

Basic Course Information

Semester:	Summer 2017	Instructor Name:	Mrs. Rosa Contreras
Course Title & #:	English 110 Composition and Reading	Email:	rosa.contreras@imperial.edu
CRN #:	30099	Webpage (optional):	
Classroom:	2726	Office #:	
Class Dates:	June 19,2017 – July 27, 2017	Office Hours:	
Class Days:	MTWR	Office Phone #:	
Class Times:	10:45am – 1:50pm	Emergency Contact:	(760) 587-3740
Units:	4		

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate mastery of research strategies, including appropriate use and correct documentation of research materials (ILO1, ILO4, ILO5)
2. analyze an argumentative text for claim, support, and fallacies (ILO1, ILO2)
3. Develop an essay of multiple pages that effectively presents and strongly supports a thesis statement. (ILO1, ILO2)
4. Demonstrate command of rules regarding plagiarism and academic ethics. (ILO3)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Read, analyze, and interpret a variety of written texts, including one single-author text.
2. Identify evidence, tone, purpose, and audience, and fallacies in a variety of written works.
3. Demonstrate a thorough understanding of the writing process, from development and drafting to revising and editing.
4. Demonstrate a command of varying writing patterns, such as comparison and contrast, definition, and argumentation.

5. Demonstrate an understanding of connotative and figurative language while writing for an academic audience.
6. Adapt writing strategies to the requirements of the writing situation (e.g., to essay exam or other timed writing, research writing, reflective writing)
7. Examine and analyze their own writing and that of other students with a view towards improving the effectiveness of the written work.
8. Develop text analysis and interpretation supported by citations, synthesized with the study and application of documentation styles and library skills (including electronic databases) to produce a research paper.
9. Demonstrate an understanding of the writing process by writing at least four essays using a variety of rhetorical modes, along with one research paper, composing a total of at least 6,000 words of formal writing. Expository and argumentative papers constitute the bulk of student writing.
10. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

1. The St. Martin's Guide to Writing 11th Edition by Axelrod and Cooper
2. Fahrenheit 451 by Ray Bradbury

Course Requirements and Instructional Methods

Instructor Expectations:

- ❖ Students who do not participate during week one are automatically dropped.
- ❖ If you stop attending class make sure to drop yourself from the class.
- ❖ Work is to be turned in on due date – no late work is accepted.
- ❖ You are responsible for knowing and observing due dates for all assignment.

Late Work:

- ❖ NO late work will be accepted under any circumstances.
- ❖ Incomplete assignments automatically receive a zero.

Essay Grading Policy:

- ❖ Essays are graded on a percent of 100.
- ❖ Grade reflects the overall quality of the work turned in, how complete the work is and whether the instructions from the assignment were properly followed.
- ❖ A rubric will be used to grade each essay.
- ❖ Missing or unsatisfactory work will be scored “no credit.” This is a 0 (F) and averaged into your grade.
- ❖ **Late assignments are not accepted.**

Essays & Plagiarism:

- ❖ You will be writing a total of five essays.
- ❖ All essays will be turned in to “Safe Assign” (a plagiarism checker).
- ❖ So that your essay is not cited for plagiarism, the “Safe Assign” report should be 15% or less.
- ❖ Recycling essays (self-plagiarism) is not acceptable. For more information on this, read the section below: “Academic Honesty”

- ❖ Any essay that is suspected of plagiarism will receive a zero.

Journals:

- ❖ Journal entries will be written in class twice a week.
- ❖ Be aware of journal entry due dates.
- ❖ Each journal entry must be a minimum of 200 words.
- ❖ Make sure to answer all questions asked of you in your journal entry.
- ❖ The assignment is designed for you to practice your writing skills.

Quizzes:

- ❖ Quizzes are given on a daily basis.
- ❖ Be aware of the due dates.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Your final grade will be composed of the following:

Quizzes.....10%

Journals.....10%

Assignments.....15%

Written Assignments.....65%

- Essay 1 = 5%
- Essay 2 = 10%
- Essay 3 = 15%
- Essay 4 = 25%
- Essay 5 = 10%

***All assignments (including quizzes, essays, etc.) will be graded within a week of the due date. All grades are posted in the Canvas grade book.**

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 June 19 - 22	<ul style="list-style-type: none"> ❖ Syllabus & Introduction Unit 1: Reading & Writing ❖ Reading, Writing & Rhetoric , Ch. 1 ❖ Writing a Literacy Narrative, Ch.1 & F451 p.1-32 ❖ Remembering an Event, Ch. 2 & F451 p.33-68 	ESSAY #1: Remembered Event / Literacy (500 words)
Week 2 June 26 - 29	<ul style="list-style-type: none"> Unit 2: Reading, Writing and Learning ❖ Explaining a Concept, Ch. 4 & 11 & F451 p.69-91 ❖ Defining and Classifying Ch. 16 & F451 p.91-110 ❖ Classifying, Ch. 17 & F451 p.111-139 	ESSAY #2: Explaining a Concept (800 words)
Week 3 July 3-6	<ul style="list-style-type: none"> Unit 3: Reading, Writing and Literature ❖ Analyzing Stories Ch.10 ❖ Narrating & Describing Ch.14, 15 ❖ F451 p.139-154 	No Essay DUE
Week 4 July 10 - 13	<ul style="list-style-type: none"> Unit 3: Reading, Writing and Literature ❖ Reading Strategies Ch.12 ❖ Comparing & Contrasting Ch.18 ❖ F451 p155-173 	ESSAY #3: Literacy Analysis Essay (1000 words)
Week 5 July 17 - 20	<ul style="list-style-type: none"> Unit 4: Reading, Writing and Research ❖ Proposing a Solution & Planning a Research Project CH.7 & 23 ❖ Speculating About Causes & Evaluating Sources Ch.9 & 25 ❖ Evaluating & Using Sources Ch.26 ❖ Using MLA & Avoiding Plagiarism Ch.27 	ESSAY #4: Research Paper/Solution Proposal
Week 6 July 24 - 27	<ul style="list-style-type: none"> Unit 5: Reading, Writing and Persuasion ❖ Reading & Analyzing an Argument Ch.6 ❖ Finding Common Ground Ch.5 ❖ Final Essay/Essay #5 	ESSAY #5: Persuasive Essay (1000 words)

*NOTE:

Chapters refer to The St. Martin’s Guide to Writing

F451 refers to Fahrenheit 451

*****Tentative, subject to change without prior notice*****