plan within the designated time frame and return it to the instructor. If a student fails to correct the care plan on time or if the returned plan continues to be unsatisfactory, it will be reflected as unsatisfactory performance for the rotation.
- 5. Theory, clinical, and skills laboratory requirements must be satisfactorily completed independent of each other in order to successfully complete the course.

#### D. Grade Components:

- 1. Theory
  - a. A maximum of six (6) Module exams will be given.
  - b. ATI exams may be factored into the course grade.
  - c. One comprehensive final exam will be given.
  - d. Other written assignments may be given at the discretion of the instructor. Written assignments will be assigned completion dates by the instructor. Materials handed in late may be given an "unsatisfactory" grade or a "0" grade. Written assignment grades will be averaged in with other grades according to the grading scale policy.
  - e. **All written assignments must be typewritten and follow APA format.**
  - f. **No late or make-up work is considered.**
- 2. Skills Laboratory
  - a. All skills described later in this course must be satisfactorily demonstrated to the instructors or the Nursing Learning Center tutors by the dates designated on the schedule.
  - b. Clinical instructor may refer a student back to the skills lab if in his/her judgment more practice on a skill is needed.
- 3. Clinical
  - a. A Student Progress Report form will be given to each student at the beginning of the course. A performance assessment will be conducted at the completion of 4 weeks. A comprehensive evaluation will be conducted at the end of the class.

## Imperial Valley College Course Syllabus – Course Title and number

### Pharmacological Dosage Calculation Exam:

- 1.) Purpose: Because patient safety is the utmost priority, each student will be required to take and successfully demonstrate competence (pass) a drug calculations exam each semester.
- 2.) Minimum requirements:
  - a.) 10 – 25 questions / calculations appropriate to the level of each semester
  - b.) Student must show their work
  - c.) Pass with a score of 92 % or higher. The score is not included in the grade point average for the course as it is a pass/fail assignment.
  - d.) Time limits assigned as appropriate to the number of questions.
  - e.) Correct units must be stipulated to count as correct: i.e. ml/hr, units/hr, etc.
- 3.) The student is allowed three (3) attempts to pass
  - a) Students who do not pass with a 92% on the first attempt must pass with a 96% on the second attempt , if the student does not pass on the second attempt the student must pass with a 100% on the third and final attempt.
  - a) Students who do not pass after the first or second attempt:
    - (i) Must seek tutoring from faculty and /or math department and/or computerized software in the nursing learning center.
    - (ii) Cannot administer any medication in a clinical setting..
    - (iii) If the student is unsuccessful of the 3<sup>rd</sup> attempt, the student cannot progress to the next nursing course.

### Course Grading Based on Course Objectives

#### B. LVN Program Grading

The Licensed Vocational Program complies with the Imperial Valley College grading policies in the current catalog **and** the LVN program grading policy as outlined.

- 3.) All assignments are graded on the following scale and grades are **not** rounded.

**A = 93%-100%**

**B = 85%-92%**

**C = 78%-84%**

**F = Below 78%**

**F= When the clinical evaluation is unsatisfactory regardless of the theory grade.**

**The final examination must be passed with a 78% or a grade of "F" for the course will be issued as outlined in the LVN student handbook**

**\* The student is responsible for making an appointment with their instructor any time their grade average drops below 82%.**

- 4.) Student must maintain a "C" average in all nursing courses to advance in the program.
  - (c.) Both the clinical and classroom aspects of each course must be passed. Failure in either part results in failure of the course and requires re-taking the entire course.
  - (d.) Scoring requirements for successful completion of each course:
    - (iv) 78% or better of total possible points accumulated from all written work and examinations (overall coursework), and
    - (v) 78% or better of the total possible points accumulated from the major unit exams as designated in the course syllabi, and
    - (vi) 'Satisfactory' and / or 78% or better in clinical performance, including non-graded written assignments and pre-lab preparation
- 3.) Major Unit Exams and Remediation
  - 1.) The student who fails the 1<sup>st</sup> unit exam shall:
    - (a.) Complete remediation in the Nursing Learning Center with a tutor.
    - (b.) Demonstrate knowledge of those areas identified by the faculty as being deficient prior to sitting for the next modular exam.
    - (c.) Receive a 0% on any subsequent exam, if non-compliant with remediation.

## Imperial Valley College Course Syllabus – Course Title and number

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- 2.) The student who fails a 2<sup>nd</sup> unit exam or has an accumulated average less than 78% shall:

- (c.) Meet with the teaching team.
- (d.) Develop and submit a personal learning contract that includes all items of deficiencies and specific plan for improving test success.

