

Basic Course Information

Semester	Spring 2017	Instructor Name	Maria I. Garcia
Course Title & #	ESL 003 Grammar and Composition for ESL 3	Email	maria.garcia@imperial.edu
CRN #	20307	Webpage (optional)	
Room	304B	Office	Part-Timers: Room 809
Class Dates	2/14-6/08	Office Hours	5:40 or by appointment.
Class Days	TR	Office Phone #	Sara Hernandez 760-355-6224
Class Times	6:30-9:00PM	Emergency Contact	Sara Hernandez
Units	5		

Course Description

ESL 003 is a grammar class in an English-only environment designed for the intermediate ESL student. The course will emphasize grammar, writing sentences, and short paragraphs. (Formerly ENGL 093)
 Nontransferable, nondegree applicable)

Student Learning Outcomes

1. Write sentences in English with correct subject/verb agreement.
2. Correctly form and use verbs in a variety of tenses.
3. Demonstrate knowledge of, and ability to use, correct punctuation and mechanics.

Course Objectives

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF “C”:

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in classifying the following parts of speech: nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions.
2. Demonstrate mastery in creating affirmative and negative statements, yes/no questions, and Wh questions, and competency with the verb "be" and other verbs in the simple present; demonstrate competency to use the present progressive, the simple past, past progressive, and the four future forms to indicate planning, predicting, and scheduling; demonstrate the ability to use, recognize, and produce the present perfect and present perfect progressive.
3. Demonstrate competency in using, recognizing, and producing modal verbs of ability, request, permission, advice, suggestion, preference, necessity; demonstrate ability to use, recognize, and produce modal verbs of prohibition,

expectation, possibility, impossibility, and conclusion.

4. Demonstrate mastery using singular and plural nouns including correct spelling and appropriate possessive forms, and with expressions of quantity for count and non-count nouns with corresponding articles.

5. Demonstrate mastery in recognizing and using expressions of quantity for count and non-count nouns.

6. Demonstrate mastery in using, recognizing, and producing subject and object pronouns, and possessive adjectives;

7. Demonstrate mastery in recognizing and using prepositions of time and location.

8. Demonstrate mastery in using, recognizing, and producing adjectives in correct word order as well as adverbs of frequency; demonstrate the competency to use, recognize and produce comparative, superlative, and equate forms.

9. Demonstrate competency in using, recognizing, and producing verb + gerund combinations, verb+ infinitive combinations, and verb+ infinitive or gerund combinations; demonstrate the ability to understand infinitives of purpose and gerunds/infinitives as subjects and objects.

10. Demonstrate ability in using, recognizing, and producing dependent and independent clauses in both compound and complex sentences.

11. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises.

12. Demonstrate ability to identify sentence parts: subject, verb, and complement.

13. Demonstrate competency in understanding basic subject/verb agreement.

14. Demonstrate competency in recognizing level appropriate time expressions and the ability to write in appropriate tense according to these expressions.

15. Demonstrate the ability to recognize sentence types including simple, compound, and complex sentences; write noun, adjective, and adverb clauses in reported speech and that-clauses; write compound sentences with coordinating conjunction and semicolons, transitions, and correct punctuation.

16. Demonstrate the ability to use a variety of prewriting skills (brainstorming, outlining, clustering) which lead to the development of ideas and topics for paragraphs; demonstrate the ability to write topic sentences with topics and controlling ideas.

17. Demonstrate the ability to write a 7-10 sentence paragraph in one or more of the above-mentioned grammatical areas with correct capitalization, commas, and ending punctuation (period, question mark, and exclamation point).

Textbooks & Other Resources or Links

- 1. Focus on Grammar 3 Fourth Edition 2012, Pearson, Marjorie Fuchs, Bonner, and Westheimer. ISBN 978-0-13-254648-5**
- 2. Focus on Grammar 3 Workbook Fourth Edition Pearson ISBN 978-0-13-216930-1**
- 3. An English Dictionary**
- 4. Academic 8X10 writing paper**

Course Requirements and Instructional Methods

Attendance Policy /Rules: You are required to attend class every class meeting. You are not allowed to miss more than four class meetings or you will be dropped. If you will not be attending class because you are sick,

please let me know by e-mail or IVC secretary. Chatting online and repeated exits from the classroom, sleeping, and doing other homework, etc. It doesn't show good participation, please refrain from doing it. Your participation is valuable in the course of the semester. Your attendance will count towards your final grade. Do not ask to leave early!

