

## Introduction to Correctional Systems

Semester:	<b>Fall 2017</b>	Instructor Name:	<b>Glenn N. Granish</b>
Course Title & #:	<b>Intro to Corrections</b>	Email:	<b>glenn.granish@imperial.edu</b>
CRN #:	<b>10704</b>	Webpage (optional):	<b>N/A</b>
Classroom:	<b>Online</b>	Office #:	<b>809</b>
Class Dates:	<b>August 14 – Dec 8, 2017</b>	Office Hours:	<b>N/A</b>
Class Days:	<b>Online</b>	Office Phone #:	<b>760-355-6280</b>
Class Times:	<b>Online</b>	Emergency Contact:	<b>Public Safety Secretary- Rhonda</b>
Units:	<b>3 units</b>		

## Course Description

This is an in-depth study of the history, development, techniques and how policy has been developed from the beginning of confinement, middle ground, and finally, the operation of present day Corrections in America. You will learn how it all started, what the processes were to deal with hardened criminals in the wild days of the "Wild West" where places like the Yuma Territorial Prison, Folsom State Prison became famous. How the era of Prohibition in the 1920's affected the ways of Corrections with the introduction of "Scarface Al Capone, Machine Gun Kelly, and how Corrections had to operate with these types of "high profile criminals" in the Federal Correctional System. You will gain knowledge of how the Correctional System developed in the states and how some of the state prison systems operated from its inception to the processes of modern day Corrections.

This is a study and survey of the history, philosophy and trends of adult and juvenile corrections processes. The relationship between corrections and other components of the judicial system will be examined. (CSU)

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

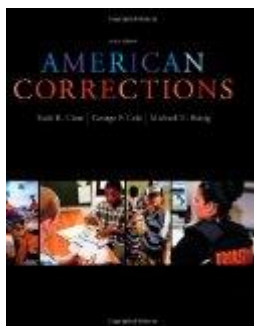
1. Identify the history and development of corrections. (ILO4, ILO5)
2. Identify the difference between local, state and federal correctional systems. (ILO2, ILO4)
3. Identify the criteria involved in sentencing convicted criminals. (ILO1, ILO2, ILO4, ILO5)

## Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Restate and summarize the history and development of corrections.
2. Examine and debate the role of corrections within the judicial system.
3. Explain and justify the theories and issues in sentencing.
4. Explain and distinguish the functions and issues of probation and parole and adjuncts to the institutionalization, as well as legal limitations and restrictions.
5. Identify, compare and contrast the characteristics, issues, programs and services within local, state and federal correctional institutions.
6. Describe the personnel fiscal, policy planning and legal issues of institutional administration and management through discussion, evaluation of case studies and specific programs.
7. Describe and evaluate: bureaucratic control and administrative issues; prisonization; inmate organizations; unionization and other operating mechanisms within the correctional institutions.
8. Identify and distinguish the typical characteristics of the male offender, female offender, juvenile offender and physical categories such as the mentally disturbed, the retarded, the elderly and sex offenders.
9. Summarize and evaluate trends, innovations and directions in corrections to include: role of research, policy options, personnel training, careers in corrections and private corrections.

## Textbooks & Other Resources or Links



**ISBN: 9781133049739 / 1133049737 (10<sup>th</sup> Edition)**

**American Corrections by: [Todd R. Clear](#), [Michael D. Reisig](#), [George F. Cole](#)**

Explore the American corrections system from the perspective of both the corrections worker and the offender in AMERICAN CORRECTIONS, Tenth Edition. Comprehensive yet not overwhelming, the book covers both institutional and community sanctions, incorporating high-profile corrections cases taken from recent headlines to reinforce important theories

## Course Requirements and Blackboard

We will be using Blackboard to conduct this online course

Logging into Blackboard

- Go to <http://imperial.blackboard.com> and follow the login instructions to login.
- Once logged in, click on the 'courses' tab located on the top right of the page.
- Click on CSI 100 to enter the course.
- Read the course syllabus.
- Read the document under Week 1 entitled "Week 1 Online Things to Do." This outlines exactly what you have to do and by when you have to do it for Week 1.
- Become familiar with the course

The online version of this course is not self-paced. There are strict deadlines that need to be met every week. You will be given a list of weekly deliverables that you will be responsible for. You can find these under the appropriate weekly heading (ie. Week 1 Things To Do). Any questions you may have about the course can be posted in the 'Ask the Instructor' forum inside Blackboard.

You must have access to a computer. The computer must have access to the Internet. You will also need access to a computer that has Microsoft Office installed on it (MS Word and PowerPoint).

## Course Grading Based on Course Objectives

You will be graded on Essays, Quizzes, Tests, Problem Solving Exercises, Written Assignments, Term Paper, and a Comprehensive Final Examination. This will be done on the following manner:

Quizzes.....	10%
Tests.....	25%
Final Exam.....	25%
Class Participation/Attendance.....	20% (forums & discussions)
Term Paper/Assignments.....	20%
Prison Tour: Extra Credit (email me for information)	

**A = 90-100%**

**B = 80-89%**

**C = 70-79%**

**D = 60-69%**

**F = below 60%**

**PLEASE NOTE:**

Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

### QUIZZES/EXAMINATIONS:

There will be a Quiz due for each chapter presented for the week. The quiz will need to be completed and submitted by Sunday @ 11:59pm of the week that chapter is being presented. You will have two attempts to compete the quiz for the maximum points allotted.