- 3.) The student who fails a 3<sup>rd</sup> unit exam or has an accumulated average less than 78% shall:

- (c.) Meet with the teaching team to consider withdrawal from the nursing program.
- (d.) If the drop date has passed, the student will meet with the teaching team regarding the possible failure of the nursing course.

#### 4.) ALGORITHM FOR DIAGNOSTIC EXAMS (ATI):

- (c.) Refer to LVN Handbook for information.
- (d.) Scores will be considered as a unit exam.

#### C. Clinical and Skills Laboratory Performance Grading:

6. Clinical and skills laboratory performance will be determined on a satisfactory or unsatisfactory basis.
- e. Receive one unsatisfactory in clinical/skills laboratory, complete a NLC referral (remediation) established by the instructor prior to the next clinical/skills laboratory.
  - f. If a second clinical/skills lab is "unsatisfactory", complete NLC referral (remediation) established by the instructor prior to the next clinical/skills lab.
  - g. Receive a third "unsatisfactory" in clinical/skills lab, student will meet with the teaching team to consider dismissal from the nursing course. Please bear in mind that two or three "unsatisfactory" clinical/skills lab performances could be received in one day.
  - h. A formal clinical evaluation will be conducted by the clinical instructor at the completion of each 4 week rotation. A comprehensive classroom and clinical evaluation will be completed by the clinical instructor in conjunction with the team leader at the completion of the eight-week course.
  - i. When a care plan is returned to a student with an unsatisfactory grade, the student is expected to correct the plan within the designated time frame and return it to the instructor. If a student fails to correct the care plan on time or if the returned plan continues to be unsatisfactory, it will be reflected as unsatisfactory performance for the rotation.
7. Theory, clinical, and skills laboratory requirements must be satisfactorily completed independent of each other in order to successfully complete the course.

#### D. Grade Components:

4. Theory
- g. A maximum of six (6) Module exams will be given.
  - h. Assessment (ATI) exams will be factored into the course grade.
  - i. One comprehensive final exam will be given.
  - j. Other written assignments may be given at the discretion of the instructor. Written assignments will be assigned completion dates by the instructor. Materials handed in late may be given an "unsatisfactory" grade or "0" on the assignment. Written assignment grades will be averaged in with other grades according to the grading scale policy.
  - k. **All written assignments must be typewritten and follow APA format.**
  - l. **No late or make up work.**
5. Skills Laboratory
- c. All skills described later in this course must be **satisfactorily demonstrated** to the instructors or the Nursing Learning Center tutors by the dates designated on the schedule.
  - d. Clinical instructor may refer a student back to the skills lab if in his/her judgment more practice on a skill is needed.
6. Clinical
- a. A Student Progress Report form will be given to each student at the beginning of the course. A performance assessment will be conducted at the completion of 4 weeks. A comprehensive evaluation will be conducted at the end of the class.

## Imperial Valley College Course Syllabus – Course Title and number

### Pharmacological Dosage Calculation Exam:

- 1.) Purpose: Because patient safety is the utmost priority, each student will be required to take and successfully demonstrate competence (pass) a drug calculations exam each semester.
- 2.) Minimum requirements:
  - b.) 10 – 25 questions / calculations appropriate to the level of each semester
  - c.) Student must show their work
  - d.) Pass with a score of 92 % or higher. The score is not included in the grade point average for the course as it is a pass/fail assignment.
  - e.) Time limits assigned as appropriate to the number of questions.
  - f.) Correct units must be stipulated to count as correct: i.e. ml/hr, units/hr, etc.
- 3.) The student is allowed three (3) attempts to pass
  - a) Students who do not pass with a 92% on the first attempt must pass with a 96% on the second attempt , if the student does not pass on the second attempt the student must pass with a 100% on the third and final attempt.
  - a) Students who do not pass after the first or second attempt:
    - (i) Must seek tutoring from faculty and /or math department and/or computerized software in the nursing learning center.
    - (ii) Cannot administer any medication in a clinical setting..
    - (iii) If the student is unsuccessful of the 3<sup>rd</sup> attempt, the student cannot progress to the next nursing course.