Homework: Please write your name, date, class code, and page number to identify your homework on the right hand corner of paper. Homework is due at the beginning of the class. I will not accept homework that does not have the class code and page numbers written on them. When homework is assigned it must be turned in on time. If it is late you will lose 5 points per assignment. If you are absent send it through an e-mail as an attachment. (Canvas)

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Writing Papers: It must be legible to read, proofread, and edited through MLS, standards.

Course Grading Based on Course Objectives

GRADING: Homework, classwork, quizzes, unit tests, Midterm and Final exams will count towards your final grade at the end of the semester. You will be graded on participation and group activities done in front of the classroom or in groups. Class participation is worth 1 pt. per class meeting and attendance is worth 1 pt. Total 4 points per week.

Note: Missed exams cannot be made up!!! Therefore, a zero grade will be given. Talk to the teacher in advance, so that I can accommodate you on an earlier date. If not you are responsible for your tests.

GRADING SCALE: The grading scale for tests and quizzes;

100%-90% = A 79%-70% =C
89%-80% = B 69%-60% =D 59%-0% = F

Scale per Class Semester

ATTENDANCE/PARTICIPATION	= 10%
HOMEWORK/WRITING	= 10%
TESTS	= 20%
QUIZES	= 10%
MIDTERM	= 30%
FINAL EXAM	= 20%
Total	= 100%

OTHER PREREQUISITES: Thank-You for lowering your audible ringers/buzzers on cell phones on vibrating modes or texting during the class period. Your fellow classmates will appreciate your respect for allowing them to focus on the materials in hand without the disturbance; by you making this small accommodation during the short time we have together. It will be greatly appreciated, thank-you.

*We cannot teach people anything:
We can only help them
Discover it within themselves
Galileo*

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General

School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library). Please speak to the instructor about labs unique to your specific program.
- Library Services: There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Tentative Schedule Spring 2017, ESL 003* Last Day to Drop with a “W” is May 13, 2017

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 February 14 - 16	Syllabus & Introduction Unit 1: Present Progressive and Simple Present Different Cultures	Pages 2-15

Imperial Valley College Course Syllabus – Course Title and number

Week 2 February 21-23	Unit 1: Continued Different Cultures Writing #1 Introduction to Rules: A New Experience	Pages 2-15
Week 3 Feb-March 28-02	Unit 2: Simple Past	Pages 16-30 Quiz Voc. Unit 1-2
Week 4 March 7-9	Unit 3: Past Progressive and Simple past	Pages 31-37 Unit 1-2 Test
Week 5 March 14-16	Unit 3: Past Progressive and Simple past/continued Writing #2 Describe an Accident	Pages 38-44
Week 6 March 21-23	Unit 4: Used to and Would	Pages 45-57 Quiz Voc. Unit 3-4
Week 7 March 28-30	Unit 5: WH-Questions	Pages 58-68 Unit 3-4 Test
Week 8 April 4-6	Part I Grammar to Writing Writing #3 Describe an Accident Unit 8: Present perfect: Since and For	Pages 69-71 Pages 108-114 Quiz Voc. Unit 5
Week 9 April 11-13	Unit 8: Present perfect: Since and For/continued Writing #4 Someone's Accomplishments	Pages 115-120
Week 10 April 25-27	Unit 9: Present perfect: Already, Yet and Still	Pages 121-132 Midterm Exam 1-5
Week 11 May 2-4	Unit 10: Present perfect: Indefinite Past	Pages 133-145 Quiz Voc. Unit 8-9
Week 12 May 9-11	Unit 11: Present perfect/Simple Past Writing #5 Long Distance Relationships	Pages 146-158
Week 13 May 16-18	Unit 11: Present perfect/Simple Past Continued	Pages 146-158 Voc. Unit 10-11
Week 14 May 23-25	Part II The Topic Sentence and Paragraph Unity Testing and Writing Assignment #6	Pages 173-174
Week 15 May- June 30-1	Part II The Topic Sentence and Paragraph Unity Testing	Pages 173-174 Writing Assignment #6
Week 16 June 6-8	Review: Final Exam	Units 8-11

	Have a wonderful Summer Vacation!	
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