

### Basic Course Information

Semester:	<b>Fall Semester 2015</b>	Instructor Name:	<b>Julie Craven</b>
Course Title & #:	<b>Speaking and Listening for ESL 015</b>	Email:	<b>julie.craven@imperial.edu</b>
CRN #:	<b>10347</b>	Webpage (optional):	
Classroom:	<b>1307</b>	Office #:	<b>2786 (science building)</b>
Class Dates:	<b>August 17-December 7</b>	Office Hours:	<b>M-12:45-1:45 T/Th-7:00-7:30 W-9:15-10:15/12:45-1:45</b>
Class Days:	<b>M/W</b>	Office Phone #:	<b>760-355-5750</b>
Class Times:	<b>10:15-12:45</b>	Emergency Contact:	
Units:	<b>5</b>		

### Course Description

*[Required language: Use from [CurricUNET](#) course outline of record.]*

ESL 015 is a grammar based listening and speaking class in an English only environment designed for the advanced ESL student. The student will further develop listening comprehension and the ability to speak with greater fluency, accuracy, and confidence in oral production.

### Student Learning Outcomes

*[Required language: Use from [CurricUNET](#) course outline of record.]*

1. Apply knowledge of English pronunciation rules in oral/aural exercises. 2. Participate in speeches, conversations, presentations utilizing the format and vocabulary of the identified speech act. 3. Listen to a passage or conversation and identify the main idea and supporting details either orally or in writing.

### Course Objectives

*[Required language: Use from [CurricUNET](#) course outline of record.]*

1. Demonstrate mastery in using and recognizing the past progressive, future, present perfect, and real and unreal conditionals including the past and wishes. 2. Demonstrate mastery in using, producing, and recognizing gerunds and infinitives in oral/aural exercises. 3. Demonstrate mastery in using and recognizing modal auxiliaries of ability, permission, request, advice, suggestions, preferences, necessity, expectations, possibility, and deductions in the present and past tense forms Of oral/aural exercises. 4. Demonstrate mastery in using, producing, and recognizing comparative, superlative, and equative forms; demonstrate competency in using, recognizing, and producing adjective and adverb clauses. 5. Demonstrate mastery in using noun clauses, tag question, and reported speech in oral/aural exercises. 6. Demonstrate mastery in using, recognizing, and producing object pronouns and phrasal verbs in oral/aural exercises. 7. Demonstrate competency in recognizing and producing vowel and consonant contrasts in minimal pairs t/th, b/v, j/y, ch/sh, long and short vowel sounds,

the third person singular, possessive, plural, the past tense, and s + consonant combinations. 8. Create and participate in a variety of speech acts including short dialogs, oral reports, and role plays both scripted and unscripted. 9. Demonstrate the ability to take accurate notes on information presented in academic lectures, movies, and other audio material in order to show understanding; use academic listening skills and strategies including inferring meaning from context clues, listening for comparisons and contrasts, identifying pronoun reference, and paraphrasing. 10. Demonstrate the ability to use, recognize, and produce level appropriate vocabulary in a variety of oral, aural, and written exercises.

### **Textbooks & Other Resources or Links**

**[Required Information:** Describe which textbooks and/or other resources are required for the course. Take textbook information from [CurricUNET](#) or list. Be sure to include ISBN number.]

Q: Skills for Success, Listening and Speaking, level four, ISBN-9780194756136

English/English dictionary

Notebook with white, lined, academic notebook paper

### **Course Requirements and Instructional Methods**

**[Required Information:** Provide detailed information related to types of class activities, assignments, tests, homework, etc. Online and Hybrid courses must demonstrate compliance with the IVC [Regular and Effective Contact Policy for Distance Education](#). ]

There will be four to five unit tests including the final exam and one final oral presentation. Homework will be given in the textbook, and there will also be homework related to handouts I give in class.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### **Course Grading Based on Course Objectives**

**[Required Information:** Provide detailed information related to grading practices and grading scale, including values and totals. Consider adding final grade calculation, rubrics, late assignment policy, and other grading practices.]