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. Instructors are expected to take a student's record into account in computing grades. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- LVN students in the Imperial Valley College Associate Degree Nursing Program are expected to attend all classes and clinical practice assignments. Absences will be limited to the following for the semester:
  - **VN 110: 11.5 hours**
- A student who reaches the maximum allowable number of hours absent will file a petition to remain in the nursing program. The student will meet with the teaching team to discuss the situation and will be considered for dismissal. If remediation is considered, the student will be required to match missed hours, in excess of the maximum allowable, with assigned hours of study. These assignments will be based upon the classroom and clinical objectives. The instructor(s) will determine the appropriate type of remediation.
- LVN students in the Imperial Valley College Vocational Nursing Program are expected to meet the attendance requirements approved by the Board of Vocational Nurse and Psychiatric Technician Examiners as posted on the bulletin board.

Students who are late to class three times in any nursing course will be considered absent for one day. Class includes lecture , clinical and skills lab.

### Attendance

Regular attendance in all classes is expected of all students enrolled. Instructors are expected to take a student's record into account in computing grades. A student may be excluded from further attendance in a class during any semester when absences after the close of registration have exceeded the number of class hours which the class meets per week. Further, an instructor may drop any student judged to be a disturbing element in the class. The last day to drop any short term course is prior to 75% of the course being complete.

1. Vocational Nursing students in the Imperial Valley College Associate Degree Nursing Program are expected to attend all classes and clinical Practice assignments. Absences will be limited to the following for **VN 110: 11.5 hours**
  - a. A student who reaches the maximum allowable number hours absent will file a petition to remain in the nursing program. The student will meet with the teaching team to discuss the situation and will be considered for dismissal.
  - b. If remediation is considered, the student will be required to match missed hours, in excess of the maximum allowable, with assigned hours of study. These assignments will be based upon the classroom and clinical objectives. The instructor(s) will determine the appropriate type of remediation.
2. Students who are late to class three times in any nursing course will be considered absent for one day. Class includes lecture, skills laboratory and clinical.

## Imperial Valley College Course Syllabus – Course Title and number

### Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Academic Honesty

#### Required Language

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Help – Discretionary Section and Language

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library). Please speak to the instructor about labs unique to your specific program.
- **Library Services:** There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at [http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

### Information Literacy

: Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

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**Anticipated Class Schedule / Calendar**

Imperial Valley College  
 Division of Nursing Education and Public Safety  
 SPRING 2018  
**Vocational Nursing 110**  
**Class Schedule**

Instructor: Roberta Webster RN, MSN, LC  
 Office # 2126  
 (760)355-6549  
 roberta.webster@imperial.edu

Instructor: Cristal Mora RN, MSN  
 Office # 2134  
 (760)355-6422  
 cristal.mora@imperial.edu

\*\*\*\*SUBJECT TO CHANGE \*\*\*\*

DATE	DAY	TIME	ROOM	DESCRIPTION	INSTRUCTOR	ASSIGNMENT
Week 1 2/12/18- 2/15/18	MON	0645-- 0900	2135	General Orientation  Orientation to VN110	<b>WEBSTER</b>  <b>MORA</b>	The Student Handbook
		0935- 1200		Module A (Lab): Medical Asepsis & Vital Signs	<b>WEBSTER</b>	Kozier: Ch. 29, 31  Lynn: Ch.1 pp.6-38,Ch.4 (Skill 4-1, 4-2, 4-6 & 4-7)
		1300- 1530		Module B (Lab) Skin Integrity	<b>MORA</b>	Kozier: Ch. 33;  Ch.48, pp1289-1301  Ch. 49, pp1336-1338  Lynn: Ch.7, Ch. 12,pp 631- 648
	TUES	0645- 1530	2135	<b>Module A (Theory)</b>  <b>Overview of the Health-Illness Continuum</b>	<b>WEBSTER</b>	Kozier: Ch 1; Ch 3;  Ch 5; pp 80-90;  Ch 6;  Ch 16-19  Tabers: pp 2582-2609



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				<b>Module C: (Theory) Standard Precautions</b>	WEBSTER	Kozier: Ch. 31 Taber's: pp 2561-2574
	WED	0800-1240	2135	<b>Module D: (Theory) Activity &amp; Exercise</b>	WEBSTER	<b>Philosophy of Nursing paper due!!!!</b>  Kozier: Ch. 44, pp 1105-1127  Review "Activity & Exercise Patterns with Related Nursing Diagnosis"
	THURS	0800-1240	2135	<b>Quiz # 1- MOD: A (Theory &amp; Lab)- MOD: B (Theory &amp; Lab )</b>	WEBSTER MORA	
Week 3 2/26/18- 3/01/2018	MON	0645-1530	2135 Lab 1	Module G: (Lab) Non-Injectable Meds  Module H: (Lab), Injectable Meds  Simulations/ Skills Practice	WEBSTER  MORA	Kozier: Ch.35  Lynn: Ch. 5, pp 151 -197 , pp 236-291
	TUES	0645-1530	Lab 1		WEBSTER/ MORA/ORTIZ	