There are a **total of five (5) tests** in this course and a comprehensive Final Examination. Each of these tests will consist of a twenty-five (25) question test worth a total of fifty (50) points; the Final will consist of 50 questions worth a total of one hundred (100) points. Each test must be completed by Sunday @ 11:59pm for the week in which the test is given. Each test will have a time limit of 40 minutes, which means that when you log into the test, you **MUST** finish the entire test in one sitting. Blackboard will have a running timer for you while taking the test, you will also receive alerts when half the time has expired, at 5 minutes, 1 minute, and then at 30 seconds left in the timer.

For those of you have not taken a test or examination online before, I have placed a practice test for you to take in the “Tests and Exams” tab (in the left hand side of this site). Follow the instructions, and you should be fine, if not, don’t hesitate to get hold of me.

There will be **NO** makeup tests given. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor.

**AS THERE IS NO RETAKES IN REAL LIFE - THERE WILL BE “NO MAKE UP EXAMS” GIVEN FOR THIS COURSE!**

#### **CLASS PARTICIPTION:**

Will be your interpretation of varying subjects presented in a week. You will be viewing videos, reading articles, reading laws that have recently come in existence or reviewing recent criminal cases. After you complete the assignment, you will express yourself in the Discussion Forum in an Initial Post and then you will give input on one other student’s interpretation that is posted online.

There are **TWO PARTS** to the discussion forums, the first part is where you will input your **INITIAL** response for the week, and this will be due each Thursday, no later than 11:59pm. Your initial response will be a minimum of 250 – 750 words in length. The second part is **YOUR RESPONSE** to another student’s initial posting and this will be completed by Sunday, no later than 11:59pm. Your response to another student’s initial posting will be 100-150 words in length.

Please read the rubric, to see what requirements are needed to complete the assignment.

You must communicate to your instructor any problems that you are having with the course or anything affecting you in the performance of the course.

#### **DOCUMENT SUBMISSION POLICY:**

All documents that are submitted for this course, whether they are the Worksheets, Chapter questions, or Forums, will be graded within seven (7) days after submission to Blackboard.

Staying organized in an online class is very important! I promise to keep our course site tidy, but I need your help! When submitting essays and projects, please upload your files as either .doc, .docx, or .pdf.

**I use Microsoft (Office) Word and this is the file format I can open and read. If you submit your work in another format, I simply can't read it and that includes “Gdoc’s”.**

Also, please use the following standard naming convention for your files. Please name your files using your last name and the short title for the assignment noted in the assignment instructions. All your submissions should follow this format:

**yourlastname\_assignmentshorttitle.doc (or .docx, .odt, .rtf, .pdf You get the picture).**

#### **LATE SUBMISSION OF PAPERWORK:**

**There will no submission of late work! Submit ALL paperwork on the required dates that are noted on the Syllabus and in the Weekly Tasks, under "Week # Things to do," all of the dates are clearly listed on the page!**

### **Attendance**

One of the institutional learning outcomes at IVC is personal responsibility.

- A student who fails to complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See the IVC General Catalog for details.
- Students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (Conferences, contests, and field trips) will be counted as 'excused' absences

### **Online Netiquette**

What is netiquette?

Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

Students are to comply with the following rules of netiquette:

- identify yourself,
- include a subject line,
- avoid sarcasm,
- respect others' opinions and privacy,
- acknowledge and return messages promptly,
- copy with caution,
- do not spam or junk mail,

- be concise,
- use appropriate language,
- use appropriate emoticons (emotional icons) to help convey meaning, and
- use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

### Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

**Anticipated Class Schedule/Calendar**

**Introduction to Corrections**

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials>

Date or Week	Activity, Assignment, and/or Topic	Test
Week 1	Introduction /Syllabus/paperwork <b>START CLASS PROJECT #1</b>	Syllabus Quiz
Week 2	Chapter 2: The Early History of Correctional Thought and Practice	Quiz 1
Week 3	Chapter 3: History of Corrections in America	Quiz 2
Week 4	Chapter 4 – Punishment of offenders	Quiz 3 Test #1
Week 5	Chapter 5: Law of Corrections	Quiz 4
Week 6	Chapter 6: Correctional Client	Quiz 5
Week 7	Chapter 7: Jails <b>CLASS PROJECT #1 - DUE</b>	Quiz 6 Test #2
Week 8	Chapter 8: Probation <b>START CLASS PROJECT #2</b>	Quiz 7
Week 9	Chapter 9: Sanctions & Community Corrections	Quiz 8
Week 10	Chapter 10: Incarceration & Chapter 14: Institutional Programs	Quiz 9 Test #3
Week 11	Chapter 11: The Prison Experience	Quiz 10
Week 12	Chapter 12: Incarceration of Women	Quiz 11
Week 13	Chapter 17: Corrections for Juveniles	Quiz 12 Test #4
Week 14	Chapter 15: Release from incarceration	Quiz 13
Week 15	<b>THANKSGIVING BREAK – No Classes</b>	
Week 16	Chapter 20: Death Penalty <b>CLASS PROJECT #2 - DUE</b>	Quiz 14 Test #5
Week 17	<b>FINAL EXAMINATION –</b> <b>Any and all paperwork WILL BE submitted by end of final exam week</b> <b>NO LATER ..... than Friday @ 2359 hours (midnight)</b>	FINAL