

Basic Course Information

Semester	FALL 2015	Instructor's Name	Les Knapp
Course Title & #	Law Enforcement Community Relations # AJ110	Instructor's Email	leslie.knapp@imperial.edu
CRN #	20682	Webpage (optional)	N/A
Room		Office (PT Faculty:809)	
Class Dates	02/17/15 - 06/11/15	Office Hours (n/a for PT Faculty)	N/A
Class Days	Tuesday/Thursday	Office Phone # (PT may use dept. number)	760-355-6280
Class Times	1:30 P.M. - 2:55 P.M.	Who students should contact if emergency or other absence	Rhonda Ruiz
Units	3		

Course Description

Required language: Use from CurricUNET course outline of record: <http://www.curricunet.com/Imperial/>

Student Learning Outcomes

Required language: Use from CurricUNET <http://www.curricunet.com/Imperial/>

Course Objectives

Course Objectives Upon satisfactory completion of the course, students will be able to:

1. Explain the mission of the justice system.
2. Discuss the need for justice in order for nations and their governmental components to survive.
3. Define human rights and their describe their importance to people living throughout the world.
4. Describe justice and describe the different types of justice.
5. Describe how America's police system is structured.
6. Be familiar with the "Four C's" of police-community relations.
7. Understand where the police fit within the U.S. justice system.
8. Discuss the challenges of administering justice within a democratic society.
9. Discuss the various components within the U.S. justice system in addition to the police.
10. Identify the different agencies responsible for protecting the civil rights of the U.S. citizens.
11. Define human rights and describe their importance to people living throughout the world.

Textbooks & Other Resources or Links

Police-Community Relations and the
Administration of Justice
Eighth Edition
ISBN: 978-0-13-245778-1

Students must have the textbook

Course Requirements and Instructional Methods

Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment. Failure to take a test will result in a zero for that test unless prior approval is given by the instructor. **If you are late to class, you will not be given extra time to take the test. Bring a No. 2 Pencil on test days.** You must communicate to your instructor any problems that you are having with the course.

Term Paper: (150 Points)

You are required to submit a four-page (minimum/maximum) typewritten report including a cover page and a bibliography page (1 cover page + 2 typed complete content pages + 1 bibliography page).

A minimum of three sources must be listed on your bibliography page and information taken from those sources cited throughout your report. Wikipedia sources are not acceptable.

Term papers are due on **06/02/15**

AJ 110 – Law Enforcement Community Relations Term Paper Topics

1. Administration of Justice and the Police.

The Mission, Challenges, Components and Structure of Law Enforcement as described in Chapter 1.

2. Police Community Relations.

An overview of Police Community Relations as described in Chapter 3.

3. The Communication Process.

The process of Effective Communication as discussed in Chapter 8.

4. Community-Oriented Policing.

An overview of Community-Oriented Policing as described in Chapter 10.

5. Law Enforcement Conflict Management.

The Conflict Management process as described in Chapter 15.

Course Grading Based on Course Objectives

GRADING PROCEDURE: Total Points: **500 points**

Tests: 3 @ 50 points each **150 points. Open Book & Notes. Will be completed at home and answers emailed back to instructor.**

Chapter Questions: 5 @ 10 points each **50 points. Will be completed at home and answers emailed back to instructor.**

Term Paper: 100 points

Class participation / demeanor: 50 Points

Final Exam: 150 Points

A = 500-450 B = 449-400 C = 399-350 D = 349-300 F = 299-0

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- **CLASSROOM BEHAVIOR:** Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times.
- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- **Plagiarism** is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at

http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Tues. 02/17: Course Introduction & Expectations

Thurs. 02/19: Chapter 1

Tues. 02/24 Chapter 2

Thurs. 02/26 Chapter 2

Tues. 03/03 Chapter 3

Thurs. 03/05 Chapter 3

Tues. 03/10 Chapter 4

Thurs. 3/12 Chapter 4,

Thurs. 03/12, **Test # 1** on Chapters 1-4

Tues. 03/17 Chapter 5

Thurs. 03/19 Chapter 5

Tues. 03/24 Chapter 6

Thurs. 03/26 Chapter 6

Tues. 03/31 Chapter 7

Thurs. 04/02 Chapter 7

04/06 - 10 SPRING VACATION

Tues. 04/14 Chapter 8

Thurs. 04/16 Chapter 8

Thurs. 04/16, **Test # 2** on Chapters 5-8

Tues. 04/21, Chapter 9

Thurs. 04/23, Chapter 9

Tues. 04/28, Chapter 10

Thurs. 04/30, Chapter 10

Tues. 05/05, Chapter 11

Thurs. 05/07, Chapter 11

Tues. 05/12, Chapter 12

Thurs. 05/14, Chapter 12

Thurs. 05/14, **Test # 3** on Chapters 9-12

Tues. 05/19, Chapter 13

Thurs. 05/21, Chapter 13

Tues. 05/26, Chapter 14

Thurs. 05/28, Chapter 14

Tues. 06/02, Chapter 15

Tues. 06/02, ***Turn in Term Paper***

Thurs. 06/04, Chapter 15

Tues. 06/09, Chapter 16

Thurs. 06/11, **Final Examination**