

**Imperial Valley College      Instructor – Nancy Lay**  
**Spring Semester 2016**

**Reading 18 Syllabus Reading I – Basic Development 4 Units**  
**“You cannot uneducate the person who has learned to read.”**

Cesar Chavez

Spring Semester 2016

Instructor – Nancy Lay, Office #2796

Instructor’s Campus Phone – (760) 355-5707; email = nancy.lay@imperial.edu

Office Hours = Mondays and Wednesdays = 7:00-8:00am

Tuesdays and Thursdays= 7:00 – 8:00am

N. Lay’s Reading 18 Classes	<u>Meet On</u>	<u>Time</u>	<u>CRN</u>	<u>Room</u>
	M, W, F	8:00-9:15	20291	3111
	M. Evenings	5:30-9:45	20294	1308
	Tues. & Thurs.	8:00-10:05	20292	3202
	Tues. & Thurs.	10:20-12:25	20293	3111

### **Course Description**

This course is designed for the student needing additional instruction in comprehension, vocabulary, and study skills. Emphasis will be on fundamental understanding of texts and increasing word knowledge. Participation in instructor-assigned reading lab activities is a required part of the course. (Formerly ENGL 018) (Nontransferable, non degree applicable)

### **Course Objectives**

Upon satisfactory completion of the course, students will be able to: 1. Locate and analyze subjects and main ideas in paragraphs. 2. List supporting details and minor details in paragraphs. 3. Locate and classify common signposts or signal words in paragraphs. 4. Derive the meaning of words through analysis of context clues and word parts, such as prefixes, roots, and suffixes. 5. Present a written plan for a workable study schedule and explain orally or in writing a method of study. 6. Explain orally or in writing the codes or markings used in dictionary entries. 7. Analyze and solve problems with the use of graphs, charts, captions, and maps. 8. Demonstrate critical reading skills when analyzing assigned readings. 9. Summarize multi-paragraph articles or stories as well as at least one single author text (200 pages minimum).

### **Student Learning Outcomes**

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Locate and analyze both stated and implied subjects and main ideas in paragraphs. (ILO1, ILO2)
2. Locate major and minor details and identify the author's organization of ideas in expository paragraphs and simple essays. (ILO1, ILO2)
3. Use context clues and word parts to analyze and learn unknown vocabulary. (ILO1, ILO2)
4. Show growth in reading skills by attending and completing assignments (blocks) in the online reading lab program. (ILO1, ILO2, ILO3, ILO4)

## Texts and Materials

*Ten Steps to Building College Reading Skills* (fifth edition) by John Langan      Publisher = Townsend Press  
ISBN = 978-1-591942436

*Building Vocabulary Skills* (short version, fourth edition) by Sherrie Nist      Publisher = Townsend Press  
ISBN = 978-1-591941897

*The Giver* by Lois Lowry      Publisher = Houghton Mifflin Co.  
ISBN = 978-0544336261

For reading lab assignments = *Aplia Activate: College Reading - Stand-alone Lab Access* by Cengage Brain  
ISBN = 978-1111-929107

The above can be purchased at the IVC book store (ask for it at the counter) or  
Can be purchased online – more information will be given.

A three-ring binder with paper.

## Attendance

Students are expected to attend every class session. Any student who misses the first class will be dropped. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. Students may be dropped at instructor discretion if they miss an excessive amount of class hours. **Only** absences attributed to the representation of IVC at **officially** approved events (conferences, contests, field trips) will be counted as 'excused' absences. Please make arrangements with a fellow student(s) in order to be informed of all assignments in case you cannot attend a class.

**Additionally**, any student who decides to drop a class **on their own**, must do so no later than Monday, May 16, 2016. Students who stop attending class but do not drop themselves officially (online) by 5/16/16, will receive a failing grade/A grade of "F" will appear on the student's transcript/official college record.

## Disabled Student Programs and Services

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. Visit DSP&S, Mel Wendrick Access Center, in room 2117 (Health Science Building) or phone at (760) 355-6312.

## Reading Lab

You will have Reading Lab assignments to complete for Spring Semester. Failure to complete any Reading Lab assignment by the due date (and time), will result in the lowering of points for this portion of your final semester grade – see **Grading** below. **No partial credit** will be given for incomplete or late Reading Lab work. The software program, *Aplia Activate: College Reading* by Cengage Brain will be used in this Reading 18 course. You must purchase the *Aplia Activate: College Reading* stand-alone Access Code in order to complete the Reading Lab assignments. There are two ways to obtain the *Aplia Activate: College Reading* Access Code –

1.) The access code may be purchased at the IVC bookstore (ask for it at the counter).

OR

2.) The access code may be purchased online. (To purchase online you must have a valid credit card - in your name – or possess an IVC debit card.

