Basic Course Information

		Instructor Name
Semester	Summer 2017	Scott Simpson
Course Title & #	Basic Composition 1 ENGL 08 (4 units)	Email SCOTT.SIMPSON@IMPERIAL.EDU
CRNs #	30143	Office # 2794
Class Dates	June 19th - July 27	Office Phone # (760) 355-6164
Class Days, Times & Classrooms	M/T/W/TH 10:45 to 1:50 AM Room 2731	Emergency Contact: English Department secretary

Important: *Summer courses are intensive. They involve sixteen weeks of work compressed into only six weeks. It is a great opportunity to make progress towards your educational and career goals, but be advised that success in summer courses requires a serious commitment of time and energy.*

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, non-degree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.

2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.

3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.

4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.

5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.

6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.

7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.

8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

Required Materials:

1) <u>Sentence Structure for College Students</u> by Scott Simpson • Available electronically (pdf)-- the   instructor will explain in class how to purchase it.

2) Free Quia account   www.quia.com   • More information about this will be provided in class. Quizzes relating to parts of speech and sentence structure that compliment the concepts in the textbook are found here.

3) Other instructional materials may possibly be released over the course of the semester via **Canvas** at no charge to students. It is the students' responsibility to access these materials, *print them out*, and *bring them to class*. Prior notification in class or via email will be given.

   *Canvas Support Site: https://community.canvaslms.com/community/meta/getting-started

Course Requirements and Instructional Methods

Students responsibilities include the following: engaging in individual, pair, and small group work activities; writing phrases, writing sentences, writing paragraphs and writing essays and portions of paragraphs and essays (thesis statements, introductions, conclusions, topic sentences); and engaging

in pre-writing activities including writing outlines. Most or all major assignments (paragraphs and essays) *will be written* <u>in the classroom</u>. There will be lectures.

Course Grading Based on Course Objectives

Online quizzes: 10%
Paragraph 1: 5%
Paragraph 2: 5%
Paragraph #3: 10%
Paragraph #4: 10%
Essay #1: 10
Essay #2: 10
Essay #3: 10
Essay # 4: 10
Final Exam: 20%

<u>No credit may be given for late work</u>, including work due at the beginning of class that is handed in late. There will be an opportunity to make changes to paragraphs essays for a higher score. Usually, this involves only sentence structure errors (comma splices, run-on sentences, and sentence fragments)-- copying the faulty sentences on the original paper and rewriting the sentence, showing the corrected sentence. No one will be given the chance to completely rewrite a paragraph or essay. It is your responsibility to know what the assignment is about and to meet the requirements. Asking questions for the purpose of clarifying an assignment is always welcome!

There is no credit for paragraphs and essays that are <u>off topic</u>.

Imperial Valley College Grading System
90 - 100% = A
80 - 89 % = B
70 - 79 % = C
(70 - 100 % are passing grades)
60 - 69 % = D
Below 60 = F
Grades below 70% are non passing grades

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off or put in airplane mode and put away out of sight of everyone during class unless otherwise directed by the instructor. Cell phone use for any reason is banned in the classroom unless the instructor explicitly assigns an activity that warrants its use. This is because cell phones are very distracting to both the user and other classmates. (It was found that students who use cell phones during class fail their classes, and therefore waste everyone's time and resources.) Students in violation of this policy will be warned once, then removed from class for each violation thereafter. The student will not be able to return to class until after speaking with the Dean of Student Affairs, Everardo Martinez-Inzunza. Any student who is addicted to cell phone use (emotionally suffers from not being in constant contact with people via the cell phone, feels the need to compulsively check email, Facebook, websites, etc., is not concerned about serious negative consequences-- bad grades, wasted time (hours, weeks, months, years), and/or has difficulty with face-to-face relationships, etc. may suffer from *addiction* and is *highly encouraged to receive psychological counseling*. If you know that you will be unable to control yourself in regard to cell phone use in the classroom, seriously consider dropping the class immediately, so someone else can utilize your educational opportunity.

- Food and Drink are prohibited in all classrooms.   Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

- Disruptive Students: Students who disrupt or interfere in any way, including excessively interrupting the instructor, with a class may be sent out of the room and required to meet with the

Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).

- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children. So do not ask if your children can be in the classroom. It simply cannot happen. Please make other arrangements.

Online Netiquette

- ***When you email the instructor, please <u>identify yourself</u> (first and last name) and <u>what class you are</u> in by CRN and time of class meetings, if that extra information is relevant. (Usually class information like ENGL 08, ENGL 09, etc. is enough.) Thanks! Often we get email and have no way of identifying the student and class (ENGL 08? 09? 110?), so we cannot answer, which delays a response. We want to be of help and answer your questions in a timely manner, so help us help you!***
- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help. It is the student's responsibility to learn what plagiarism is and to avoid committing plagiarism. Your instructor is happy to explain and answer your questions about it. Also consider doing a web search for information. It is very important to understand this for as long as you are a student in any class at any educational institution and also in the workplace.

- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

The instructor reserves the right to consider any student work that is not representative of the same student's other work as a zero grade.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Canvas Support Site**: https://community.canvaslms.com/community/meta/getting-started
  Canvas is our new online educational content delivery website. (Blackboard is being phased out.)
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services**. There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.

- **Mental Health Counseling Services**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

Anticipated Class Schedule/Calendar

*ENGL 08 Activity Schedule

WEEK #	In-Class Topics • 6-Week Schedule
WEEK#1 June 19 - 22	• Course introduction • Student self-introductions • Share writing experiences • Identifying *nouns* • Writing sentences with emphasis on identifying *nouns* in your sentences • Identifying *nouns* that are *subjects* • Writing sentences with emphasis on identifying *subjects* in your sentences • Writing Paragraphs • The Writing Process (freewriting, brainstorming, outlining) • Paragraph 1 • Paragraph 2

WEEK #2 June 26 - 29	• Identifying *verbs* • Writing sentences with emphasis on identifying *verbs* in your sentences • Identifying *clauses* (subject & verb units) • Paragraph 3　　　• Paragraph 4
WEEK #3 July 3 - 6 (Tuesday/holiday)	• Elements of an Essay-- essay structure-- *We switch here from paragraphs to multi-paragraph essays.* • The Writing Process (continued) • *Coordinating conjunctions* • *Subordinating conjunctions* • Sentence combining exercises • Run-On Sentences　　• Comma Spices • Essay 1
WEEK#4 July 10 - 13	• *Conjunctive adverbs* • Sentence combining exercises (continued) • Identifying *clauses* (continued) • Sentence Fragments • Essay 2
WEEK#5 July 17 - 20	• Sentence structure errors (run-on sentences, comma splices, fragments-- continued) • Sentence combining exercises (continued) • Essay 3
WEEK#6 July 24 - 27	• Sentence structure errors (run-on sentences, comma splices, fragments-- continued) • Essay 4 • Final exam (essay written in class) • <u>Reaction paragraph to movie: *Aguirre, The Wrath of God*</u>

*All of the above-- Tentative, subject to possible change without prior notice