

### Basic Course Information

Semester:	<b>Spring 2016</b>	Instructor Name:	<b>J. Adriana Torres</b>
Course Title & #:	<b>Grammar and Composition ESL 002</b>	Email:	<b>adriana.torres@imperial.edu</b>
CRN #:	<b>20302</b>	Webpage (optional):	-
Classroom:	<b>1307</b>	Office #:	<b>809</b>
Class Dates:	<b>2/16-6/10/2016</b>	Office Hours:	<b>MWF 10:15-11:00AM ROOM1307</b>
Class Days:	<b>MWF</b>	Office Phone #:	<b>(760) 592-5818</b>
Class Times:	<b>11:10-12:45 AM</b>	Emergency Contact:	-
Units:	<b>5</b>		

### Course Description

*ESL 002 is a grammar class in an English-only environment designed for the low-intermediate ESL student. The course will cover grammar and simple sentence writing.  
Nontransferable, non-degree applicable*

### Student Learning Outcomes

- \*Write sentences in English with correct subject/verb agreement.*
- \*Correctly form and use verbs in a variety of tenses.*
- \*Identify the part of speech of a word, phrase, or clause and use it correctly in a sentence.*
- \*Demonstrate knowledge of, and ability to use, correct punctuation and mechanics.*
- \*Write and/or identify a variety of sentences (simple, compound, complex, compound-complex), including questions and negatives.*

## Course Objectives

*Upon satisfactory completion of the course, students will be able to:*

*\*Demonstrate competency in classifying the following parts of speech: nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions.*

*\*Demonstrate competency in creating affirmative and negative statements, yes/no questions, and wh-questions with the verb “be” and other verbs in the simple present, present progressive, and the simple past; demonstrate the ability to use the four future forms to indicate planning, predicting, and scheduling, and the past progressive and “used to” in the above mentioned forms; demonstrate the mastery to use affirmative and negative imperative forms.*

*\*Demonstrate mastery in using the modal “can” for ability; demonstrate the ability to use, recognize, and produce modal verbs of ability, request, permission, and advice.*

*\*Demonstrate competency in using singular and plural nouns, including correct spelling, and appropriate possessive forms, and with expressions of quantity for count and non-count nouns using corresponding articles.*

*\*Demonstrate competency with the use of subject and object pronouns, and possessive adjectives.*

*\*Demonstrate competency in using, recognizing, and producing adjectives in correct word order, adverbs of frequency, comparative, superlative, and equative forms.*

*\*Demonstrate competency in using, recognizing, and producing verb + gerund combinations, verb+infinitive combinations and verb + infinitive or gerund combinations.*

*\*Demonstrate competency in using, recognizing, and producing prepositions of time and location.*

*\*Demonstrate competency to recognize and use expressions of quantity for count and non-count nouns.*

*\*Demonstrate competency in using and recognizing the conjunctions and, but, and or.*

*\*Demonstrate competency in using there is/there are in affirmative, negative and interrogative sentences, and with articles a/a/, the/zero article.*

*\*Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises.*

*\*Demonstrate the ability to write sentences, and a 5-7 sentences paragraph in one or more of the above mentioned grammatical areas with correct capitalization and ending punctuation (period, question mark, and exclamation point).*

*\*Demonstrate ability to identify sentence parts: subject, verb, and complement.*

*\*Demonstrate competency in understanding basic subject/verb agreement.*

*\*Demonstrate competency in recognizing level appropriate time expressions and the ability to write in appropriate tense according to these expressions.*

## Textbooks & Other Resources or Links

\*Focus On Grammar 2-ISBN 9780132114431

4<sup>th</sup> Edition

\*Workbook

\*English Dictionary

## Course Requirements and Instructional Methods

***Out of Class Assignments:*** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

## Course Grading Based on Course Objectives

<b><i>Class Assignments &amp; Homework</i></b>	<b><i>10%</i></b>
<b><i>Writing Assignments</i></b>	<b><i>10%</i></b>
<b><i>Quizzes</i></b>	<b><i>10%</i></b>
<b><i>Unit Exams</i></b>	<b><i>10%</i></b>
<b><i>Mid-Term</i></b>	<b><i>30%</i></b>
<b><i>Final Exam</i></b>	<b><i>30%</i></b>
<b><i>Total</i></b>	<b><i>100%</i></b>

***Important: Missed Unit Exams/ Writing Assignments/Mid-Term/ Final Exam and Quizzes are not allowed in my class.***

***Exception: Any assignment or test for EXPECTED ABSENCES can be made up before. See the Instructor ahead of time for an appointment.***

## Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.***
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.***
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.***

## Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

## Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

## Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Student Services

*Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.*

- [Blackboard Support Site](#). The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

*Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.*

### Student Counseling and Health Services

*Students have counseling and health services available, provided by the pre-paid Student Health Fee.*

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, *Pioneers Memorial Healthcare District* and *El Centro Regional Center* provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### Student Rights and Responsibilities

*Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).*

### Information Literacy

*Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.*

### Anticipated Class Schedule/Calendar

*Discretionary Language and Formatting:* The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course.

Date or Week	Activity, Assignment, and/or Topic	Notes
Week 1	Introduction Parts of Speech, Sentences and Review Verb “to be” Paragraph Practice 1	
Week 2	Simple Present-yes/no and wh-questions and short answers (spelling and pronunciation of 3 <sup>rd</sup> person singular and noun plural (-s); Writing Assignment 1	
Week 3	Subject Pronouns and Verb “have” Count Nouns and Descriptive Adjectives; Paragraph P. 2	
Week 4	Present Progressive-Affirmative and Negative Time Expressions; Writing Assignment 2	
Week 5	Present Progressive-Yes/No and Wh-questions Connectors-And/But/Or and Time word connectors: First/Next/Then/After that/Finally; Paragraph P. 3	
Week 6	Prepositions of place (giving directions) This/That/These/Those Possessive’s (Nouns and Adjectives); Writing Assign. 3	
Week 7	Can/Could Review Connectors and Assigned Prepositions	
Week 8	<b>Spring Break-IVC Campus Closed</b>	
Week 9	Simple Past Regular Verbs-Spelling and Pronunciation Paragraph Practice 4	
Week 10	Simple Past Irregular Verbs-Expression “used to” Past Progressive vs Simple Past; Writing Assignment 4	
Week 11	Yes/No and Wh-question in the Simple Past Past Progressive vs Simple Past; Paragraph Practice 5	
Week 12	Mid-Term Review Week Mid-Term	
Week 13	Object Pronouns Count vs Non Count Nouns; Writing Assignment 5 Gerunds and Infinitives	
Week 14	Comparatives and Superlatives Future Affirmative and Negative; Paragraph Practice 6	
Week 15	Future Yes/No and Wh-Questions Writing Assignment 6	
Week 16	Would/Should/Ought to/Had Better	
Week 17	Finals Review Week Final Exam	

**\*\*\*Tentative, subject to change without prior notice\*\*\***