One access code cannot be shared by two students. Do not delay in acquiring your code. The first lab assignment cannot be started without one.

## Quizzes and Final

Quizzes will be given throughout the semester. They will be based on material from your textbook(s) and/or class handouts and notes. Each quiz will be graded on a percent of 100. There will be NO make-up quizzes, but your one lowest grade during the course will be dropped.

**Note: Students who leave class after completing a test and DO NOT RETURN at the assigned time will receive a "0"/no credit for that day's test. Plan on having attendance retaken after ANY break.**

The Final Exam will cover material from the first class meeting to the last class before the Final is given.

**Grading:** The end-of-the-semester grade will be based upon the following:

Chapter Quizzes	40%
Reading Lab	20%
Final Exam	30%
Class Participation	10%..... Points will be <b>deducted</b> from

Class Participation for **failure to**

- Arrive at class on time
- Participate due to texting or leaving the room to make or receive a phone call.
- Complete in-class assignments

The grading scale is	90 to 100% = A
	80 to 89% = B
	70 to 79% = C
	60 to 69% = D

**Behavior:** All students are expected to conduct themselves as adults. Cell phones and electronic devices are to be turned off during class. No food or drinks, other than water which is capped, is to be brought into the classroom.

Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog. "Students shall observe the rules and regulations of the College and shall refrain from conduct which interferes with the College's teaching and administration, or which reasonably interferes with the rights of others."

Source – IVC Student Catalog

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

\* Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.

\* Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the

following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

PLEASE NOTE: Due to college rules and state laws, no one who is not enrolled in the class may attend. This includes children or other family members and friends.

## Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

\* Blackboard Support Site. The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.

\* Learning Services. There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center. \* Library Services. There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

### \* Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. \* Student Health Center. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information. \* Mental Health Counseling Services. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

\*Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

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Other students' Names, Phone Numbers, E-mail

**Name**

**Phone Number And/Or E-mail**

Name	Phone Number And/Or E-mail

Record of Test Scores for Spring Semester, 2016

Test Number	Date	Score

Remember, the scores you will enter above will make up 40% of you end-of-the-semester grade. At the semester end, your **one** lowest test score will be dropped. There will be **NO** make-up tests.

### Tentative Schedule for Reading 18

*Text = Ten Steps to Building College Reading Skills; Vocabulary Workbook = Building Vocabulary Skills; Novel = The Giver*

Week 1	2/16 – 2/19	Course Introduction Chp. 1 in text = “Dictionary Skills” Vocabulary Workbook – Chapters 1-2
Week 2	2/22 – 2/26	Continue with “Dictionary Skills” Vocabulary Workbook – Chps. 1-2
Week 3	2/29 – 3/4	Chp. 2 in text = “Vocabulary in Context” Vocabulary Workbook – Chps. 3-4
Week 4	3/7 – 3/11	Continue with “Vocabulary in Context” Vocabulary Workbook – Chapter 3-4
Week 5	3/14 – 3/18	Chps. 3 and 5 in text = “Main Ideas” Vocabulary Workbook – Chps. 5-6
Week 6	3/21 – 3/25	Continue with = “Main Ideas” Vocabulary Workbook – Chps. 5-6

**Spring Break – No Classes = 3/28 – 4/1**

Week 7	4/4 – 4/8	Begin <i>The Giver</i> Vocabulary – Greek & Latin word parts and Affixes
Week 8	4/11 – 4/15	Continue with <i>The Giver</i> Vocabulary – Greek & Latin word parts and Affixes
Week 9	4/18 – 4/22	Chp. 4 in text = “Supporting Details” Vocabulary Workbook – Chp. 7-8
Week 10	4/25 – 4/29	Chp. 6 in text = “Relationships I” Vocabulary Workbook – Chp. 9-10
Week 11	5/2 - 5/6	Chp. 7 in text “Relationships II” Vocabulary Workbook – Chp. 11-12
Week 12	5/9 – 5/13	Chp. 8 in text = “Inferences” Vocabulary Workbook – Chp. 13-14
<b>Monday, May 16</b>		<b>Last Day to Drop a Class</b>
Week 13	5/16 – 5/20	Chp. 9 in text = “Implied Main Ideas” Vocabulary Workbook – Chp. 15-16
Week 14	5/23 – 5/27	Continue with = “Implied Main Ideas” Vocabulary Workbook – Chp. 15-16
<b>Monday, May 30</b>		<b>Memorial Day – No Classes</b>
Week 15	5/31 – 6/3	Chp. 10 in text = “The Basics of Argument” Vocabulary Workbook – Chp. 17-18 Semester Review
Week 16	6/6 – 6/10	FINALS!!! - Students MUST Attend All Class Meetings This Week