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	WED	0800-1240	2135	<b>Module E (Theory) Comfort, Rest &amp; Sleep</b>	<b>MORA</b>	Kozier: Ch. 45 & 46 Lynn: Ch: 10
	THURS	0800-1240	2135	<b>Quiz # 2 –MOD: B (Theory)</b> <b>MOD: C (Theory &amp; Lab)</b>  <b>Cont. (Module E Theory)</b>	<b>MORA</b> <b>WEBSTER</b>  <b>MORA</b>	
Week 4 3/5/18- 3/08/18	MON	0645-1530	<b>Lab 1</b>	Simulation/ Skills Practice	<b>WEBSTER</b> <b>MORA</b>	
	TUES	0645-1530	Lab 1	Simulation/ Skills Practice	<b>WEBSTER</b> <b>MORA</b>	
	WED	0800-1240	2135	<b>Module F (Theory) Basic Nutrition</b>	<b>WEBSTER</b>	Kozier: Ch. 45 & 46 Lynn: Ch: 10  Roth: Ch. 1-9 Kozier: Ch. 47
	THURS	0800-1240	2135	<b>Quiz # 3-</b> <b>MOD: G &amp; H (Lab)</b> <b>MOD: D (Theory &amp; Lab)</b>	<b>MORA</b> <b>WEBSTER</b>	



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Week 6 3/19/18- 3/22/18	MON	0645- 1530	2135	SKILLS/ CLINICAL SIMULATIONS	<b>MORA</b> <b>WEBSTER</b>	
	TUES	0645- 1530	TBA	SKILLS/ CLINICAL SIMULATIONS	<b>WEBSTER</b> <b>MORA</b>	
	Wed	0800- 1240	2135	<b>Module J ( Theory) Communications</b>	<b>WEBSTER</b> <b>MORA</b>	Kozier: Ch .26
	Thurs	0800- 1240	2135	<b>Quiz # 5 – MOD : F (Theory)  MOD: G (Theory</b>  <b>Module K: (Theory) Charting</b>	<b>MORA</b> <b>WEBSTER</b>  <b>MORA</b>	   Kozier: Ch 15
Week 7 3/26/18- 3/29/18	Mon	0645- 1530	2135  Labs 1 & 3	Module G & H (Lab) √ off  (Non-Injectable MEDS / Injection )	<b>WEBSTER</b> <b>MORA</b>	SKILLS CHECK-OFFS

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	Tues	0645-1530	2135	Communication Skills	<b>WEBSTER</b> <b>MORA</b>	SKILLS CHECK-OFFS
			Labs 1&3	Cont. Module G & H (Lab)√ off	<b>WEBSTER</b> <b>MORA</b>	REFER TO SUPPLEMENTAL SKILLS-CHECK LIST
	Wed	0800-1240	Lab TBA	Cont. Clinical Skills/Sims	<b>WEBSTER</b> <b>MORA</b>	
	Thurs	0800-1240	2135	<b>Quiz # 6: MOD: H (Theory)</b> <b>MOD: I (Theory)</b> <b>MOD: J ( Theory)</b>	<b>WEBSTER</b> <b>MORA</b>	
Week 8 4/9/18- 4/12/18	Mon	0645-1530	2135	CLINICAL SKILLS/SIMS  CHECK-OFF	<b>WEBSTER</b> <b>MORA</b>	
	Tues	0645-1530	Labs 1 & 3	CONT. CLINICAL SKILL/SIMS CHECK-OFF	<b>WEBSTER</b> <b>MORA</b>	<b><u>ALL SKILLS MUST BE CHECKED OFF BY THIS DATE!</u></b>  <b><u>April 10, 2018</u></b>

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	Wed	0800-1240	TBA	ORIENTATION TO PMH  Orientation to VN 112	WEBSTER  MORA  HOSP: STAFF	<u>ORIENTATION ONLINE</u>
	Thurs	0800-1240	2135	VN 110  FINAL EXAM  STUDENT EVALS	WEBSTER  MORA	

**HOLIDAY MONDAY FEBRUARY 19, 2018- NO CLASS**

**SPRING BREAK APRIL 2-7, 2018. CLASS RESUMES ON APRIL**