

**Basic Course Information**

Semester:	Fall 2016	Instructor Name:	Diane Harris
Course Title & #:	ESL 05 Grammar and Composition for ESL 5	Email:	diane.harris@imperial.edu
CRN #:	10322	Webpage (optional):	
Classroom:	213	Office #:	1716 (Across from the tennis courts)
Class Dates:	8-15 to 12-9	Office Hours:	M–9-10 am T/W/THR–1:00 -2:00 pm
Class Days:	Tues-Thurs	Office Phone #:	(760)355-6171
Class Times:	10:15 a.m.–12:45 p.m.	Emergency Contact:	Maria Sell- Department Secretary is an option (760) 355-6337 or email me.
Units:	5		

**Course Description**

ESL 005 is a grammar class in an English-only environment designed for the advanced ESL student. The course will emphasize grammar and writing sentences and paragraphs in a variety of rhetorical modes. (Nontransferable, nondegree applicable)

**Student Learning Outcomes**

1. Correctly form and use verbs in a variety of tenses.
2. Write and/or identify a variety of sentences (simple, compound, complex, compound-complex), including questions and negatives.
3. Write a topic sentence with a topic and controlling idea.

**Course Objectives**

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in using conditionals, both real and unreal, in the present and in the past following "if" or "when", and following "wish."
2. Demonstrate mastery in creating affirmative/ negative statements, Yes/No-questions and Wh-questions in the simple present, present progressive, simple past, past progressive, and future tenses; competency with the present perfect, present perfect progressive, and past progressive tenses; and ability with the future progressive, future perfect, and past perfect progressive tenses.
3. Demonstrate mastery of all modals in present forms and competency with past forms.
4. Demonstrate mastery in recognizing and using comparative, superlative, and equative forms.
5. Demonstrate competency with using verb+ infinitive, verb+ gerund, verb/noun/adjective+ infinitive/gerund combinations and understanding infinitives of purpose; demonstrate mastery with recognizing gerunds and infinitives as subjects and objects.
6. Demonstrate competency with recognizing level appropriate time expressions and writing in appropriate tense according to these expressions.
7. Demonstrate mastery in recognizing prepositional phrases and understanding their punctuation.
8. Demonstrate competency with using, recognizing and producing the stative and causative passive voice, and with participial adjectives.
9. Demonstrate mastery with recognizing sentence types including simple, compound, and complex sentences.

10. Demonstrate mastery in recognizing and using noun, adjective, and adverb clauses in reported speech and in "that-clauses."
11. Demonstrate mastery in using, recognizing, and producing dependent and independent clauses.
12. Demonstrate mastery in identifying parts of speech (nouns, verbs, adjectives, pronouns, adverbs, articles, conjunctions, and prepositions) and sentence parts (subject, verb, complement).
13. Demonstrate competency in understanding advanced subject/verb agreement.
14. Demonstrate competency with understanding the relationships and functions of connecting devices including conjunctions and transitions.
15. Demonstrate mastery with writing complex sentences with adverb clauses and compound sentences with coordinating conjunctions, semicolons, and transitions; demonstrate competency with writing complex sentences with adjective clauses using relative pronouns (who, whom, which, that, which, when, and where).
16. Demonstrate mastery to use a variety of prewriting skills (brainstorming, clustering, and outlining) which lead to the development of ideas and topics for paragraphs.
17. Demonstrate mastery with writing topic sentences with topics and controlling ideas.
18. Demonstrate mastery in writing simple sentences with correct punctuation; competency with writing well-organized, coherent paragraphs (with topic, supporting, and concluding sentences) of 6-12 sentences with the following organization patterns: listing order, giving instructions, reason/example, and opinion.
19. Demonstrate mastery in using correct capitalization in English; competency with correct punctuation; and ability to recognize and correct run on sentences, comma splices, and fragments.
20. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises with specific focus on vocabulary used in academic content areas.

