

### Basic Course Information

Semester:	<b>Fall 2016</b>	Instructor Name:	<b>Jack Staton</b>
Course Title & #:	<b>AJ 106 Principles and Procedures of the Justice System</b>	Email:	<b>Jack.staton@imperial.edu</b>
CRN #:	<b>10688</b>	Webpage (optional):	<b>NONE</b>
Classroom:	<b>3212</b>	Office #:	<b>NONE</b>
Class Dates:	<b>Aug 15 - Dec 09</b>	Office Hours:	<b>BY APPOINTMENT</b>
Class Days:	<b>Mondays and Wednesdays</b>	Office Phone #:	<b>Dept. Secretary 760 355 6280</b>
Class Times:	<b>11:20 - 12:45</b>	Emergency Contact:	<b>AS ABOVE</b>
Units:	<b>3</b>		

### Course Description

The course provides an examination and analysis of due process in criminal proceedings from pre-arrest through trial and appeal utilizing statutory law and state and constitutional law precedents. (CSU)

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- (1) Demonstrate an understanding of the U.S. Constitution and the Amendments with special emphasis on the 6th, 8th, and 14th amendments, including the right to counsel, bail, jury trial, and due process. (ILO1, ILO2, ILO3);
- (2) Describe the history and application of the exclusionary rule in shaping criminal procedure. (ILO1, ILO2, ILO4);
- (3) Identify the Criminal Court Trial Procedures, specifically those areas dealing with Witnesses, Evidence and Presumption of Innocence. (ILO1, ILO2, ILO4)

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Identify and critically analyze the concepts of due process as found in the 6th, 8th, and 14th amendments, including right to counsel, bail, jury trial, and due process.
2. Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
3. Recognize the legal requirements associated with the defendant's right to an arraignment; pre-trial motions, et cetera.
4. List the types and appropriate uses of pleas listed in the California Penal Code.
5. Explain the role of the judge, attorneys and other participants in the trial setting.
6. Describe the trial process from motions in limine to the verdict.
7. Describe the history and role of the jury within the Criminal Justice System, the jury selection process, case law and new statutory changes affecting the jury process.
8. Explain sentencing history, philosophy and procedures used by the courts.
9. Describe post-trial appeal procedures, remedies and motions made by the trial participants.
10. Identify the different components of corrections and discuss the purpose and procedures of each.
11. Describe the juvenile justice system; philosophy and procedures

### **Textbooks & Other Resources or Links**

Roberson & Wallace, **Procedures in the Justice System** (11<sup>th</sup> Edition) (2016) ISBN-13: 978-0133591170 & ISBN-10: 0133591174, Pearson, Publisher. [NOTE: I will teach from the 2016 (11<sup>th</sup>) edition, but if you take good notes, you can probably make-do with the 2013 10<sup>th</sup> edition.]

### **Course Requirements and Instructional Methods**

The instructor may use lecture, classroom discussion in which each student is expected to contribute, video presentations, classroom group work and group presentations, written assignments, and case studies. Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### **Course Grading Based on Course Objectives**

Your grade will be calculated based on 4 tests or quizzes spaced over the semester as well as a final examination. All tests/quizzes are comprehensive. Pop-quizzes may be used. The dates of the tests depend on class progress and will be communicated to the class generally 2 weeks before the test, except when a pop-quiz is given. You may drop the lowest of your test/quiz grades (but not the final exam) unless the low grade is an F you receive for cheating. Consequently, **NO MAKE-UP TEST OR QUIZ WILL BE GIVEN.** You will also be assigned homework, which must be turned in to me by the beginning of the class period at which the assignment is due. Your ultimate grade will be calculated as follows:

THREE TESTS/QUIZZES = 20% each for 60% of your total grade

HOME WORK and CLASS PARTICIPATION =10% of your total grade

FINAL EXAMINATION = 30% of your total grade

Again, all tests/quizzes are comprehensive and will employ a multiple testing methods, including multiple choice questions, true and false questions, short essay questions, and fill-in-the blank questions.

### **Attendance**

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped. • Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### **Classroom Etiquette**

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children
- Students may not come and go from the classroom during class time. Come to class on time and be prepared to stay for the duration of the class. This is a once-a-week course. Thus, a single night is the equivalent of a week of class. If you leave early you cannot be truly counted as present for the week of class. Roll will be taken at the end of the class period.

### **Online Netiquette**

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

### **Academic Honesty**

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test

information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### **Additional Student Services**

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- [Blackboard Support Site](#). The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### **Disabled Student Programs and Services (DSPS)**

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations. I will accommodate you according to your needs to help you meet your potential.

### **Student Counseling and Health Services**

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### **Student Rights and Responsibilities**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

### **Information Literacy**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

### Anticipated Class Schedule/Calendar

The class schedule depends on class progress. Quiz dates and assignments are likely to change.

**\*\*\*Tentative, subject to change without prior notice\*\*\***

Aug 15 & 17	Review Syllabus and Course Introduction Chapter 1
Aug 22 & 24	Chapter 2
Aug 29 & 31	Chapter 3
Sep 5(H) & 7	<b>QUIZ</b> & Chapter 4
Sep 12 & 14	Chapter 5
Sep 19 & 21	Chapter 6
Sep 26 & 28	<b>QUIZ</b> & Chapter 7
Oct 3 & 5	Chapter 8
Oct 10 & 12	Chapter 8
Oct 17 & 19	<b>QUIZ</b> & Chapter 9
Oct 24 & 26	Chapter 10
Oct 31 & Nov 2	Chapter 11 & 10 (continued)
Nov 7 & 9	<b>QUIZ</b> & Chapter 12
Nov 14 & 16	Chapter 13
Nov 21 & 23	<b>NO CLASS Thanksgiving Break</b>
Nov 28 & 30	Chapter 14, Catch-up and Course review
Dec 5	<b>FINAL EXAMINATION</b>