

Imperial Valley College Course Syllabus

Basic Course Information

Semester	Summer Session 2015	Instructor's Name	Scott Simpson
Course Title & #	Basic Composition II • ENGL 09	Instructor's Email	scott.simpson@imperial.edu
CRN #	30038	Units: 4	
Room	2727 (science bldg. • 1st floor)	Office	Rm 2794
Class Dates	June 24 to July 30	Office Hours	By appointment
Class Days	Week 1: W - FR Weeks 2 - 6: M - TH	Office Phone #	(760) 355-6164
Class Times	7:30 - 10:20 AM	Who students should contact if emergency or other absence	English Department Secretary

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes:

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1.1 Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
- 2.2 Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
- 3.3 Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
- 4.4 Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini-research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction

and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.

7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.

8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

1) Textbook required: Blueprints for Writing: Building Essays Author: Pam Mathis
Publisher: Cengage Learning ISBN-10: 0495802468; ISBN-13: 978-0495802464 Edition: 1st

2) Other required materials: **APLIA for Blueprints for Writing**, which is supplemental instruction and quizzes found online. APLIA's website is www.aplia.com. All students need to purchase an access code for the course at the college bookstore or APLIA website (www.aplia.com). This code can be purchased at the on-campus bookstore along with the textbook at a special price. APLIA will provide additional learning opportunities. Furthermore, most of our quizzes will be on that website.

This is the Aplia Course Key: **N2WE-BB9R-YYZQ**

This is the Student Registration URL:

<http://login.cengagebrain.com/course/N2WE-BB9R-YYZQ>

When you register, be sure to choose the correct class section (CRN 30038). The first two weeks (starting July 1st for everyone, whether registered or not) APLIA is free. After the first two weeks, access to the website will be turned off if you haven't paid.

The online Aplia work constitutes 10% of your total grade, so be sure to keep up with the assignments, which automatically shut off after the due date. Make sure to give yourself plenty of time to do the work. Some assignments are very long.

Course Requirements and Instructional Methods

Requirements include reading the textbook and completing the corresponding exercises. Regarding major assignments, students will write a minimum of six essays. An outline is a requirement before the essays are handed in with the exception being the final exam. It is a requirement to complete exercises at www.aplia.com. It is a requirement to hand all work in on time. Late assignments will not be accepted with one exception: Only one written assignment (outline, paragraph, essay) may be handed in late for credit, and that one extension can be granted if the instructor is notified via email or telephone one day or earlier in advance. Otherwise there is no credit for late assignments.

Class activities include reviewing homework assignments, writing and correcting sentences, writing paragraphs and essays. The final exam is an essay written in class. Other activities include quizzes, most of which are at www.aplia.com. There also will be classroom lectures and pair and small group activities.

Course Grading Based on Course Objectives

Essay #1 Definition mode: 10%

Essay #2 Compare/Contrast mode: 10%

Essay #3 Cause/Effect mode: 10%

Essay #4 Persuasion mode (also known as Argumentative mode): 20%

Essay #5 Mini-Research paper: 10%

Essay #6 Final Exam: 20%

Aplia Quizzes: 10%

Class Preparation & Participation (includes essay outlines and non-Aplia in-class quizzes): 10%

Please note: There is no credit for late assignments.

Also, during the semester, students will need to download worksheets from Blackboard for classroom use and homework. Check your email frequently and make sure IVC has an email address that you utilize.

Attendance

Required language

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away out of sight of everyone during class unless otherwise directed by the instructor. Cell phone use for any reason is banned in the classroom unless the instructor explicitly assigns an activity that warrants its use. Cell phones must be turned off and put out of sight because they are very distracting to both the user and other classmates. (It was found that students who use cell phones during class fail their classes and therefore waste everyone's time and resources.) Students in violation of this policy will be warned once, then removed from class for each violation thereafter. Any student who is addicted to cell phone use (emotionally suffers from not being

in constant contact with people via the cell phone, feels the need to compulsively check email, Facebook, websites, etc., doesn't care much or at all about serious negative consequences-- bad grades, wasted time (hours, weeks, months, years, decades, entire lifetime), and/or has difficulty with face-to-face relationships, etc. may suffer from addiction and is *highly encouraged to receive psychological counseling*. If you know that you will be unable to control yourself in regard to cell phone use in the classroom, seriously consider dropping the class immediately so someone else can utilize your educational opportunity.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog. This includes people who disrupt class by using a cell phone for any reason.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help. To avoid plagiarism, do the following: paraphrase, summarize, or quote the sources AND cite the source (say where the information came from. Paraphrasing is putting the information in your own words. Summarizing is boiling down a lot of information into fewer words that are your own. Quoting is done very sparingly; exactly words are used. Note that when paraphrasing, summarizing, and quoting, the source that you used must be provided.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>