The student's grade will be determined on a point and participation basis. All forty point tests will be graded as follows: 40-36= A; 35-32= B; 31-28= C; 27-24= D. The final oral presentation will be twenty points. You may make up only one test during the semester. You can take a test early if you plan it ahead with me. A test must be made up within one week of the date it was given. You will receive point for your class participation, which means asking and answering question in English, listening carefully to CDS, speaking English in groups, and giving a presentation in English. You will lose participation point if you use technology in class without permission, socialize, come late to class, leave class early, leave and come back to class unnecessarily, take longer breaks than necessary, or are absent too frequently.

### **Attendance**

**[Required Information:** The below information is the IVC attendance policy. Use this information in addition to any specific attendance policies you have for your course.]

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- I do not count tardies and apply them to your attendance record. However, coming to class late will affect your participation grade.

### **Classroom Etiquette**

*[Required Information: Describe your policies regarding classroom conduct. The below is suggested language and may be modified for your course.]*

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- Do not talk unnecessarily in class, but please ask me a lot of questions if you don't understand something or need more examples.
- When I am playing the textbook's CD, do not talk at all. It is important for you to listen in order to improve your English listening skills.
- When you are working in groups, speak quietly because several groups of students will be speaking at the same time.
- Leave the classroom only if it is necessary.
- Remember it is my responsibility to teach and your responsibility to learn.
- Study hard, and do your homework assignments. Do not do anything to distract yourself in class, such as leaving your cell phone on your desk.

## Online Netiquette

**[Required Information for web-enhanced, hybrid and online courses: Describe your policies regarding netiquette. The below is suggested language and may be modified for your course.]**

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

## Academic Honesty

**[Required language.]**

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

## Additional Student Services

### *[Suggested Language.]*

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- [Blackboard Support Site](#). The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

## Disabled Student Programs and Services (DSPS)

### *[Required language.]*

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

## Student Counseling and Health Services

### *[Required language.]*

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

## Student Rights and Responsibilities

### *[Required language.]*

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

## Information Literacy

### *[Required language.]*

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

### Anticipated Class Schedule/Calendar

**[Required Information – Discretionary Language and Formatting:** *The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format may be useful for this purpose.]*

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 August 17 - 21	Class introduction. mixer	
Week 2 August 24 - 28	Unit one	Unit One Pages 6 - 9
Week 3 August 31- September 4	Unit One, gerunds and infinitives handout	Page 13 - 17
Week 4 September 7 - 11	Unit one, speaking practice, review for unit one exam	Pages 17 - 20
Week 5 September 14 - 18	Unit one Exam Unit two, vocabulary group one	Pages 22 - 27
Week 6 September 21 - 25	Unit two, vocabulary group two subjunctive handout	pages 27-36
Week 7 September 28 - October 2	Speaking practice, review for unit two exam	pages 36-40
Week 8 October 5 - 9	Unit two exam vocabulary group one	pages 42-47
Week 9 October 12 - 16	Unit three, vocabulary group two phrasal verb handout	pages 47-56
Week 10 October 19 - 23	Unit three Speaking practice, review for unit three exam	pages 57-62
Week 11 October 26-30	Unit three exam Unit four, vocabulary group one	pages 64-69
Week 12 November 2-6	Unit four, vocabulary group two, homework introduction of past unreal conditional, past unreal conditional handout for homework	pages 69-78
Week 13 November 9- 13	11/11 Holiday	

<b>Date or Week</b>	<b>Activity, Assignment, and/or Topic</b>	<b>Pages/ Due Dates/Tests</b>
Week 14 November 16-20	Unit four-review of pages 77-78; presentations	
Week 15 November 23-27	Thanksgiving Holiday	
Week 16 November 30-December 4	Review of unit four exam; presentations Presentations	pages 79-80
Week 16 December 7-11	Final Exam	

**\*\*\*Tentative, subject to change without prior notice\*\*\***