

Basic Course Information			
Semester:	Fall 2015	Instructor Name:	Donald Sillings
Course Title & #:	ESL 004 Grammar and Composition for ESL 4	Email:	donald.sillings@imperial.edu
CRN #:	10316	Webpage (optional):	
Classroom:	3400-3400	Office #:	2789
Class Dates:	Aug 18, 2015 - Dec 10, 2015	Office Hours:	7-7:30am & 12:45- 1:15pm M/T/W/R
Class Days:	Tuesday & Thursday	Office Phone #:	760-355-6398
Class Times:	7:30am – 10:00am	Emergency Contact:	Department Secretary, Maria Sell 1-760-355-6337
Units:	5		

Course Description

ESL 004 is a grammar class in an English-only environment designed for the high-intermediate ESL student. The course will emphasize grammar, writing sentences, and paragraphs. (Nontransferable, non-degree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Correctly form and use verbs in a variety of tenses (ILO 1, ILO 2).
2. Identify and use correctly in a sentence the part of speech of a word, phrase, or clause (ILO 1, ILO 2).
3. Demonstrate knowledge of, and ability to use, correct punctuation and mechanics (ILO 1, ILO 2).
4. Write and/or identify a variety of sentences (simple, compound, complex, compound-complex), including questions and negatives (ILO 1, ILO 2).
5. Write a topic sentence with a topic and controlling idea (ILO 1)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate ability in using conditionals, both real and unreal, in the present and in the past following "if ' or "when," and following "wish."
2. Demonstrate mastery in creating affirmative and negative statements, yes/no questions, and wh-questions in the simple present and present progressive; demonstrate competency with the following tenses: future, simple past, past progressive, present perfect, and present perfect progressive; demonstrate ability with the following tenses: past perfect, past perfect progressive, future progressive, and future perfect in the above forms.
3. Demonstrate mastery to use, recognize, and produce modal verbs of ability , request, permission, advice, suggestion, preference, and necessity; demonstrate competency with modal verbs of prohibition, expectation, possibility, impossibility, and conclusion; demonstrate competency in using, recognizing, and producing modal verb forms for past possibility, past impossibility, belated advice, past conclusions, and past opportunity not taken.
4. Demonstrate competency with recognizing and using comparative, superlative, and equative forms.
5. Demonstrate competency in using gerunds and infinitives as subjects and objects; understanding infinitives of purpose; and using verb+ infinitive, verb+ gerund, and verb/noun/adjective+ infinitive/gerund combinations.
6. Demonstrate ability in using, recognizing, and producing the stative and causative (get/have) passive voice and with participial adjectives.
7. Demonstrate competency in identifying sentence parts (subject, verb, and complement) and parts of speech (nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions).
8. Demonstrate ability to understand advanced subject/verb agreement.
9. Demonstrate competency in recognizing level appropriate time expressions and writing in appropriate tense according to these expressions.
10. Demonstrate competency in recognizing and using noun, adjective, and adverb clauses in reported speech and in "that-clauses."
11. Demonstrate ability in recognizing and producing adjective clauses using relative pronouns (who, whom, which, that, whose, when, and where).
12. Demonstrate competency in recognizing various sentence types (simple, compound, and complex) and producing dependent and independent clauses; compound sentences with coordinating conjunctions and semicolons, transitions, and correct punctuation; and complex sentences with adverb clauses and correct punctuation.
13. Demonstrate ability to understand the relationships and functions of connecting devices including conjunctions and transitions.
14. Demonstrate competency in writing topic sentences with topics and controlling ideas.
15. Demonstrate competency with using a variety of prewriting skills (brainstorming, outlining, clustering) which lead to the development of ideas and topics for paragraphs.
16. Demonstrate ability in writing well-organized, coherent paragraphs (with topic, supporting and concluding sentences) of 6-12 sentences with the following organization patterns: listing order, giving instructions, reason/example, and opinion.
17. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises with focus on vocabulary used in academic content areas.

Textbooks & Other Resources or Links

Fuchs, M., M. Bonner (2012). Focus on Grammar 4 (4/e). Pearson Longman. ISBN: 978-0-13-254649-2

Course Requirements and Instructional Methods

In Class Work: Work in class will take a variety of forms including – 1. Individual work and writing assignments, 2. Pair and/or group writing assignments, and 3. Tests and quizzes.

Homework: You can expect homework on a regulate basis. Homework can include 1. Exercises from the book, 2. Exercises given to you in class, and 3. Projects/Interviews

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Acquiring another language requires focused effort. Sitting in class is not sufficient for you to succeed. You must study, speak, read, and listen to as much English as you can away from class. The generally-accepted rule is that a 5-unit course requires 5 hours in class AND at least 10 hours away from class.

Course Grading Based on Course Objectives

Homework must be handed in on the date and time it is due. If you do not hand it in at that time, you will get a zero grade for that assignment.

This course must be taken for a letter grade. You will earn a final grade based on your homework, quizzes, and exams. It is important that you do the homework and perform as well as you can on quizzes and exams.

Homework 20%, Quizzes 10%, In-Class Writing Exams (includes Midterm & Final) 70%

No makeup quizzes or exams will be given without prior approval. If you miss it, you score a zero.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed 5 (the number of hours the class is scheduled to meet per week) may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- [Blackboard Support Site](#). The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Week of:	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Aug. 18	Introduction, syllabus, Review of Verb Tenses: Present & Past	pp. 02-59
Aug. 25	Verb Tenses: Present, Past, and Future	pp. 60-99
Sep. 1	Negative/Tag Questions, Additions and Responses, Gerunds/Infinitives	pp. 100-171
Sep. 8	Phrasal Verbs	pp. 172-185
Sep. 15	Phrasal Verbs (cont'd)	pp. 186-205
Sep. 22	Adjective Clauses	pp. 206-220
Sep. 29	Adjective Clauses (cont'd)	pp. 221-239
Oct. 6	Modals & Similar Expressions	pp. 240-256
Oct. 13	Advisability in the Past	pp. 257-270
Oct. 20	Speculations & Conclusions about the Past	pp. 271-289
Oct. 27	Passive Voice	pp. 290-307
Nov. 3	Passive Voice (cont'd)	pp. 308-322

Anticipated Class Schedule/Calendar		
Week of:	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Nov. 10	Passive Voice (cont'd)	pp. 323-339
Nov. 17	Conditionals	pp. 340-355
Nov. 24	Conditionals (cont'd)	pp. 356-368
Dec. 1	Conditionals (cont'd)	pp. 369-401
Dec. 8	Final Exams	Final Exams

*****Tentative, subject to change without prior notice*****