

## Course Syllabus – 10215 English 008 Basic Composition I

Basic Course Information			
Semester:	Fall 2015	Instructor Name:	Olivia Garcia
Course Title & #:	Basic Composition I	Email:	olivia.garcia@imperial.edu
CRN #:	10215	Office #:	2798
Classroom:	1308	Office Hours:	MW 2:00-3:00pm; TR 10:30-11:30am
Class Dates:	Aug. 17-Dec. 11, 2015	Office Phone #:	760-355-6518
Class Days:	TR		
Class Times:	8:00 am-10:05 am		
Units:	4		

### Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable)

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay that uses standard verb form and tense in response to a reading. (ILO1, ILO2, ILO4, ILO5)

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.
3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.
5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

### Textbooks & Other Resources or Links

1. *Grassroots with Readings*, 11th Edition by Susan Fawcett (ISBN-10: 1-285-43077-8; ISBN-13: 978-1-285-43077-5)
2. College level dictionary: print or electronic
3. Spiral notebook: **college-ruled**, approx. 8 ½ x 11, single subject
4. Lined paper: college or wide-ruled
5. 3 Blue/Green Books (large size preferred)
6. Black/blue ink pens (NO pencil; NO white out; NO colored ink)

### Course Requirements and Instructional Methods

**Essay Assignments:** The requirements for these writings will come from our textbook and from class work we do each meeting. Each assignment is noted in the schedule. Chapter assignments, in-class work, and homework all count for the grade.

**Rough drafts:** Rough draft writing will be assigned and worked on in and out of class before being turned in for credit. They must be turned in on time and are not accepted as late work. You are expected to have at least one Rough Draft reviewed by someone outside class; this will be discussed when we get to the first Essay assignment.

**Final drafts:** Final drafts are developed from the Rough Draft writings and will be proofed and edited before being turned in. These assignments may be turned in up to a week late, but will only be eligible for half credit.

**Journals:** You are responsible for writing in a journal five (5) times a week and will do most of this writing out of class. Journals will be graded a total of four (4) times throughout the semester. Journal checks are listed in the schedule; should you miss a class on the day of the check, it must be turned in by the next class or before the weekend. There are no make-ups for the journal writing, and you cannot turn in late journals at the next check.

**Final:** This will be the in-class Common Final at the end of the semester.

### Course Grading Based on Course Objectives

• Essay #1	20%	
○ Homework Assignments		
○ Rough Draft		100-90% = A
▪ Tutor/instructor/other review of RD		89-80% = B
○ Final Draft		79-70% = C
• Essay #2	20%	69-60% = D
○ Same as E#1		59-0% = F
• Essay #3	20%	
○ Same as E#1&2		
• Journals (70 total, minimum)	30%	
• Final	10%	

**Late work:** Assignments will be turned in at the beginning of class, within the first 10 minutes; after that, they are considered late. Many—but not all—assignments can be made up and you will be given opportunity to do so; if I do not specify, please ask if an assignment can be made up. Late assignments can only receive up to half credit of the original assignment's worth.

### Attendance

- A student who fails to attend the first meeting of a class will be dropped as of the first official meeting of class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. **It is the student's responsibility to drop or officially withdraw from the class.** *The Drop Deadline is Saturday, November 7, 2015.* See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week will be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- **I start ON TIME.** If you arrive to class late, you may end up turning in an assignment late and losing points or missing the introductory information necessary to start the assignment. Make the effort to arrive so you are ready when class starts. If you are tardy, please quietly find a seat and get to work.

### Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless I give permission for their use.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).

- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services that may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** In the library, you have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

### Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

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Anticipated Class Schedule/Calendar				
Wk	Day/Assignments	H/w	Day/Assignments	H/w
1	Tuesday: Aug. 18 Syllabus/Introduction to class		Thursday: Aug. 20 In-class writing	
2	T: 8/25 Journal explanation: write entry #1 Writing Process review		Th: 8/27 Writing Process review (cont.)	Ch. 1: Prac. 1
3	T: 9/1 Review Ch. 1&2: in-class exercises		Th: 9/3 Review Ch. 3: in-class exercises	
4	T: 9/8 Cont. review Ch. 3 Review Ch. 4: in-class exercises		Th: 9/10 <b>Journal Check #1 (8/25-9/5: 100 pts.)</b> Ch. 5&6: in-class exercises	Ch. 7: Prac. 2-3, Part B questions
5	T: 9/15 Review Ch. 7 <u>Essay #1</u> review: prewrite		Th: 9/17 Drafting: body paragraphs	
6	T: 9/22 Drafting: Intro w/thesis, conclusion	Rev. Ch. 3: Part F;	Th: 9/24 <b>Essay #1 ROUGH DRAFT due</b> • peer review: content	Rev. Ch. 7: pg. 102; Ch. 8
7	T: 9/29 Review Ch. 8 <u>E#1 RD</u> : self-review: content	Ch. 10: Prac. 1-4, 6-9	Th: 10/1 <u>E#1 RD</u> : self-review: edit • Ch. 10	
8	T: 10/6 <u>E#1 RD</u> : final reviews • Peer review • Self-review		Th: 10/9 <b>Journal Check #2 (9/6-10/3: 200 pts.)</b> <b>Essay #1 Final Draft due</b> • Tutor/instr./other review of <u>RD</u> In-class reading/writing (Blue/Green Book)	At-home essay writing from in- class reading assignment
9	T:10/13 <u>Essay #2</u> review Ch. 7 review; prewrite (Ch. 2)		Th: 10/15 Drafting: body paragraphs	<b>Due 10/27</b> : Ch. 30: Prac. 1,3,5,7,9,11,13,15 & Ch. Rev.
10	T: 10/20 Drafting: intro w/thesis, conclusion		Th: 10/22 <b>Essay #2 ROUGH DRAFT due</b> • Peer review: content	<b>Due 11/3</b> : Ch. 18: Prac. 1&2
11	T: 10/27 <b>(Ch. 30 HW due)</b> <u>E#2 RD</u> : self-review: content		Th: 10/29 <u>E#2 RD</u> : self-review: edit • Ch. 30	
12	T: 11/3 <b>(Ch. 18 HW due)</b> <u>E#2 RD</u> : final reviews • Peer and self • Ch. 30, 18		Th: 11/5 <b>Journal Check #3 (10/4-10/31: 200 pts.)</b> <b>Essay #2 Final Draft due</b> • Tutor/instr./other review of <u>RD</u> In-class reading/writing (Blue/Green Book)	“Hot Dogs and Wild Geese” Disc. Questions 1-4
13	T: 11/10 <u>Essay #3</u> review • Prewrite (Ch. 2) • Drafting: body		Th: 11/12 Drafting: finish body, intro w/thesis, concl.	Ch. 34: Prac. 1, Ch. Rev. Ch. 35: Prac. 1-3, Ch. Rev.
14	T: 11/17 <b>Essay #3 ROUGH DRAFT due</b> • Peer review: content		Th: 11/19 <u>E#3 RD</u> : self-review: content	
11/23-11/28: THANKSGIVING BREAK—NO SCHOOL (No Journals required during this week)				
15	T: 12/1 Common Final (Blue/Green Book)		Th: 12/3 <u>E#3 RD</u> : final reviews	
16	T: 12/8 <b>Journal Check #4 (11/1-12/5: 200 pts.)</b> <b>Essay #3 Final Draft due</b> • Tutor/instr./other review of <u>RD</u>		Th: 12/10 NO CLASS	

\*Schedule subject to change at my discretion