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	Instructor Name:	Javier Bernal	
	Email:	Javier.bernal@imperial.edu or jbernal@cusdk12.org	
CRN #:	20559	Webpage (optional):	
Classroom:	806	Office #:	
Class Dates:	May 5 to June 11	Office Hours:	
Class Days:	T, Th	Office Phone #:	
Class Times:	505 to 620pm	Emergency Contact:	Email only
Units:	1.00		

Course Description

This course is designed to review and reinforce proper use of the simple present, present progressive, simple past, and past progressive verb tenses. It is a recommended supplement for students in Low Intermediate and Intermediate ESL courses. (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1. Demonstrate an understanding of the uses of the simple present and present progressive by using the correct tense to complete a passage in English (ISLO1)*

Course Objectives

- 1. Demonstrate competency in understanding and using the simple present and the simple past and the ability to create sentences using the correct tense in both oral and written forms;**
- 2. Demonstrate competency in understanding and using the present progressive and past progressive and the ability to create sentences using the correct tense in both oral and written forms.**

Textbooks & Other Resources or Links

Larsen-Freeman, D., V. Badalamenti, C. Henner-Stanchina (2008). Grammar Dimensions 1 (4/e). Boston Thomson Heinle. ISBN: 9781413027402

Dixon, R. J (2003). Grammar Essentials (New/e). White Plains, NY Longman. ISBN: 0131126962

Course Requirements and Instructional Methods

METHOD OF EVALUATION TO DETERMINE IF OBJECTIVES HAVE BEEN MET BY STUDENTS: Class Activity, Mid-Term/Final Exam(s), Oral Assignments, Quizzes, Written Assignments

INSTRUCTIONAL METHODOLOGY: Audio Visual, Computer Assisted Instruction, Discussion, Group Activity. Individual Assistance, Lecture

ASSIGNMENTS:

use of the simple present, the present progressive, the simple past, paragraphs in which development and correct use of the simple present, the present progressive, the simple past, and the past progressive tenses are demonstrated. 3. Handouts with incomplete sentences in which knowledge of the differences between the simple present, the present progressive, the simple past, and the past progressive tenses is demonstrated.

Reading and Writing:

1. Written paragraphs describing pictures, movies, or personal experiences in which development and correct use of the simple present, the present progressive, the simple past, and the past progressive tenses are demonstrated.
2. Analyses of sentences that contain the simple present, the present progressive, the simple past, and the past progressive tenses.
3. Participation in class discussions followed by written reports about personal experiences, pictures, or movies; development and correct use of the simple present, the present progressive, the simple past, and the past progressive tenses are demonstrated

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Grade Distribution:

1. Final exam 25%, 2. Class assignments 25%, 3. class participation 25%, 4. Homework assignments 25%

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped..
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Please come to class on time, arriving late disrupts learning
- Please be positive and think positive about your learning
- Please avoid sarcasm, respect others people's opinion, others' abilities, and or others' space
- Please come to class prepared, it is obvious when you are doing something in class that should have been done at home

Students who are late or absent, instructor may not have materials

Electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property. There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

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Health Nurse is available on campus. In addition, Pioneers Memorial Health Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.

- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#)

Anticipated Class Schedule/Calendar

Week	Tuesday	Thursday
May 5/ 7	Introduction: class, teacher, students; 3 questions	Lesson 1
May 12/ 14	Lesson 2	Lesson 3
May 19/ 21	Lesson 4	Lesson 5
May 26/ 28	Lesson 6	Lesson 7
June 2/4	Lesson 8	Lesson 9
June 9/ 11	Lesson 10	Final exam

Tentative, subject to change without prior notice

- All textbook assignments are due on Tuesdays
- All textbook assignments are to be titled with Lesson numbers and/ or page numbers
- No late assignments will be accepted, if absent you may take assignments to teacher mailboxes
- Class assignments are assignments completed during class
- Homework assignments are assignments NOT completed in class
- Class participation is your participation/volunteer/reading during class

Questions:

- 1.
- 2.
- 3.