#### Textbooks & Other Resources or Links

*Required Text:* Longman Academic Writing Series 3, 4<sup>th</sup> Ed., by Alice Oshima and Ann Hogue;  
Student Book ISBN: 13: 978-0-13-291566-3  
*Required Writing Journal:* 8 ½ x 11 spiral notebook (Anything smaller will not be accepted.)  
*Suggested Resources:* Thesaurus, Dictionary (Bilingual and/or Monolingual)

#### Course Requirements and Instructional Methods

Homework/Written Assignments: Please write your name, date, class code, and page number to identify your homework. Homework is due at the beginning of the class. **I will not accept homework that does not have the class code and page number written on it.** Chatting, repeated exits from the classroom, sleeping, and doing other homework, etc. do not show good participation and are disruptive to the class. ☹ ☹

Quizzes:/Written Assignments: You will have announced and unannounced quizzes each week. Your written assignments from the units will be in academic paragraph, letter, and web page form. For our class, an academic paragraph should be between 7-12 sentences. Your written assignments will include the *Writing Assignment* section of the chapter. You will be graded on grammar, content and format.

Journal Writing: You will be required to complete journal entries 3 times a week. I will not grade the entries for grammar errors. Be sure to date each entry. One entry should be from the chapter, one from Story Starters on Blackboard, and one entry of your choice. Starting in chapter 7, double-entry writing is required. If you have 3 entries per week, you will receive 100 full credit; 2 entries per week = 70% credit; less than 2 per week = 60% credit. Each entry should be 20 minutes of writing. Look on page 30 for instructions. Look on page 50 for entries that will earn you extra credit. I have posted a link on Blackboard where you can time yourself. Go to Blackboard; click on Stop Watch. Week 1 and 2 make online journal entries. Go to Blackboard; click on Journal Writing; click on Online Journal Writing.

**Chapter Tests:** Each test will have two sections. You will be tested on the grammar and sentence structures of each chapter, and you will write a paragraph using those structures in a specific rhetorical style: narrative, process, definition, cause/effect, comparison/contrast, etc.

**Final Exam:** The final exam will be given on the final class meeting, and the final will be conducted in the same classroom where the class meets during the semester. It will be comprehensive.

**There will be no late or make up exams, homework, quizzes, etc. unless you have spoken to me before the due date or testing date.**

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

TASK	PERCENTAGE OF GRADE
1. Homework	10%
2. Journal Writing	10%
3. Quizzes/Written Assignments	20%
4. Chapter Tests	30%
5. Final Exam	30%
90 + = A    80 - 89 = B    70 - 79 = C    60 - 69 = D    59 - = F	100%

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

## Academic Honesty

### Bad, Bad, Bad!!! Do I have to say it!

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

## Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

## Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

### Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Class Contact: If you lose, can't read, or don't have your notes, call or text a classmate.

1) Name: \_\_\_\_\_ Phone: \_\_\_\_\_ 2) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

***I know you can do this.***

***--Believe--***

**Anticipated Class Schedule/Calendar\*\*\***

<b>Date</b>	<b>In Class</b>	<b>Homework</b>
<b>Week 1 Aug 15</b>	Syllabus, Writing Requirements, Diagnostic Samples, Blackboard	
<b>Week 2 Aug 22</b>	<b>Textbooks Required</b> Chapter 1: Academic Paragraphs	pgs. 2-30
<b>Week 3 Aug 29</b>	Chapter 2: Narrative Paragraphs	pgs. 31-50
<b>Week 4 Sept 5 Mon Hol</b>	Chapter 3: Basic Paragraph Structure	pgs. 51-78
<b>Week 5 Sept 12</b>	<b>Exam Chapters 1-3</b>	
<b>Week 6 Sept 19</b>	Chapter 4: Logical Division of Ideas	pgs. 79-101
<b>Week 7 Sept 26</b>		
<b>Week 8 Oct 3</b>	Chapter 5: Process Paragraphs	pgs. 102-120
<b>Week 9 Oct 10</b>	<b>Exam Chapters 1-5</b>	
<b>Week 10 Oct 17</b>	Chapter 6: Definition Paragraphs	pgs. 121-146
<b>Week 11 Oct 24</b>		
<b>Week 12 Oct 31</b>	Chapter 7: Cause/Effect Paragraphs	pgs. 148-170
<b>LAST DAY TO DROP WITH "W" NOV. 5</b>		
<b>Week 13 Nov 7 Fri Hol</b>	<b>Exam Chapters 1-7</b>	
<b>Week 14 Nov 14</b>	Chapter 8: Comparison/Contrast Paragraphs	pgs. 171-195
<b>Nov 21-26</b>	<b>Thanksgiving Break</b>	<b>No Classes</b>
<b>Week 15 Nov 28</b>		
<b>Week 16 Dec 5</b>	Final Exams begin <b>Chapters 1-8</b>	

\*\*\*Tentative, subject to change without prior notice\*\*\*