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- **Learning Labs:** There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for information about the Reading & Writing Lab and Learning Services (library).
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- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a full-time mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

ENGL 09 Activity Schedule: In-Class/Textbook/APLIA Assignments

(Please note: All essays except ones written in class will be submitted electronically into Blackboard and on paper.)

WEEK #	In-Class/Textbook Topics (Chapter #)	• APLIA QUIZZES Online • Check the website for assignments & due dates http://login.cengagebrain.com/course/N2WE-BB9R-YYZQ
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<p>WEEK#1 June 24 - 26</p>	<ul style="list-style-type: none"> • Course introduction • Self-Introductions • <i>Definition (ch 14) • preparation for essay #1</i> • An Overview of the Writing Process (chapter 1) • The Thesis & the Simple Blueprint (chapter 2) • The Topic Sentence (Ch 3) • Definition mode essay <u>outline</u> due Friday, June 26th at beginning of class 	<p style="text-align: center;">check online schedule</p>
<p>WEEK #2 June 29 - July 2</p>	<ul style="list-style-type: none"> • Monday, June 29 • Definition mode <u>essay</u> #1 is due • <i>Comparison/Contrast (Ch 15) • preparation for essay #2</i> • Supporting Your Points (Ch 4) • Coherence (Ch 5) • The Introduction (Ch 7) • Comparison/Contrast mode essay #2 <u>outline</u> due Thursday, July 2nd at beginning of class 	<p style="text-align: center;">check online schedule</p>
<p>WEEK #3 July 6 - 9</p>	<ul style="list-style-type: none"> • Mon, July 6 • Comparison/Contrast mode <u>essay</u> #2 is due • <i>Cause/Effect (Ch 16) • preparation for essay #3</i> • Clauses (Ch 28) • Subject-Verb Agreement (Ch 29) • Sentence Fragments (Ch 30) • Cause/Effect <u>outline</u> #3 is due Thursday, July 9 	<p style="text-align: center;">check online schedule</p>
<p>WEEK #4 July 13 - 16</p>	<ul style="list-style-type: none"> • Monday, July 13 • Cause/Effect mode <u>essay</u> #3 is due • <i>Persuasion mode (Ch 18) • preparation for essay #4</i> • Unity (Ch 6) • Run-On Sentences (Ch 31) • Varying Sentence Structure ... (Ch 42) • Persuasion (Argumentative) mode essay #4 <u>outline</u> due Thursday, July 16th at beginning of class 	<p style="text-align: center;">check online schedule</p>

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<p>WEEK #5 July 20 - 23</p>	<ul style="list-style-type: none"> • Monday, July 20 • Persuasion (Argumentative) mode essay #4 will be written in class-- bring your outline & large blue or green examination booklet • Mini-Research paper • preparation for essay #5: <ul style="list-style-type: none"> A) Library seminar on <u>Accessing the Academic Databases</u> B) Drawing from Two Sources (Ch 21) C) “Incorporating Research: An Overview” pp. 733-43 <i>Paraphrasing • Summarizing • Quoting</i> D) See example of Research Paper (MLA style citations) pp. 744 - 57 	<p>check online schedule</p>
<p>WEEK #6 July 27 - 30</p>	<ul style="list-style-type: none"> • Final Exam Tuesday July 28 (in-class essay/essay #6-- will be written in class-- bring a large blue or green examination booklet) • Eliminating Second Person... (Ch 39) • Using Appropriate Language (Ch 43) • Mini-Research paper #5 due Thursday, July 30th (final class meeting) 	<p>check online schedule</p>

List of Major Written Assignments

- Essay #1 Definition mode: 10%
- Essay #2 Compare/Contrast mode: 10%
- Essay #3 Cause/Effect mode: 10%
- Essay #4 Persuasion mode (also known as Argumentative mode-- written in class): 20%
- Essay #5 Mini-Research paper: 10%
- Essay #6 Final Exam (one of the four modes we will have studied-- written in class): 20%

80% of total grade

This syllabus is subject to possible change. Timely notification if possible will be given.